

REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

1. Certified that the child/children mentioned below in respect of whom reimbursement of tuition fee is claimed is/are wholly dependent upon me:

Name of the child	Date of birth	School in which studying	Class in which studying	Monthly tuition fee actually payable	Monthly tuition fee actually paid (₹)			Amount of reimbursement claimed (₹)
					From	To	Amount	
				Tuition Fee @ ₹				
				Admission Fee				
				Science Fee @ ₹				
				Computer Fee @ ₹				
				Special/Lab./Games/Sports Fee @ ₹				
				Smart Class Fee@ ₹				
				Cost of Books				
				Cost of Note Books				
				Cost of Uniforms (02 sets)				
				Cost of Shoes (01 set)				
				Others				
				Total				
				Tuition Fee @ ₹				
				Admission Fee				
				Science Fee @ ₹				
				Computer Fee @ ₹				
				Special/Lab./Games/Sports Fee @ ₹				
				Smart Class Fee@ ₹				
				Cost of Books				
				Cost of Note Books				
				Cost of Uniforms (02 sets)				
				Cost of Shoes (01 set)				
				Others				
				Total				

2. Certified that the Fees and other Bills/ Cash Memos indicated against the child/ each of the children had actually been paid by me (Receipts attached).
3. Certified that - (i) my wife/husband is/is not a Central Government servant. (ii) my wife/husband is a Central Government servant and she/he will not claim reimbursement of CEA in respect of our child/ child wife/husband is employed with _____ and she/he is/ is not entitled for reimbursement of tuition fee/ CEA in respect of our child/ children.
4. Certified that during the period covered by this claim, the child/ children attended the school(s) regularly and did not absent himself/herself/themselves from the school(s) without proper leave for a period exceeding 10 days.
5. Certified that I or my wife/ husband have/ has not claimed and will not claim the children's educational allowance in respect of the children mentioned above.
6. Certified that my child/children in respect of whom reimbursement of tuition fee is claimed is/are studying in the school(s) which is/are recognized school(s). (Not applicable to schools run by Central Government/Union Territory Administration/Municipal Corporation/Municipal Committee/Panchayat Samittee/ Zila Parishad.).
7. In the event of any change in the particulars above which effect my eligibility for Reimbursement of Tuition Fee, I undertake to intimate the same promptly and also to refund excess payments, if any, made.
8. Bank Account No. SBI, AGO Complex Branch A/c No.

Signature :

Name :