

O.C.S. (PENSION)FORM-L

[See rule 73(1) and 75, 77]

Form for assessing and sanctioning family pension / death gratuity in case of death while in service.

(To be sent in duplicate if payment is desired in a different unit of accounting circle)

PART - I

1.	Name of the deceased Government Servant	
2.	Father's name (and also husband's name in case of female Government Servant)	
3.	Date of birth (by Christian era) .	
4.	Date of death (by Christian era) .	
5.	Permanent address .	
6.	Name of the Establishment last served	
7.	Amount and nature of any pensionary benefits received for previous services if any (both Civil & Military) .	
	(i) Amount of pension.	
	(ii) Amount of retirement gratuity.	
	(iii) Amount of family pension.	
8.	Date of beginning of service.	
9.	Length of gross service (sl.4 – sl.8) .	
10.	Total Periods of non-qualifying service.	
	(i) Interruption in service condoned.	
	(ii) Extraordinary leave not qualifying for pension.	
	(iii) Period of suspension not treated as qualifying service.	
	(iv) Any other service not treated as qualifying service	
11.	Total qualifying service (sl.10 – sl.11)	
12.	Emoluments last drawn in terms of rule 48.	
13.	Proposed amount of family pension (Rs.)	
	(i) At enhanced rate (Rs.)	From To
	(ii) At ordinary rate (Rs.)	From
14.	Proposed amount of death gratuity (Rs.)	
15.	Outstanding Government dues for recovery from death gratuity.	
	(i) Licence fee for Government accommodation	
	(ii) Balance of House Building/Special Housing Building / Conveyance or other long term Advance.	
	(iii) Over payment of pay and allowances including leave salary with Head of Account.	
	(iv) Any other assessed dues recoverable and the nature thereof and head of account to which to be credited.	

16.	Amount to be held over from gratuity pending assessment of any other Government dues.				
17.	Amount of provisional pensionary benefits sanctioned.(if any)				
(i)	Amount of family pension.				
(ii)	Amount of death gratuity.				
(iii)	Amount of outstanding Government dues to be recovered from provisional gratuity.				
18.	Person/Guardian to whom family pension is payable.				
(i)	Name				
(ii)	Relationship with the deceased Government Servant.				
(iii)	Full postal address				
19.	Persons to whom death gratuity is payable when valid nomination exists/does not subsists.				
		Name (s)	Relationship With the deceased	Amount of share payable	Full postal Address
20.	Name of Treasury/special Treasury/sub-treasury where payment is to be made.				
21.	Name of the Bank where pensionary benefits are to be credited.	Name of the Bank _____ Branch _____ A/c No. _____ IFSC Code _____ MICR Code _____			
22.	Head of account to which family pension/death gratuity are debitale .				

**Signature with designation of
the Head of Office**

PART-II

(For use by Pension Sanctioning Authority)

Sanction is hereby accorded in favour of Shri/Smt./Kumari.....

for payment of following pensionary benefits as admissible under rules consequent on the death of

Shri/Smt./Kumari.....

(Name with Designation)

in the Department /Office _____.

1.A.

Family Pension		Name of the Family Pensioner
at the enhanced rate up to		
at the normal rate w.e.f.		

1.B.

Retirement Gratuity	Name (s) of the claimants	Percentage of share

2. Information on sanction of Provisional Pension/Gratuity.

Provisional Pensionary Benefits Sanctioned	Provisional Pension	Provisional Gratuity
Amount		
Sanction Order No.		
Date of Sanction		
Designation of the Sanctioning Authority		

The amount of outstanding Government dues to be recovered and the amount to be withheld as suggested in Part-I of this form shall be taken into account before authorizing pensionary benefits to the Pensioner by the Accountant General, Odisha.

Signature of the Pension Sanctioning Authority and designation.

PART-III

(ACCOUNT ENFACEMENT BY THE PRINCIPAL ACCOUNTANT GENERAL, ODISHA)

1.	Name of deceased employee	
2.	Date of death	
3.	Gross service admitted	
4.	Admitted non-qualifying service.	
5.	Admitted qualifying service	
6.	Date of commencement of family pension	
7.	Admitted amount of family pension	
	(a) At enhanced rate	From To
	(b) At normal rate	From
8.	Admitted amount of death gratuity	
9.	Amount of outstanding Government dues recovered from gratuity.	
10.	Amount of provisional family pension/death gratuity to be adjusted.	
11.	Amount withheld from death gratuity pending assessment of Government dues.	
12.	Head of account to which pensionary benefits are to be debited.	

ACCOUNTS OFFICER