DISCLOSURE OF INFORMATION UNDER RULE 4(1) OF RTI ACT,2005

[Act 22 of 2005]

Name of theOffice:Office of the Accountant General (A&E),Telangana, Hyderabad-500004

1. **Location of the Office**: The Office of the Accountant General (A&E), Telangana is situated in Accountant General's Office Complex at Saifabad, Hyderabad. The office has its main entrance on the east side and another entry on the north side opposite theTelephone Bhavan near Lakdikapool.
2. **Office timings:** This office observes a five-day week i.e. Monday to Friday & functions from9:15hrs to 17:45 hrs. The Office remains closed on public holidays declared by GovernmentofIndia.
3. **Functions of this office**: The office is headed by an IAAS officer in the rank of Principal Accountant General or Accountant General. The functions of the Office are divided into following Groups. Each Group is headed by an IAAS officer in the rank of Deputy Accountant General/Sr. DAG.
   a) **Administration Group:** The Group is dealing with administrative matters relating to Recruitment, Promotions, Postings, Bills, and Trainings, Procurement of goods and services and disposal of RTI applications.
   b) **Accounts Group**: The main function of the Group is preparation of Finance and Appropriation Accounts of Telangana Governments and submission of the same to respective State Legislature. Preparation of monthly Civil Account from the compiled accounts received from Treasuries and PAOs (forTelangana).

      Maintenance of Works and Forest Department accounts of TS Governments, reconciliation of DDO figures, maintenance of Loans and Advances of TS employees and issue of clearance certificates and

inspection of Treasuries under the administrative control of both the states and reporting the findings to the concerned Director of Treasuries and Accounts, State Finance Department and Audit Department foreventual adoption of findings in the Audit Reports placedbefore the State Legislative Assemblies.

c) **Entitlements:** Verification and authorization of Pensionary benefits to TSGovernmentemployeesincludingAllIndiaServiceOfficersborne on TS cadres, Judicial Officers and Constitutional Authorities such as TS High Court, Members of TS Public Service Commission, Lok Ayukta and TS Administrative Tribunal and Political Pensions of FreedomFighters.

Maintenance of GPF accounts of TS Government employees, placing Annual Account Statements in the website and authorizationofGPFamountinrespectofretirement/deathcasesof Telangana employees and also maintenance of GPF accounts of All India Service Officers borne in TS cadre.

4. Powers and Duties of Officers and Staff: Powers and duties are derived from the constitutional provisions related to Comptroller & Auditor General of India (Art.148 to 151 of the Constitution of India), from C&AG (Duties, Powers & Conditions of Service) Act, 1971 and various rules & regulations notified under the Act.

5. Various Forms: The details of various Forms in usage in the Office are listed in the Annexure-I

6. Rules, regulations, Orders: The Office will function in accordance with rules and regulations prescribed under the following codes and manuals.

a) **ComptrollerandAuditorGeneral(Duties,PowersandConditionsof Service) Act, 1971:** The duties and powers of the Comptroller and Auditor GeneralofIndiaasenshrinedinArticle148to151oftheConstitutionofIndia havebeenfurtherelaboratedinthisAct.SoftcopyoftheActisenclosed.

b) **General Financial Rules, 2005**: General Financial Rules (GFRs) are a

compendiumofgeneralprovisionstobefollowedbyallofficesofGovernment ofIndiawhiledealing withmattersofafinancialnaturei.e.,Budgetformulation and implementation, Control of Expenditure against Budget allocation, Procurement of goods and services, Inventory management, Contract Management, Sanction of Loans and Advances, Budgeting andAccountingof Externally Aided Projects etc. Soft copy of GFR 2005 enclosed.

c) **Central Accounts Manual:** The Civil Accounts Manual contains detailed instructions and procedures relating to payments by Pay and Accounts Officers and cheque drawing DDOs of Civil Ministries/Departments of the Central Government and accounting, compilation, consolidation of annual accounts and inter-departmental, inter-governmental adjustments and ancillarymatterswhicharerequiredtobefollowedbyAccountsOffices.Soft copyofCentralAccountsManualisenclosed.

