

**CALENDAR
OF
TRAINING
PROGRAMME
2019-20**

*Calendar Of
Training Programme
For
General Courses
2019-20*

Regional Training Institute. Kolkata

Sl. No.	Programme Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
April 2019							
01	Seminar on Indian Accounting Standards (Ind-AS) including Accounting Standards (AS): <i>Hq office has directed that one course may be conducted every 6 months for Ind_AS</i>	05	08.04.19	12.04.19	DGCA MAB II	03	17
					DGCA MAB I	03	
					DGA (Central)	06	
					PAG (G&SSA)	02	
					PAG (E&RSA)	02	
					PDA (RPU &MR)	01	
02	New Companies Act 2013.	03	22.04.19	24.04.19	DGCA MAB II	02	21
					DGCA MAB I	04	
					DGA (Central)	02	
					PAG (G&SSA)	02	
					PAG (E&RSA)	06	
					PDA (SER)	01	
					PDA (RPU &MR)	01	
					DIR P&T Audit	02	
					PDCA MAB-IV	01	

Regional Training Institute. Kolkata

Sl. No.	Programme Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
May 2019							
03	Compilation of State Accounts-receipt of Treasury Accounts to preparation of Annual Accounts in AG Office for DEO to AAO	03	14.05.19	16.05.19	PAG (A&E)	20	20
04	Workshop on Drafting of Audit Queries, Inspection Report and DPs with Style Guide including Audit & accounts regulations 2007	03	27.05.19	29.05.19	DGA(ER)	01	23
					DGCA MAB II	01	
					DGCA MAB I	02	
					DGA (Central)	07	
					PAG (G&SSA)	03	
					DGA (SD)	01	
					PAG (E&RSA)	02	
					PDA (RPU &MR)	01	
					DIR P&T Audit	04	
					PDCA MAB-IV	01	

Regional Training Institute. Kolkata

Sl. No.	Programme Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
June 2019							
05	Pre-examination Revenue Audit Training (RAE-1)	08	10.06.19	18.06.19	PAG (G&SSA)	await ed	
					DGCA MAB-I	03	
					DGA (SD)	02	
					DIR P&T Audit	02	
06	Pre-examination Revenue Audit Training (RAE-2)	10	19.06.19	29.06.19	PAG (G&SSA)	await ed	
					DGCA MAB-I	03	

Regional Training Institute. Kolkata

Sl. No.	Programme Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
July 2019							
07	Pre-examination Revenue Audit Training (RAE-10)	05	01.07.19	05.07.19	DGA (Central)	16	
					PAG (G&SSA)	awaited	
08	GST	05	08.07.19	12.07.19	PAG (A&E)	05	31
					DGA(ER)	01	
					DGCA MAB II	01	
					DGCA MAB I	01	
					DGA (Central)	05	
					PAG (G&SSA)	02	
					DGA (SD)	01	
					PAG (E&RSA)	07	
					PDA (OF)	01	
					PDA (SER)	03	
					PDA (RPU &MR)	01	
					DIR P&T Audit	02	
PDCA MAB-IV	01						
09	Pre-examination SAS Training-Group-I	06	15.07.19	20.07.19	DGA (Central)	30	32
					DIR P&T Audit	02	
10	Establishment matters including APAR, Roster, DPC ,Promotion and Disciplinary proceedings	05	22.07.19	26.07.19	PAG (A&E)	02	20
					DGA(ER)	01	
					DGCA MAB II	02	
					DGCA MAB I	02	
					DGA (Central)	02	
					PDA (SER)	01	
					PAG (G&SSA)	03	
					DGA (SD)	02	
					PDCA MAB-IV	01	
					PDA (RPU &MR)	01	
DIR P&T Audit	03						
11	Compliance Audit Guidelines.	03	29.07.19	31.07.19	DGA(ER)	01	22
					DGCA MAB II	01	
					DGCA MAB I	01	
					DGA (Central)	06	
					PAG (G&SSA)	02	
					DGA (SD)	01	
					PAG (E&RSA)	03	
					PDA (RPU &MR)	01	
					DIR P&T Audit	05	
PDCA MAB-IV	01						

