

**MINUTES OF THE EIGHTY FIRST MEETING OF THE STANDING FINANCE  
COMMITTEE (SFC) OF THE INTERNATIONAL INSTITUTE FOR POPULATION  
SCIENCES (IIPS), MUMBAI**

The Eighty First meeting of the Standing Finance Committee (SFC) of International Institute for Population Sciences (IIPS), Mumbai was held on 25<sup>th</sup> November, 2016 at Nirman Bhawan, New Delhi. The meeting was Chaired by Ms. Vijaya Srivastava, Additional Secretary and Financial Advisor, Ministry of Health and Family Welfare (MoHFW), Government of India and Chairperson, Standing Finance Committee, IIPS.

The following members were present in the meeting:

Dr. Vishnu Kant Srivastava Chief Director(Stats), MoHFW, Government of India, Nirman Bhavan, New Delhi.	Member
Prof. L. L. Singh Officiating Director, IIPS	Member
Prof. B. Paswan IIPS, Mumbai	Member
Dr, Archana Roy Associate Professor, IIPS, Mumbai	Member
Dr. M. K. Kulkarni Registrar, IIPS	Non-Member Secretary

Ms. Vandana Jain, Director (IFD), Navanita Gogoi, Director (Stats.) , Shri Bandopadhyay, Consultant and Ms. Deepshikha Arora, SSO also attended the meeting from the MoHFW. In addition Mr. Saurabh Jain, Chartered Accountant and Mr. Ramchandra Rathod, AFO from IIPS also attended the meeting.

The decisions taken in the meeting were as follows:



**ITEM NO.1: Confirmation of the minutes of the 80<sup>th</sup> meeting of the Standing Finance Committee held on November 18, 2015.**

The minutes of the 80<sup>th</sup> meeting of the Standing Finance Committee held on November 18, 2015, as approved by the Chairperson and circulated among the members were confirmed.

**ITEM NO.2: Action taken on the decisions of the 80<sup>th</sup> meeting of the Standing Finance Committee held on November 18, 2015.**

The Committee has noted the Action Taken points and expressed views for further compliance as given below:

*Sub-item No.2: Action taken on the decision of the 79<sup>th</sup> Standing Finance Committee held on November 15, 2014*

Action Point: To prepare replies of Audit observations in tabular form indicating 'action point' and 'action taken'. Moreover, IIPS was also directed to get their replies to the audit observations vetted by the MoHFW. IIPS was also asked to follow up with the Audit party properly and convince them to drop the observations.

During discussion, it was pointed out that the Institute did not comply with this decision and sent the para-wise compliance report to CAG. The Chairperson instructed IIPS to follow this in future. IIPS has informed that 12 out of the 33 Audit paras have been dropped by the C&AG and 4 paras are proposed to be closed as per information received by them. They further informed that they will be writing to C&AG about the remaining 17 paras. The Chairperson directed IIPS to endorse a copy of the same to the Ministry without fail. Statistics Division in the Ministry is to monitor. **It was decided that it will be the personal responsibility of AO/IIPS to comply with directions regarding CAG paras.**

*Sub-Item No.8: Reporting of matters*

Action Point (i) :To hold minimum two meetings of SFC during one financial year

During the year 2015-16 also, despite decision taken in the 80<sup>th</sup> SFC meeting, IIPS



could hold only one SFC meeting. The Chairperson directed that, the IIPS should hold atleast two SFC meeting during a financial year as stipulated in its Bye-Laws.

Action Point (ii): To take steps for Amendment in Bye-Laws

The IIPS enclosed a final draft of amended Bye-Laws. During discussion, the Committee felt that though the IIPS has redrafted the Bye -Laws, there was no transparency in the process of such redrafting, as IIPS did not provide any details of the constitution of the Committee, constituted for the redrafting of Bye-laws, its ToR or any other information in this regard. Hence, the Chairperson decided that the draft submitted by the IIPS cannot be considered. She further instructed that the Ministry will constitute a Committee in due consultation with the Institute, comprising of Experts from all relevant fields. The Committee so constituted would submit its Report exactly three months from its constitution. **Statistics Division in the Ministry may ensure constitution of this Committee by 31.12.2016 without fail.**

**ITEM NO. 3&4: Approval of Audit Report and Audited Annual Accounts for the year 2015-2016 and Approval of Audit Report and Audited Annual Accounts of projects funded by outside agencies for the year 2014-15.**

Chairperson instructed that Institute must strictly follow General Financial Rules and other established procedures to prepare the Audit Reports and Audited Annual Accounts. Regarding "Grants receivable but not due", the Committee suggested that since we are dealing with Government accounts, it should be prepared exactly as done in case of Government organizations. It was also suggested that the depreciation of library books should be taken into account while preparing the annual accounts. After detailed discussion, the Committee recommended that the audited annual accounts of IIPS for the year 2015-16 and audited annual accounts of projects funded by outside agencies for the year 2015-16 as appended with the Agenda notes of 81<sup>st</sup> SFC may be incorporated in the Annual Report. The AO of IIPS was directed to personally ensure compliance of all Govt. guidelines and GFRs in this regard.