d) **Manual of Standing Orders (Admn) Volume-I:** Manual of Standing Orders Volume-I gives the organizational setup of the department and also sets down the broad guidelines required to be observed in the working of the offices. Soft copy of the MSO(Admn) Volume-I enclosed.

e) **ManualofStandingOrders(A&E)Volume-I**:TheMSO(A&E)hasin2 volumes; Volume I contains general matters relating to accounting and entitlement functions relating to the form and contents of the Finance and AppropriationAccountsandVolume-2containstheinstructionsrelatingtothe form and contents of the Finance & Appropriation Accounts. Softcopy of the MSO(A&E)Volume-IandIIareenclosed.

f) **Manual of General Procedure:** The Manual of Procedure contains detailed instructions on conduct of office work in general. Soft copy of MGP enclosed.

g) **PensionRules**:AuthorizationofpensioncasesinrespectofAP&Telangana employeesisbeingdoneinaccordancewiththeprovisionsofAPRPRs1980.

h) **GPF Rules**: The procedure for admission into GPF, filing of nomination, regulation of subscription, drawal of GPF Temporary advance/ Part Final Withdrawal, crediting of annual interest, issue of GPF annual statements, closure and authorisation of GPF accounts on quitting of service by the subscriberisaspertheAPGPFRulesinforce.

7. Procurement:Procurementofgoodsandservices,stationeryitems,Office furniture, Computer hardware/accessories, printing of state government annualaccountsandothermiscellaneousitemsisdonestrictlyinaccordance with procedure laid down under General Financial Rules, 2017. Purchaseofgoods above Rs.25,000/- and up to Rs. 2,50,000/- will be made based on the recommendations of a Local Purchase Committee constituted with 3 official members nominated by the Head of the Department. As regards, purchases worth above Rs.2,50,000/- will be made by inviting tenders after giving wide publicity on office website.

8. TransferPolicy:AsperinstructionsofComptrollerandAuditorGeneralof India,anofficialcanberetainedinthesameseatforaperiodof3yearsand inthesamesectionforaperiodof5years.Transferofofficialsisdonewiththe approvalofDAG(Administration).However,incertaincases,Officers/officials maycontinuebeyondtheperiodduetocritical/sensitivenatureofwork.

9. Committeeforredressalofthecomplaintsregardingsexualharassment:A Committeehasbeenconstitutedforredressalofcomplaintsregardingsexual harassmentofworkingwomen.Theconstitutionoftheexistingcommitteeisas follows.

- Ms Sunita Gunashekhar, DAG(Enttl.),Chairperson
- Ms J.R. Rajini, AO,Member
- Sri M. Sree Ramachandra Murthy,AO,Member
- Ms N Seetharambai,Member
  (E.C.Member,Durgabai Deshmukh Mahila Sabha/Andhra Mahila Sabha, Hyderabad).

10. Recruitment: DirectRecruitmenttoGroup“C”postsi.e.,Accountant,Data Entry Operator, Clerk and Multitasking Staff is being done through Staff Selection Commission, New Delhi and appointment dossiers allotted to the OfficethroughO/oComptrollerandAuditorGeneralofIndia.

11. Citizen Charters: The Citizen Charter of Accountants General (A&E) is displayed at the entrance of the Office. The objectives of the Office in grievanceredressalofpensioners/GPFsubscribersisasfollows.

Recognizing-therightofthepensionerstoreceivepromptsettlementoftheir pensionarybenefitsandprovidentfundbalancedues.

Conscious of- Our responsibility as scrutinizing and authorizing authority

In Evidence of- our commitment to provide and maintain the highest quality ofservice

We resolve-

- to authorize pensionary benefits and provident fund dues within ***two months***ofreceiptofthecasescompleteinallrespects
- to address the concerned authorities, in respect of deficiencies and defects within ***one month***; and to keep the beneficiaries informed of suchaction
- toacknowledgereceiptofallcomplaintcaseswithin***oneweek***
- tofurnishfinalrepliestocomplaintsrelatingtoretirementbenefitswithin ***two month***s of theirreceipt
- to furnish final replies to correspondence relating to discrepanciesin generalprovidentfundaccountswithin***threemonths***ofreceipt

WeFurtherResolve:tosuitablydisseminateknowledgeandinformationonthe proceduresandprocessestoallstakeholders.

