

<p>भारतीय लेखा एवं लेखा परीक्षा विभाग कार्यालय महालेखाकार (ले एवं हक) तमिलनाडु, चेन्नई-18 टेलीफोन: 044-24324530 फ़ैक्स: 044-24320562 Website : <a href="http://www.agae.tn.nic.in">www.agae.tn.nic.in</a></p>	 <p>सत्यमेव जयते</p>	<p>INDIAN AUDIT &amp; ACCOUNTS DEPARTMENT OFFICE OF THE ACCOUNTANT GENERAL (A&amp;E), TAMILNADU, 361, ANNA SALAI, CHENNAI-18 Phone: 044-24324530 Fax: 044-24320562 Website : <a href="http://www.agae.tn.nic.in">www.agae.tn.nic.in</a></p>
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Estt.1/AAO/2020-21/COVID19/20

Dated 31.07.2020

**OFFICE ORDER NO - 69**

Sub: Preventive measures to contain spread of COVID19 – Extension of lockdown till 31<sup>st</sup> August 2020 – Reg.

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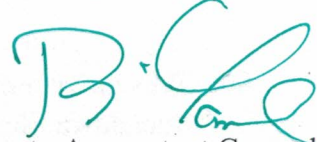
As part of preventive measures to contain the spread of COVID19, the Ministry of Home Affairs vide order No.40-3/2020-DM-I (A) dated.29.07.2020 has extended the lock down in the Containment zones till 31<sup>st</sup> August 2020. Further, as part of National directives for COVID19 management, the Ministry of Home Affairs have instructed to follow the practice of *Work From Home* as far as possible. The Government of Tamil Nadu through press release dated 30<sup>th</sup> July have also extended the lock down in the entire state of Tamil Nadu till 31<sup>st</sup> August 2020 with certain relaxations. Accordingly and in continuation of Office order No.52 dated 30<sup>th</sup> June 2020 the following instructions are issued for compliance.

1. This office will continue to function with a daily roster of 50 percent of staff strength from 1<sup>st</sup> of August 2020 until further orders.
2. All officers and officials shall attend the office as per the rosters to be prepared and maintained by the Controlling sections of all Groups with the approval of Group officers concerned. A copy of the roster duly approved by the Group officers shall be forwarded to Administration for records. However, if situation warrants, staff members may be required to attend office any day with the approval of Group Officer.

3. Instructions already issued regarding maintenance of social distancing and other preventive measures viz. exemptions from attending office granted to officials with Co morbid conditions, physical disabilities, pregnant women etc., will continue to be in force until further orders.
4. The Departmental canteen will continue to remain closed until further orders.

These instructions will take effect from 1<sup>st</sup> of August 2020 and will be in force until further orders.

(vide orders of Accountant General dated 31/07/2020)



Sr. Deputy Accountant General (Admn.)

To

All Group officers

All Branch officers/ Sections by intra mail

Notice board

Data Manager (by e-mail) for uploading the copy of the office order in the Website of this office