There was detailed discussion regarding the Internal Audit of IIPS conducted by the Ministry for the period from 2008-09 to 2014-15. It was reported that in the report of the said Internal Audit, the audit party mentioned about 13 points of major



financial irregularity of IIPS. The party also directed the course of action to be taken by the IIPS pertaining to each of these observations. The Chairperson directed IIPS to take all those actions as pointed out in the report of the Internal Audit and send to the Ministry an Action Taken Report (ATR). It was also suggested that in case IIPS is unable to take any of these actions, they may mention the same in their ATR along with proper justifications. **This ATR must reach the Ministry by 10<sup>th</sup> January 2017.**

**ITEM No.5: Approval of Revised Estimates 2016-2017.**

The Standing Finance Committee approved Rs. 3018 lakhs, as against Rs. 2878 lakhs approved earlier. The revised estimate for the year 2016-2017, as approved by the Committee, is as given below:

	<b>(Rs. In lakhs)</b>
1. Non-Plan	Rs 2100.00
2. Plan - Capital Rs 200.00	
General Rs. 718.00	Rs. 918.00
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	<b>Rs. 3018.00</b>
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**ITEM No.6: Approval of Budget Estimates 2017-2018.**

The Standing Finance Committee approved Budget Estimate of Rs. 3200 lakh for the year 2017-18, against its demand of Rs. 7975 lakhs, the details of which is as under:

	<b>(Rs. In lakhs)</b>
3. Non-Plan	Rs 2080.00
4. Plan - Capital Rs. 300.00	
General Rs. 820.00	Rs. 1120.00
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	<b>Rs. 3200.00</b>
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The amount Rs. 3200 lakhs was already proposed by the Ministry against the demand of Rs 7975 lakhs, as Ministry was yet to receive any document from IIPS regarding approval for the construction of building. However, during discussion in the meeting, the IIPS intimated that they have recently received approval of change in land use proposal from Urban Development Department, Government of

Maharashtra vide letter dated 19<sup>th</sup> November, 2016 and Notification No. TPB 4313/84,85,415/CR 39/2016/UD-11 and would request the MoHFW for the necessary administrative approval for further action from Central Public Works Department (CPWD). The Chairperson suggested that the additional requirement of grants may be sent to the Ministry at the stage of Revised Estimate (2017-18) with all details.

**ITEM No. 7: Approval for writing off the accumulated deficit of Rs. 30, 27,549/-.**

The IIPS explained that the accumulated deficit was the deficit accumulated over several years due to unadjusted portion of grant receivable for a particular year, which was although received in the subsequent years, were not netted off against the outstanding balance. These grants were parked in the Revenue Grant accumulated over several years. The IIPS sought the approval to write off the accumulated deficit of Rs, 30, 27,549/-.

During discussion, it was intimated by the IFD that for waiver of the said amount, the matter has to be referred to the Ministry of Finance. After detailed discussion the Chairperson directed that IIPS may send the matter to the Ministry with proper justification along with the opinion of their CA and Accounts Officer.

**ITEM No.8: Approval for implementation of 7<sup>th</sup> CPC for Faculty, Staff and Pensioners of the Institute.**

It was informed that so far no orders have been issued by the Ministry of Finance, Department of expenditure regarding implementation of 7<sup>th</sup> CPC for the Autonomous bodies. Hence, the SFC was **not** in a position to approve the proposal.

**ITEM No.9: Revision of pension of pre-2006 pensioners - delinking of revised Pension from qualifying service of 33 years.**

During discussion, it was pointed out that though the members of staff of IIPS are eligible for GPF- cum- Pension- cum- Gratuity Rules as applicable to the Central Government employees as amended from time to time, as per Institute Bye Laws. The IIPS enclosed a copy of the letter from Ministry conveying the approval of the introduction of the Pension-cum-Gratuity scheme for the employees of IIPS vide letter No. A.45012/34/87-C&G dated 26<sup>th</sup> April, 1989. It was mentioned in the said

letter that, the scheme was approved, as approved by the General Council/ Executive Council on the terms and conditions/modalities followed as in the case of NIHFV and as contained in the Ministry's letter No.A.45011/68/78-C&G(OS) dated 20/3/1981.

After detailed discussion, it was decided that the matter needs to be deliberated thoroughly on file before placing the same for the approval of SFC. **IIPS may, therefore, submit a comprehensive proposal to the program division.**

**Item no.10&11: Approval for running the Department of Extra Mural Studies and Distance Education on yearly basis and sanction of Revised Budget Estimate for the year 2016-2017.**

The department of Extra Mural Studies has been running on project basis for the past 23 years. The letter of the Ministry conveying creation of the combined Department of Population Education, Correspondence and Extra-Mural courses states that the approval for the creation is subject to the inclusion of the scheme in the Eighth Five year plan and funds made available for the purpose. Since then, though this Department has been running on project basis and financial approval of the same has been given by the Ministry regularly, it seems the matter was never examined in detail after its creation. It was suggested that the matter may be examined taking into account all terms and conditions as well as related statutory requirements for creating and running the Department, on file, before continuing further. Detailed background note may also be provided to the Ministry. Director (IFD) suggested that a review by a third party may also be done. Prof. B. Paswan, IIPS who is also head of Department of Extra-Mural studies, informed that Institute has earned enough resources from this project and can run this project on its own.

Regarding revision of MPS fees, it was decided that it should be done as per laid down procedure. Such proposal should come to the SFC only after approval for the same from Academic Council since the matter falls under the purview of the Academic Council.

**ITEM No.12: Reporting of Matters**

Regarding Annexure-I: Amendment in Bye-Laws, Annexure II: CAG Inspection Report and replies and Annexure III: Ministry's Inspection Report and replies have

already been discussed against Item no.2. So, the action directed therein may be taken.

Meeting ended with vote of the thanks to the Chair.

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