12. Budget/Grants/Expenditure: Thedetailsofbudgetvs.expenditureofthe Officeduring2018-19`isdetailedintheAnnexure-II.

13. TourProgrammeofSeniorOfficers:TheOfficers/officialswillproceedon officialvisits/toursafterobtainingpriorapprovalofHeadoftheDepartment.

TheinspectionpartiesofTreasuryInspectionwillproceedonofficialtourasper the approved tourprogramme.

14. Annual Reports: The Annual Appropriation and Finance Accounts of TS Governments will be prepared and printed after obtaining approval of Comptroller and Auditor General of India and these Reports will be placed before respective State Legislatures.

Annual Review Report on the working of Treasureis of TS Governments prepared and forwarded to respective Director of Treasuries and Accounts, Finance Department and Audit Department.

Annual Review Report on the working of PAOs (Public works and Forest Divisions) of TS Governments prepared and forwarded Department of Works Accounts. Principal Secretaries of concerned Departments and Audit.

15. OrganisationandDistribution of works in theOffice: The distribution of workamong Officers is as follows.

DAG (Admn)	DAG (Admn) will look after office administration, recruitment, promotions, establishment,disciplinary cases,staffmattersapartfromCPIOdutiesasPublic Authority.
DAG(Accounts)	Preparation of monthly Civil Account from the compiled accounts received from Treasuries and PAOs forTelangana. Maintenance of Works and Forest Department accounts of TS governments and inspection of Treasuries under the administrative control of both the states and reporting the findings to the concerned State LegislativeAssemblies

DAG (Entitlements)	Verification and authorization of Pensionarybenefits toTSGovernmentemployees,AllIndia Service Officers borne on TS cadres, Judicial Officers and Constitutional Authorities such as TS High Court, Members of TS Public Service Commission, Lok Ayukta and A P Administrative Tribunal and Political pensions ofFreedomFighters. Maintaining of GPF accounts TS Government employees issue of annual account statements and Authorization of GPF amount in respect of retirement/death cases of Telangana employees, Maintaining of All India Service Officers borne in TS cadre.

16. Procedure for disposal of Grievances: A Grievance Cell is provided at the front of the office which functions on all working days. A Public Relation Officer can be contacted on a mobile phone on all working days during office hours. The contact No. is 9492233447. Pensioners/GPF subscribers may put forth their grievances through the following contact numbers and on website www.agaeapts.gov.in

S.No	Service Offered	Contact numbers/address
1	IVRS	040-23231212 to 23231221 (9 lines)
2	Grievance redressal Cell	040-23236811 to 23236820 (Extn:235), 94922233447
3	Website	https://ag.ap.nic.in/
4	Online grievances	http://cagofindia.delhi.nic.in/cmis/main.aspor www.agaeapts.gov.in

Application form to be submitted to Grievance redressal Cell is enclosedvide Annexure-III.

Number of grievance communications received and settled for the quarter ending 30.06.2019 is as follows.

Parameter	**GPF grievances**

	Complaints received	Complaints received
	directly from CAG Office	directly
Grievances received	Nil	Nil
Grievances settled	Nil	Nil
Grievances pending	Nil	Nil