Sl. No.	Programme Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
August 2019							
12	Seminar on Indian Accounting Standards (Ind-AS) including Accounting Standards (AS): <i>Hq office has directed that one course may be conducted every 6 months for Ind_AS</i>	05	05.08.19	09.08.19	DGA (ER)	01	21
					DGCA MAB I	02	
					DGA (SD)	01	
					PDA (RPU &MR)	01	
					PAG (E&RSA)	03	
					DIR P&T Audit	04	
					PDCA MAB-IV	01	
					DGA (central)	08	
13	Financial Audit of Autonomous Bodies.	04	19.08.19	22.08.19	DGCA MAB-II	01	21
					DGCA MAB-I	02	
					DGA (Central)	09	
					PAG (G&SSA)	02	
					DGA (SD)	04	
					PAG (E&RSA)	02	
					PDA (RPU &MR)	01	
14	Audit of Public Works and Public-Private Partnership	05	26.08.19	30.08.19	DGCA MAB I	01	20
					DGCA MAB II	02	
					DGA (Central)	06	
					PAG (G&SSA)	02	
					DGA (SD)	01	
					PAG (E&RSA)	02	
					PDA (OF)	03	
					PDA (SER)	02	
PDA (RPU &MR)	01						

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Sl. No.	Programme Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
September 2019							
15	Risk Based Audit and Statistical Sampling	03	11.09.19	13.09.19	DGA(ER)	01	20
					DGCA MAB-I	02	
					DGA (Central)	03	
					PAG (G&SSA)	03	
					DGA (SD)	01	
					PAG(E&RSA)	03	
					PDA (OF)	02	
					PDA (SER)	02	
					PDA (RPU &MR)	01	
					DIR P&T Audit	01	
					PDCA MAB-IV	01	
16	Frauds and Forensic Audit , Cyber Security	04	16.09.19	19.09.19	DGCA MAB-I	02	18
					DGA (Central)	02	
					PAG (G&SSA)	02	
					DGA (SD)	01	
					PAG (E&RSA)	04	
					DGA (ER)	01	
					PDA (OF)	01	
					PDA (SER)	01	
					PDA (RPU &MR)	01	
					DIR P&T Audit	02	
					PDCA MAB-IV	01	
17	Performance Audit along with audit evidence and reporting	05	23.09.19	27.09.19	DGA(ER)	01	14
					DGCA MAB-I	02	
					DGA (Central)	01	
					PAG (G&SSA)	03	
					DGA (SD)	01	
					PDA (OF)	01	
					PDA (SER)	01	
					PDA (RPU &MR)	01	
					DIR P&T Audit	02	
PDCA MAB-IV	01						

Sl. No.	Programme Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
October 2019							
18	Analytical Procedures in Audit/ Analysis of Financial Statements.	03	15.10.19	17.10.19	PAG (A&E)	05	20
					DGCA MAB-II	02	
					DGCA MAB-I	02	
					DGA (Central)	03	
					PAG (G&SSA)	02	
					PDA (OF)	02	
					PDA (RPU &MR)	01	
					DIR P&T Audit	03	
19	Financial Attest Audit Manual and Financial Attest Audit Guidelines.	04	21.10.19	24.10.19	PAG (A&E)	05	17
					DGA (Central)	03	
					PAG (G&SSA)	03	
					DGA (SD)	01	
					PAG(E&RSA)	04	
					PDA (RPU&MR)	01	

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Sl. No.	Programme Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
November 2019							
20	Environment Audit	03	13.11.19	15.11.19	DGA(ER)	01	16
					DGCA MAB-I	01	
					DGA (Central)	02	
					PAG (G&SSA)	04	
					DGA (SD)	01	
					PAG(E&RSA)	04	
					PDA (SER)	01	
					PDA (RPU &MR)	01	
					DIR P&T Audit	01	
21	Management Development Programme	06	18.11.19	23.11.19	DGCA MAB-I	02	18
					DGCA MAB-II	01	
					DGA (Central)	04	
					PAG (G&SSA)	02	
					DGA (SD)	01	
					PAG(E&RSA)	02	
					DIR P&T Audit	03	
					PDA (OF)	02	
					PDCA MAB-IV	01	
22	GST	05	25.11.19	29.11.19	PAG(A&E)	05	29
					DGCA MAB-I	01	
					DGA (Central)	15	
					PAG (G&SSA)	02	
					PAG(E&RSA)	06	

