

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT)  
PUNJAB & U.T. CHANDIGARH**

*Application form for an advance for the purchase of  
Motor Car/ Motor Cycle/Moped/ Personal Computer*

<i>Personal information</i>	<i>Date of Birth</i>	
	<i>Date of Joining</i>	
	<i>Unique I.D. Code (as per gradation list)</i>	<b>PUCDA</b>
	<i>PAY CODE</i>	
1.	Name of Applicant (in CAPITAL LETTERS)	:
2.	Applicant's designation	:
3.	District and Station	:
4.	Basic Pay	:
5.	Anticipated price of Motor Car/ Cycle / Personal Computer	:
6.	Amount of advance required	:
7.	Date of superannuation or retirement or date of expiry of contract in case of a contract officer	:
8.	Number of installment in which the advance is desired to be repaid	:
9.	Whether advance for similar purpose was obtained previously and if so i).date of drawl of advance ii)the amount of advance and/ interest thereon still outstanding if any	
	i).date of drawl of advance ii)the amount of advance and/ interest thereon still outstanding if any	:
10.	Whether the intent on is to purchase	:
	a). a new or and old Motor Car//Motor Cycle/ Personal Computer	:
	b).if the intention is to Purchase Motor Car/Motor Cycle Personal Computer from a person having official dealings with the Government servant, whether previous sanction of the competent authority has been obtained as required under Rule 18 (3) of the Central Civil Services (Conduct) Rules, 1964.	:
11.	Whether the officer is on leave or is about to proceed on leave.	:
	a). The date of commencement of leave b) The date of expiry of leave	:
12.	Are any negotiations or preliminary enquiries being made so that delivery may be taken of the Motor Car/ Motor Cycle/ Personal Computer within one month from the date of drawl of the advance.	:
13.	a). Certified that the information given above is complete and true.	:
	b). Certified that I have not taken delivery of the Motor Car/ Motor Cycle/ Personal Computer on account of which I apply for the advance, that I shall complete negotiations for the purchase of, pay finally and take possession of the same before the expiry of one month from the date of drawl of the advance.	:

Date:

Applicant's Signature: \_\_\_\_\_

Section/ Wing \_\_\_\_\_

Forwarded in original to Admn.II section for further necessary action.

Signature of the Branch Officer : \_\_\_\_\_

Name of the Branch Officer : \_\_\_\_\_