

**<sup>1</sup>FORM NO. 11-A**

**Register to watch the settlement of pensionery benefits of a retired/ deceased/invalidated Government servants.**

**PART 1 – (Retirement cases)**

1. Serial Number
2. Name of the Government servant with designation
3. Date of birth
4. Date of entry into service
5. Date of completion of 25 years of service
6. Anticipated date of retirement
7. Due date for sending Service records to the Accountant General for verification i.e., the date of completion of 25 years of service
8. Date of sending Service Records to the Accountant General for verification.
9. Date of return of the Service Record, from the Accountant General for verification.
10. Due date for sending pension records to the Accountant General for authorization of pensionery benefits (two months before retirement)
11. Date for sending the pension records to the Accountant General for authorization of Pensionery benefits.
12. Qualifying service admitted by the Accountant General.
13. Pension/DCRG admitted by the Accountant General.
14. Whether the Accountant General has released the Pensionery benefits.
15. If the pensionery benefits are withheld, the reasons for the same.
16. Number and date of final authorization by the Accountant General.

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1. Inserted by No .FD 29 SRS 75 dated 19-8-1975 (with effect from 23-10-1974)

17. Remarks.

**PART II-(<sup>2</sup>Cases of death, invalidation or retirement on retiring pension)**

1. Serial Number
2. Name of the Government servant with designation
3. Date of birth
4. <sup>3</sup>(Date of death/invalidation/retirement on retiring pension)
5. Due date for the settlement of '(retiring pension/invalid pension/family pension and/or Death-cum-Retirement Gratuity (within two months from the date of retirement on retiring pension, invalidation or deaths)
6. Date of sending the records to the Accountant General.
7. Qualifying service admitted by the Accountant General.
8. '(Retiring pension, invalid pension, family pension and/or Death-cum-Retirement Gratuity)
9. Whether the Accountant General has released the full pensionary benefits.
10. If the pensionary benefits are withheld the reasons for the same.
11. Number and date of final authorization, by the Accountant General.
12. Remarks.

<sup>4</sup>(FORM NO. 12 to 14 xxx)

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<sup>2</sup> Substituted by No FD 47 SRS 76 dated 15-03-1977

<sup>3</sup> Substituted by No FD 47 SRS 76 dated 15-03-1977

<sup>4</sup> Omitted by No FD 1 SRA 97 dated 23-04-1998 (w.e.f. 15-10-1998)