Sl. No.	Programme Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
December 2019							
23	Performance Audit	05	02.12.19	06.12.19	DGCA MAB II	01	25
					DGCA MAB I	02	
					DGA (Central)	08	
					PAG (G&SSA)	03	
					DGA (SD)	01	
					PAG (E&RSA)	03	
					PDA (OF)	01	
					PDA (SER)	02	
					PDA (RPU &MR)	01	
					DIR P&T Audit	02	
					PDCA MAB IV	01	
24	Audit of Contracts and Tenders.	03	16.12.19	18.12.19	DGA(ER)	01	19
					DGCA MAB-II	01	
					DGCA MAB-I	02	
					DGA (Central)	02	
					PAG (G&SSA)	04	
					DGA (SD)	01	
					PAG(E&RSA)	02	
					PDA (OF)	01	
					PDA (RPU&MR)	01	
					DIR P&T Audit	03	
					PDCA MAB-IV	01	
January 2020							
25	Preparation of Finance & Appropriation Accounts , Govt. Accounting System (GASAB) and FAAM Guidelines	05	06.01.20	10.01.20	PAG (A&E)	10	13
					PAG(E&RSA)	01	
					DIR P&T Audit	02	
26	ISSAI Guidelines with Ethics & Values in Public Governance	04	13.01.20	16.01.20	DGA(ER)	01	16
					DGA (Central)	04	
					DGCA MAB I	01	
					PAG (G&SSA)	01	
					DGA (SD)	01	
					PDA(SER)	02	
					PDA (OF)	02	
					PDA (RPU&MR)	01	
					DIR P&T Audit	02	
PDCA MAB-IV	01						

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Sl. No.	Programme Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
February 2020							
27	Audit of Railway Accounts & Works with introduction to Accrual Accounting in the Railways (Proposed All-India programme)	05	10.02.20	14.02.20	DGA (ER)	01	05
					PDA (SER)	02	
					PDA (RPU&MR)	02	
28	Compliance Audit Guidelines.	03	11.02.20	13.02.20	DGCA MAB I	01	14
					DGA (Central)	04	
					PAG (G&SSA)	03	
					PAG (E&RSA)	06	
March 2020							
29	Overview of IFMS along with over view of Middleware Server	02	16.03.20	17.03.20	PAG(A&E)	10	12
					PAG(E&RSA)	02	
30	Seminar on RTI Act 2005	03	18.03.20	20.03.20	PAG (A&E)	04	20
					DGA(ER)	01	
					DGCA MAB II	01	
					DGCA MAB I	01	
					DGA (Central)	02	
					PAG (G&SSA)	02	
					DGA (SD)	02	
					PAG (E&RSA)	02	
					PDA (OF)	01	
					PDA (SER)	02	
					PDA (RPU&MR)	01	
					DIR P&T Audit	01	

*Calendar Of
Training Programme
For
IT Courses
2019-20*

Sl. No.	Program Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
April 2019							
01.	IDEA	05	08.04.19	12.04.19	PAG (A&E)	02	19
					PAG (G&SSA)	02	
					PAG (E&RSA)	03	
					DGA (Central)	06	
					PDA (OF)	01	
					PDA (SER)	01	
					DGCA MAB-I	01	
					PDCA MAB-IV	01	
					PDA (RPU & MR)	01	
					P&T Audit Office	01	
May 2019							
02.	MS Excel as CAAT	05	06.05.19	10.05.19	PAG (A&E)	01	17
					PAG (G&SSA)	03	
					PAG (E&RSA)	05	
					DGA (Central)	03	
					PDA (SER)	02	
					DGCA MAB-I	01	
					PDA (SD)	01	
					P&T Audit Office	01	
03.	Special Course for DEO	05	27.05.19	31.05.19	PAG (E&RSA)	14	17
					P&T Audit Office	03	
June 2019							
04.	MS Access	05	10.06.19	14.06.19	PAG (A&E)	01	16
					PAG (G&SSA)	03	
					DGA (Central)	08	
					PDA (SER)	01	
					DGCA MAB-I	02	
					P&T Audit Office	01	
05.	Oracle PL SQL (11G Environment)	05	24.06.19	28.06.19	PAG (A&E)	05	21
					PAG (G&SSA)	02	
					PAG (E&RSA)	02	
					DGA (Central)	09	
					DGA (ER)	01	
					PDA (SD)	01	
					P&T Audit Office	01	