17. Cadre Strength and Pay scales: The cadre strength and pay band and Grade pay details are as follows.

S.NO	NAME OF THE POST/CADRE	PAY BAND / LEVEL	PERSONS-IN-POSITION
1	ACCOUNTANT GENERAL	144200-218200/14	01
2	DEPUTY ACCOUNTANT GENERAL	56100-177500/10	02
3	SR. ACCOUNTS OFFICER	56100-177500/10	20
4	DATA MANAGER	56100-177500/10	-
5	ASSISTANT ACCOUNTS OFFICER	47600-151100/8	71
6	ASSISTANT ACCOUNTS OFFICER(L)	47600-151100/8	01
7	SUPERVISOR/WELFARE ASSISTANT	47600-151100/8	2+0
8	SR. DATA PROCESSOR	47600-151100/8	01
9	SR. PERSONAL SECRETARY	47600-151100/8	01
10	HINDI OFFICER	47600-151100/8	-
11	SENIOR HINDI TRANSLATOR	44900-142400/7	01
12	SENIOR ACCOUNTANT	35400-112400/6	204
13	ACCOUNTANT	29200-92300/5	51
14	DATA ENTRY OPERATOR GR-B	29200-92300/5	11
15	DATA ENTRY OPERATOR GR-A	25500-81100/4	39
16	STENOGRAPHER GR-II	25500-81100/4	01
17	CLERK	19900-63200/2	06
18	SGRK	9900-63200/2	01
19	MULTI TASKING STAFF	18000-56900/1	66

18. Telephone Directory: The details of internal telephone connections providedinthesectionsandofficerchambersareavailableinallsections. ThetelephonenumbersofGroupOfficersareindicatedbelow.

DAG (Admn)	040-23233362
DAG (Accounts)	040-23236368
DAG (Entilements)	040-23236260

19. **Proceduretoaccessinformation**:Arequestforobtaininginformationunder subsection(1)ofsection6ofRTIshallbeaccompaniedbyanapplicationfee of rupees ten by way of cash against proper receipt or by demand draft or bankerschequeorI.P.OpayabletothePayandAccountsOfficers,Officeof the Accountant General(A&E),Hyderabad.

Forprovidingtheinformationundersubsection(1)ofSection7,thefeeshallbe charged by way of cash against proper receipt Or by demand draft or bankers cheque or I.P.O. payable to the Pay and Accounts Officer, Office of theAccountantGeneral(A&E),Hyderabadatthefollowingrates:

Rupeestwoforeachpage(inA-4orA-3sizepaper)createdorcopied.Actual charge or cost price of a copy in larger size paper Actual cost or price for samplesormodelsandforinspectionofrecords,nofeeforthefirsthouranda feeofrupeesfiveforeachfifteenminutes(orfractionthereof)thereafterForprovidingtheinformationunders ubsection(5)ofSection7thefeeshallbe chargedbywayofcashagainstproperreceiptorbydemanddraftorbankers chequepayabletothePay&AccountsOfficer(IAD),HyderabadofthePublic Authorityatthefollowingrates.

Forinformationprovidedindisketteorfloppyrupeesfiftyperdisketteorfloppy and for information provided in printed form at the price fixed for such publication or rupees two per page of photocopy for extracts from the publication.

The particulars of RTI applications received and disposed for the quarter 01.01.2019 to 31.03.2019 is as follows.

Details	Opening balance	Applications received duringthe	No. of cases transferred to other Pas	Requests / Appeals rejected	Requests/ Appeals accepted	Closing Balance
		quarter				
Requests	06	87	05	nil	69	19
Appeals	-	03	Nil	Nil	02	01

20. Listofitems/documentswhichAG(A&E)asPublicAuthorityisnotobliged todiscloseunderRTIAct

a) Recordsordeliberationsonfiletillfinaldecisionsaretaken

b) Informationrelatedto"Thirdpartyinformation" dependingonpublic interest.

c) Opinionsoughtfromadvocates/expertsondecisions

d) ExemptionsfromdisclosureofinformationasprovidedintheAct.

21. RepliestoRTIapplications;RepliestoRTIapplicationsarebeingfurnished asexpeditiouslyaspossiblenotlaterthan30days.SimilarlyAppealsalso beingdisposedwithinthestipulatedtime.

22. DetailsofCPIOandFirstAppellateAuthority: DeputyAccountant General(Administration)isdesignatedasPublicInformationOfficerand Principal Accountant General (A&E) is designated as the First Appellate Authority undertheRighttoInformationAct,2005.

