

**SANCTIONED STRENGTH & PERSONS-IN-POSITION (INCLUDING DGA OFFICE) AS ON 01-02-2020
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT) HARYANA, CHANDIGARH**

NAME OF POST	Sanctioned strength				Men-in-Position				Total	HIA	Net vacancies	Remarks
	Pt	Ty**	C.Ty	Total	Pt	Ty**	C.Ty	Total	Vacancy			
Sr. AO (Civil)	77	0	1	78	69	0	1	70	-8	0	-8	1*
Sr. AO (Commercial)	20	0	0	20	20	0	0	20	0	0	0	1*
AAO (Civil)	148	0	1	149	130	0	1	131	-18	0	-18	7*, 4#
AAO (Faculty)	1	0	0	1	1	0	0	1	0	0	0	0
AAO (Commercial)	40	0	0	40	24	0	0	24	-16	0	-16	0
Supervisor (Audit)	0	6	0	6	0	6	2	8	2	0	2	0
Data Entry Operator, Gr. D (Sr. Console Operator)	0	2	0	2	0	0	0	0	-2	0	-2	0
Data Entry Operator, Gr. B (Console Operator) \$	0	18	0	18	0	9	0	9	-9	0	-9	1*
Sr. Auditor	194	0	1	195	172	0	1	173	-22	1	-21	1*, 7#
Auditor	49	0	0	49	22	0	0	22	-27	0	-27	1#
Data Entry Operator, Gr. A ## \$	2	67	0	69	2	62	0	64	-5	0	-5	1*, 5#
Clerk/Typist (excluding Hindi typist) ##	50	1	0	51	18	0	0	18	-33	15	-18	0
Sr. Private Secretary	2	0	0	2	2	0	0	2	0	0	0	0
Stenographer, Gr. I (PA)	4	0	0	4	2	0	0	2	-2	0	-2	1*
Stenographer, Gr.II (Stenos)	6	0	0	6	3	0	0	3	-3	0	-3	0
Hindi Officer	1	0	0	1	1	0	0	1	0	0	0	0
Sr. Hindi Translator	1	0	0	1	1	0	0	1	0	0	0	0
Jr. Hindi Translator	2	0	0	2	0	0	0	0	-2	0	-2	0
Welfare Asstt.	0	1	0	1	0	1	0	1	0	0	0	0
Staff Car Driver	1	0	0	1	0	0	0	0	-1	0	-1	0
SG Record Keeper	0	1	0	1	0	0	0	0	-1	0	-1	0
Multi Tasking Staff	69	0	0	69	40	0	0	40	-29	0	-29	0
Manager Gr-II (Canteen)	1	0	0	1	0	0	0	0	-1	0	-1	0
Asstt. Manager-cum-Store Keeper	1	0	0	1	0	0	0	0	-1	0	-1	0
Halwai-cum-Cook	1	0	0	1	1	0	0	1	0	0	0	0
Canteen Clerk	2	0	0	2	2	0	0	2	0	0	0	0
Asstt. Halwai cum Cook	1	0	0	1	1	0	0	1	0	0	0	0
Canteen Attendant	7	0	0	7	2	0	0	2	-5	0	-5	0
Grand Total	680	96	3	779	513	78	5	596	-183	16	-167	13*, 17#

Note:- (1)The existing post of AO has been merged with the post of Sr. AO with common designation as Sr. AO w.e.f. the date of Gazette Notification i.e. From 20.11.2019, vide Circular No. Staff Wing/50-2019, issued vide No. 1327-Staff (Appt.)/213-2019, dated 25-11-2019.

Note:- (2) Hqrs' office vide letter Nos.44-staff (S&R)/Rat./CA/435-2013, dtd. 02-11-2016 & 64-Staff (S&R)/Rat./CA/435-2013 (Vol.-I), dtd. 21.11.2016 has rationalized the staff strength of this office & revised the sanctioned Strength of Sr. AO/AO, AAO/Supervisor & Sr. Auditor/Auditor under Short term Plan. Hence the sanctioned strength in the above cadre has been revised vide PAG's orders dtd. 02-02-2017. Further, clarification regarding exclusion of Casual Temporary Posts for J&K Migrants in the revised sanction strength under Short Term Plan, from Hqrs', vide letter No. 1047/Staff-SSR/CC/44-2013, dtd. 18-03-2019, the sanctioned strength in the cadres of Sr.AO/AO (Civil) and AAO (Civil) has further revised, vide PAG's orders dtd. 25-03-2019. As a result, 02 posts in the cadre of Sr. AO (Civil) & 04 posts in the cadre of AAO (civil) have been increased.

Note:- (3) As per Hqrs letter No. 1423/Staff-H.S.R./CCC/44-2013, dated 26-07-2019, the Competent Authority has approved to release 03 post of Sr. Adr./Adr. kept in abeyance against the creation of one post of Hindi Officer, one post of Sr. Hindi Translator & one Jr. Hindi Translator. Hence, these posts have now not been shown as Held-in abeyance. These posts have now been shown in S.S. as permanent posts from temporary posts. Further, 01 post of Sr. Adr./Adr. will continue to be kept held-in-abeyance on operation of 01 post of Welfare Assistant (ex-cadre post).

* On deputation with other offices

On deputation in this office from other offices.

Posts of Personal Assisatnt to Stenographer, Gr. I and Stenographer to Stenographer, Gr. II have been re-designated by Hqrs office, vide HQRs Circular No. 43-Staff (App 1)/2015 issued vide No. 935-Staff (App 1)/01-2012, dated 16-11-2015.

12 (Twelve) vacant posts of Clerks/Typist, vide Hqrs' letter No. 556 /Staff-SSR/CC/44-2013, dated 22-06-2018 have been converted to that of Data Entry Operator for initial appointment of directly recruited Data Entry Operators 'A' and vice versa as per Hqrs letter these 12 sanctioned posts of Clerks/Typists now been added to DEO Grade 'A' and DEO Grade 'B' i.e. 10 posts to DEO Grade 'A' and 02 posts to DEO Grade 'B'. Hence, now the sanctioned strength in Clerks/Typist will be 51 (63-12=51), DEO Grade 'A' will be 69 (59+10=69) & DEO Grade 'B' will be 18 (16+2=18) w.e.f. 01-07-2018 vide PAG's orders dtd.06-07-2018.

** As per Hqrs' letter No. 537/SS&R/Conversion/436-2013, dated 14 Oct., 2014, all the Gazetted Group "B" Regular Temporary posts in the cadres of Sr. AO/AO/AAO/Sr. Pvt. Secy./Pvt. Secy. has been conversed into Permanent posts w.e.f. 15-10-2014.

MIP Column in the Supervisor cadre includes 8 additional posts of Supervisors (additional 6% posts of AAO cadre) created in terms of Hqrs office letter dtd. 25-09-13 & 09-12-13 as temporary measures due to shortfall of 15% or more in AAOs cadre. As per Headquarters' circular No. 2-2015 issued vide HQ letter No. 261/Staff(S&R)/Addl. Post of Sup/237-2013, dtd. 05.10.2015, these 8 additional posts would be reflected in MIP Column only.

\$ Hqrs office vide its letter No. 556/Staff-SSR/CC/44-2013, dtd. 22.06.2018 has reallocated the sanctioned strength of DEO Grade A from 59 to 69 (59-10=69) & DEO Grade B from 16 to 18 (16+2=18). Hence, 12 vacant posts of Clerks/Typist have now been reduced to 51 (63-12=51) & viceversa these 12 sanctioned posts have now been added to DEO Grade A (10) & DEO Grade B (2).