Sl. No.	Program Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
July 2019							
06.	Data Analytics	05	08.07.19	12.07.19	PAG (A&E)	01	22
					DGCA MAB-I	01	
					PAG (G&SSA)	04	
					PAG (E&RSA)	03	
					DGA (Central)	07	
					PDA (OF)	01	
					DGA (ER)	01	
					PDA (SER)	01	
					DGCA MAB-II	01	
					DGA (SD)	01	
P&T Audit Office	01						
07.	Auditing in IT Environment	06	15.07.19	20.07.19	PAG (A&E)	05	18
					PAG (G&SSA)	03	
					DGA (ER)	01	
					PAG (E&RSA)	01	
					PDA (SER)	01	
					PDA (RPU&MR)	01	
					DGCA MAB-I	01	
					PDA (OF)	01	
					PDCA MAB-IV	01	
					DGA (SD)	01	
					P&T Audit Office	02	
08.	GSTN	03	24.07.19	26.07.19	DGA (Central)	05	20
					PAG (E&RSA)	15	
August 2019							
09.	MS Access	05	05.08.19	09.08.19	PAG (A&E)	02	17
					PAG (G&SSA)	03	
					DGA (Central)	03	
					PDA (SER)	01	
					PAG (E&RSA)	02	
					PDA(RPU&MR)	01	
					DGCA MAB-I	01	
					DGA (SD)	03	
P&T Audit Office	01						

Sl. No.	Program Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
August 2019							
10.	M S Office	05	05.08.19	09.08.19	DGCA MAB-II	05	13
					DGA (SD)	03	
					P&T Audit Office	05	
11.	IT audit (Theory)	03	20.08.19	22.08.19	PAG (A&E)	01	14
					PAG (G&SSA)	02	
					PAG (E&RSA)	02	
					DGA (Central)	03	
					DGA (ER)	01	
					PDA (SER)	01	
					DGCA MAB-I	01	
					PDCA MAB-IV	01	
					PDA (SD)	01	
					P&T Audit Office	01	
12.	IT Audit (Practical)	05	26.08.19	30.08.19	PAG (A&E)	01	14
					PAG (G&SSA)	02	
					PAG (E&RSA)	02	
					DGA (Central)	03	
					DGA (ER)	01	
					PDA (SER)	01	
					DGCA MAB-I	01	
					PDCA MAB-IV	01	
					PDA (SD)	01	
					P&T Audit Office	01	

Sl. No.	Program Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
September 2019							
13.	Oracle PL SQL (11G Environment)	05	02.09.19	06.09.19	PAG (A&E)	04	16
					PAG (G&SSA)	02	
					PAG (E&RSA)	02	
					DGA (Central)	05	
					DGCA MAB-I	01	
					PDA (SD)	01	
					P&T Audit Office	01	
14.	Special Course for DEO	05	16.09.19	20.09.19	PAG (E&RSA)	13	17
					P&T Audit Office	04	
15.	MS Excel as CAAT	05	23.09.19	27.09.19	PAG (A&E)	01	17
					PAG (G&SSA)	02	
					PAG (E&RSA)	06	
					DGA (Central)	02	
					DGA (ER)	01	
					DGCA MAB-II	01	
					DGA (SD)	01	
					PDA(RPU&MR)	01	
					PDCA MAB-IV	01	
					P&T Audit Office	01	
October 2019							
16.	E-Governance, PFMS & BEMS	03	15.10.19	17.10.19	PAG (A&E)	03	24
					PAG (G&SSA)	03	
					DGA (Central)	07	
					DGCA MAB-I	02	
					PDCA MAB-II	01	
					PAG (E&RSA)	01	
					PDA (OF)	01	
					DGA (SD)	01	
					PDA(RPU&MR)	01	
					PDCA MAB-IV	03	
					P&T Audit Office	01	
17.	Oracle PL SQL (11G Environment) with Developer under VLC Environment.	05	21.10.19	25.10.19	PAG (A&E)	20	21
					PAG (E&RSA)	01	