ANNEXURE-I

DIFFERENT TYPES OF FORMS USED IN THE OFFICE

(See Para 5)

Form Name	Rules	Description
G.A.R. 1	Rule 6 (1)	Pay in SlipForm
G.A.R. 2	Rules 11 (4) and 80	Last PayCertificate
G.A.R. 3	Rule 13 (i)	Cash Book
G.A.R. 4	Exception(b)belowrule13(ii)	Register of Cheques issued
G.A.R. 5	Exception(c)belowrule13 (ii)andNote3belowrule13)	Register of Valuables
G.A.R. 6	Rule 22 (i)	Receipt
G.A.R. 7	Rule 26 (1)	Challan
G.A.R. 8	Note 2 below rule 26	Challan
G.A.R. 9	Note 1 below rule 34	Bill Register
G.A.R. 10	Note 2 below rule 34	Bill Transit Register
G.A.R. 11	Note 4 under rule 44	Acquittance Roll (Payment of salary by open cheque)
G.A.R. 12	rule 48(2) (iii)	DeedofIndemnityforissueofa Cheque against lostCheque.
G.A.R. 13	rule 66 (1)	Pay bill
G.A.R. 13A	rule 66	AlternativeInnerSheetsofpaybillsetc.
G.A.R. 14	rules 66 (1) and 90 (1)(i)	CONSOLIDATEDTRAVELING ALLOWANCE BILL
G.A.R. 14A	-do-	TRAVELLINGALLOWANCEBILLFOR TOUR
GAR 14B	-do-	TRAVELLINGALLOWANCEBILLFOR TRANSFER
G.A.R. 14C	-do-	LEAVETRAVELCONCESSIONBILLFOR THE BLOCK OF YEAR
G.A.R. 15	Exception to rule 66(1)	PAYBILLforPresident,VicePresident, Ministries,Officersappointedunderthe seal of President
G.A.R. 16	Exception to Rule 66 (1)	TRAVELLING ALLOWANCEBILL
G.A.R. 17		Pay bill Register

G.A.R. 18	Note to rule66.	ABSTRACT OF PAY BILLS
G.A.R. 19	NotetoRule66andrule92(1)	BILLCHECKREGISTER
G.A.R. 20	rule 67	ABSENTEE STATEMENT
G.A.R. 21	rule 68	INCREMENTCERTIFICATE
G.A.R. 22	rule 74 (1)	RegisterofCourtAttachmentofPay etc.
G.A.R. 23	rule 91	MEDICAL CHARGESREIMBURSEMENT BILL
G.A.R. 24	rules 77(1) and 92	ACQUITTANCEROLL (Payment of Salary by Cash)
G.A.R. 25	Note to rule92	RegisterofUn-disbursedPayand Allowances
G.A.R. 26	rule 95(1) (b)	Form of Bond of Indemnityfordrawing arrears of Pay and Allowances of deceased Govt. Servants
G.A.R. 27	rule 110(2)	Register of Contingent Charges
G.A.R. 28	Note I to rule 111	SUB-VOUCHER FOR PETTY CONTINGENT EXPENDITURE
G.A.R. 29	rules113,114,115(2)and126 (2)	FULLY VOUCHED CONTINGENT BILL
G.A.R. 30	rules115(1)and(2),117,126 (2) and 162	ABSTRACTCONTINGENTBILL
G.A.R. 31	rules 119(1), 131 and 156	DETAILEDCOUNTERSIGNED CONTINGENTBILL(Notforpayment)
G.A.R. 32	rule 122	DETAILEDBILLOFCONTINGENT CHARGESREQUIRING COUNTERSIGNATUREBEFORE PAYMENT
G.A.R. 33	rule 142	BILL FOR REFUND OF REVENUE
G.A.R. 34	rules 147, 150 and 159 (1)	GRANT-IN-AID-BILL
G.A.R. 35	rule 149	BILL FORSCHOLARSHIP
G.A.R. 36	rule 165 (1)	BILLFORLongtermAdvancesi.e., MOTOR CAR/OTHER MOTOR CONVEYANCE/HOUSE BUILDING ADVANCE
G.A.R. 37	rule 165 (1)	BILL FOR SHORT TERM ADVANCES
G.A.R. 38	rule 165 (2)	Schedule of recoveries of House Building Advance/Motor Car Advance/Other Motor conveyance advance (Long term advance)
G.A.R. 39	rule 165 (2)	MONTHLYABSTRACTOFSHORTTERM ADVANCEPAYMENTS/RECOVERIESETC