Sl. No.	Program Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
November 2019							
18.	IDEA	05	18.11.19	22.11.19	PAG (A&E)	01	13
					PAG (G&SSA)	02	
					PAG (E&RSA)	02	
					DGA (Central)	02	
					PDA (OF)	01	
					DGCA MAB-I	01	
					DGCA MAB-II	01	
					PDA (SER)	01	
					PDA (SD)	01	
					P&T Audit Office	01	
19.	Oracle Developer Form & Reports (11G Environment)	05	25.11.19	29.11.19	PAG (A&E)	05	26
					PAG (G&SSA)	02	
					DGA (Central)	12	
					DGA (ER)	01	
					PDA (SER)	02	
					DGCA MAB-I	01	
					PDA (SD)	01	
					P&T Audit Office	02	

Sl. No.	Program Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
December 2019							
20.	Oracle DBA (11G Environment)	05	02.12.19	06.12.19	PAG (A&E)	06	26
					PAG (G&SSA)	02	
					PAG (E&RSA)	02	
					DGA (Central)	10	
					DGA (ER)	01	
					PDA (SER)	02	
					DGA (SD)	01	
					P&T Audit Office	02	
21.	Data Analytics	05	09.12.19	13.12.19	PAG (A&E)	01	16
					PAG (G&SSA)	04	
					PAG (E&RSA)	03	
					DGA (Central)	01	
					PDA (OF)	01	
					PDA (SER)	01	
					PDA (RPU & MR)	01	
					DGCA MAB-I	01	
					DGCA MAB-II	01	
					DGA (SD)	01	
					P&T Audit Office	01	
22.	E-Governance, PFMS & BEMS	03	17.12.19	19.12.19	PAG (A&E)	04	20
					PAG (G&SSA)	03	
					DGA (Central)	07	
					DGCA MAB-I	01	
					PDCA MAB-II	01	
					PAG (E&RSA)	01	
					PDA (OF)	01	
					PDA (SD)	01	
					P&T Audit Office	01	

Sl. No.	Program Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
January 2020							
23.	MS Excel as CAAT	05	06.01.20	10.01.20	PAG (A&E)	01	13
					PAG (G&SSA)	03	
					PAG (E&RSA)	04	
					DGA (Central)	04	
					DGCA MAB-I	01	
24.	IDEA	05	13.01.20	17.01.20	PAG (A&E)	01	10
					PAG (G&SSA)	02	
					PAG (E&RSA)	03	
					DGA (Central)	02	
					PDA (OF)	01	
					PDA (SD)	01	
25.	Data Entry in VLC	03	20.01.20	22.01.20	PAG (A&E)	15	15
February 2020							
26.	IT Audit (Theory)	03	04.02.20	06.02.20	PAG (A&E)	01	14
					PAG (G&SSA)	02	
					PAG (E&RSA)	02	
					DGA (Central)	03	
					PDA (SER)	01	
					PDA (RPU & MR)	01	
					DGCA MAB-I	01	
					DGCA MAB-II	01	
					PDA (SD)	01	
					P&T Audit Office	01	
27.	IT Audit (Practical)	05	10.02.20	14.02.20	PAG (A&E)	01	14
					PAG (G&SSA)	02	
					PAG (E&RSA)	02	
					DGA (Central)	03	
					PDA (SER)	01	
					PDA (RPU & MR)	01	
					DGCA MAB-I	01	
					DGCA MAB-II	01	
					PDA (SD)	01	
					P&T Audit Office	01	
28.	Data Entry in VLC	03	18.02.20	20.02.20	PAG (A&E)	15	15

Sl. No.	Program Title	Duration (Working days)	Period		Slots Allocation		
			From	To	Office	Slots	Total
March 2020							
29.	MS ACCESS	05	02.03.20	06.03.20	PAG (G&SSA)	03	11
					DGCA MAB-I	01	
					DGA (Central)	04	
					PAG (E&RSA)	02	
					DGA (SD)	01	
30.	Refresher course with concept of IFMS and its impact on Accounting	03	17.03.20	19.03.20	PAG (A&E)	12	16
					PAG (E&RSA)	04	