G.A.R. 40	rule 172 (i)	Schedule of Deductions on account of subscription to Post Office i.e.. InsuranceFund
G.A.R. 41	rule 173	Schedule of General/Contributory Provident Fund Deductions
G.A.R. 42	rule 175 (1), 176 and 177	BILLFORWITHDRAWALOFFINAL PAYMENT/ADVANCE/OTHER WITHDRAWALSFROMGeneral/ Contributory PF
G.A.R. 43	rule 186(1)	APPLICATION-CUM-BILLFORREFUND OF DEPOSIT
G.A.R. 44	rule 180	Receipted bill under the CGEGIS 1980
G.A.R. 45	rule 180	Receiptedbill underthe AllIndia ServicesGroup InsuranceScheme 1981
G.A.R. 46	rule 190	APPLICATION-CUM-BILLFORREFUND OF LAPSEDDEPOSIT
G.A.R. 47	sub rule 3 of rule 86	Form of IndemnityBondtobe executed by Public Sector Banks in connection with payment of Leave Salary, Vacation, Pay and Allowance.

ANNEXURE-II (see Para 12)

BUDGET & EXPENDITURE FOR THE 2018-19 YEAR

EXPENDITUREINRESPECTOFGROUP"B"OFFICERSANDNON-GAZETTEDSTAFF OFTHEOFFICEOFTHEACCOUNTANTGENERAL(A&E)TS,HydFORTHEYEAR 2018-19

Group Head, Sub-Heads of Demand and otherdetails		Allotments in 2018-19	Expenditure to the endofMARCH2019 (Rupees in Thousands)
1			3
00.00.01	Salaries	45,09,97	45,09,97
00.00.02	Wages	0	0
00.00.03	Over Time Allowance	0	0
00.00.06	Medical Treatment	69,49	69,49
00.00.11	Domestic Travel Expenses	45,50	45,50
00.00.13	Office Expenses		
	(i) L.P.S.	350	350
	(ii) Special.Cont.	683	683
	(iii) S.P.& T.C	1305	1305
	(iv) Tel. & T.C	323	323
	(v) O.O.E.	3400	3400
00.00.14	Rent, Rates and Taxes	0	0
00.00.16	Publications	0	0
00.00.20	Other Administrative Exp	8956	8956
00.00.27	Minor Works	0	0
00.00.28	Professional Services	14466	14466
00.00.31	Grants-in-Aid	1730	1730
00.00.50	Other charges	0	0
00.99.13	InformationTechnology	5149	5149
	Group B O & NGE Total	49,88,60	49,88,60
	T O T A L	51,27,66	51,27,66

STATEMENTSHOWINGTHEFULLEXPENDITUREUNDERTHEHEADSSALARIESAND OFFICEEXPENSESOFTHEOFFICEOFTHEACCOUNTANTGENERAL-2018-2019

Objects / Sub objects	**Allotmentsin2018-19**	**Expenditurethe endofMARCH2019** (Rupees in Thousands)
1	**2**	**3**
Salaries		
Pay of Officers	10,04,29	10,04,29
Grade Pay ofOfficers	0	0
Leave Encashment(LTC)	22,99	22,99
Pay of N.G. Estt.	21,29,70	21,29,70
Grade Pay of N.G. Estt.	0	0
Arrears	20,25	20,25
Dearness/Foreign Allowance	2,70,83	2,70,83
Festival Advance	0	0
Bonus	29,59	29,59
Other Allowances	0	0
House Rent Allowance	6,69,61	6,69,61
Honorarium	2,61	2,61
Children Education Allowance Scheme	43,43	43,43
Leave Travel Concession	38,61	38,61
Transport Allowance	2,52,62	2,52,62
Dearness Allowance on TransportAllowance	21,87	21,87
Any other Allowances	3,55	3,55
Total (OtherAllowances)	10,32,31	10,32,31
Total Salaries	45,09,97	45,09,97
OFFICE EXPENSES		
(i)Localpurchaseof Stationery	350	350
(ii) Spl. Cont.	683	683
(iii) S.P.& Telegram Charges	13,05	13,05
(iv) Tel. & Trunk Call Charges	3,23	3,23
(v)Office expenses(Misc)	34,00	34,00
Total O.O.E.	**50,29**	**50,29**

Total O.E.	**60,62**	**60,62**
Total Salaries andO.E.	**4,57,059**	**4,57,059**

EXPENDITUREDETAILSINRESPECTOFGROUP'A'OFFICERSOFTHEOFFICEOF THEACCOUNTANTGENERAL(A&E),TS,HYD.FORTHEYEAR2018-19

Objects / Sub objects	**Allotments in 2018-19**	**Expenditurotheendof MARCH2019 (Rupees in Thousands)**
1	**2**	**3**
Salaries		
Pay of Officers	10312	10312
Grade Pay ofOfficers	0	0
Leave Encashment	148	148
Arrears	53	53
Dearness Allowance	891	891
Other Allowances	0	0
House Rent Allowance	1149	1149
Honorarium	0	0
Children Education Allowance Scheme	26	26
Leave Travel Concession	247	247
Transport Allowance	313	313
Dearness Allowance on Transport Allowance	27	27
Any other Items		
Total (OtherAllowances)	1763	1763
Total Salaries	1,31,14	1,131,14
MEDICAL TREATMENT CHARGES	30	30
DOMESTIC TRAVEL EXPENSES	761	761
FOREIGN TRAVELEXPENSES		
GRAND TOTAL	1,39,06	1,39,06

ANNEXURE–III (seePara16) GRIEVANCEREDRESSALCELL

REGISTRATION

NO

DATE:

(Form to be filled by the GPF Subscriber/MCA/HBA etc)

1) NameoftheSubscriber :
2) OfficeAddress :
3) GPFA/cNo. :
4) MobileNo. :
5) E-mailID :
6) NatureofQurery/Grievance/Complaint :Query/reivance/Complaint
   (Tick any one as applicable)
7) CertifiedDocumentsFurnished : Yes/No
8) Whethervisitedearlierandpurposeofvisit :
9) (a) Whether visit is the self/Claimant/Proxy :self/Clair
   (b) IfClaimant/Proxyhowrelated :
   (c) MobileNo.ofClaimant/Proxy* :(*MobileNo.shouldbechecked on the spot)
   (d) Whetherauthorisationletterenclosed : Yes/No
10) Feedback/Suggestions,ifany, :

_____

Signature of thevisitor

Remarks of GRCStaff

(a) Howwasthegrievancesettled:

(b) Related Funds Section/Cell**:**

Right to Information (Accounts& Entitlement)

The information provided here is in respect of the Accountant General's Office (Accounts & Entitlement), Telangana located at Hyderabad. This office is one of the field offices of the Comptroller & Auditor General of India, Headquarters located at Pocket-9, DeenDayal Upadhyaya Marg New Delhi-110124. Information related to RIA of headquarters office is available at http://www.cag.gov.in

The details of Public Information Officer of this office is given below:

Shri Akhil Sanal Kumar
Dy. Accountant General(Admin)
Contact No.:- 040-232297716 (O)
Email:-akhilspillai[at]cag[dot]gov[dot]in
O/o Accountant General (A& E),
Address:- Telangana,
Saifabad – 500004

The details of first Appellate Authority of this office is given below:

Shri Anindya Dasgupta
Accountant General (A&E)
Contact No.:- 040-23232653 (O)
Fax No:- 040-23232441
Email:-dasguptaA[at]cag[dot]gov[dot]in
O/o Accountant General (A&E),
Address:- Telangana,
Saifabad – 500004

Payment of Fee:

A person seeking information under RTI Act 2005 can make payment of fee for obtaining information by cash or demand draft or banker's cheque or Indian Postal order drawn in the name of the Pay and Accounts Officer, Office of the Accountant General (A& E), Telangana, Hyderabad.