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F.No.B-12019/02/2016-Stats (IIPS)  
Ministry of Health and Family Welfare  
Department of Health and Family Welfare  
Statistics Division  
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Nirman Bhawan, New Delhi-110108

Dated 24<sup>th</sup> October, 2017

To

Dr. M.K.Kulkarni  
Registrar, IIPS  
Non Member Secretary to Standing Finance Committee  
Govandi Station Road, Deonar, Mumbai-400088

Subject: 82<sup>nd</sup> Standing Finance Committee (SFC) meeting of International Institute for Population Sciences (IIPS), Mumbai- Minutes reg.

Sir,

This is regarding the 82<sup>nd</sup> meeting of Standing Finance Committee (SFC) of IIPS, Mumbai held on 11.10.2017 at IIPS, Mumbai under the Chairpersonship of Ms. Vijaya Srivastava, Special Secretary and Financial Advisor (SS & FA), Ministry of Health and Family Welfare. The minutes of the meeting duly approved by the Chairperson, SFC is forwarded herewith for circulating to all members of the SFC. Necessary action may please be taken urgently as per the decisions of the SFC.

Encl: As above

Yours faithfully

*Pooja*  
24/10/17

(Pooja Verma)

Assistant Director (PRC)

Copy to: Prof. L. Ladu Singh, Officiating Director & Sr. Professor, IIPS, Govandi Station Road, Deonar, Mumbai-400088

Sir,

This needs to be upload on website (IIPS).

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17.11.17

Pl. file (Ms. Lavina) & upload in  
Res. Director website (System Manager)

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**MINUTES OF THE EIGHTY SECOND MEETING OF THE STANDING FINANCE COMMITTEE (SFC) OF THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES (IIPS), MUMBAI**

The Eighty Second meeting of the Standing Finance Committee (SFC) of International Institute for Population Sciences (IIPS), Mumbai was held at 11:30 am on 11<sup>th</sup> October, 2017 at International Institute for Population Sciences, Mumbai. The meeting was Chaired by Ms. Vijaya Srivastava, Special Secretary and Financial Advisor, Ministry of Health and Family Welfare (MoHFW), Government of India and Chairperson, Standing Finance Committee, IIPS.

The following members were Present in the Meeting:

Dr. Vishnu Kant Srivastava, Chief Director (Stats), MoHFW, Govt. of India, New Delhi.

Dr. L. Ladu Singh, Offcg. Director & Sr. Professor, IIPS.

Prof. Sayeed Unisa, Professor, IIPS.

Dr. Dhananjay W. Bansod, Associate Professor, IIPS.

Mrs. Shalini Bhojar, Director General (Stats), MoHFW, Govt. of India attended the meeting as a Special Invitee. In addition, Ms. Navanita Gogoi, Director (Stats), MoHFW, Govt. of India, Shri Sourabh Jain, Chartered Accountant, IIPS, Mr. R.V. Rathod, Assistant Finance Officer, IIPS, Mr. Dinesh Prakash, Assit. Engineer, CPWD and Mr. Ravi Naik, Jr. Engineer, CPWD also attended the meeting as invitee. Dr. M.K. Kulkarni, Registrar, IIPS, Non-Member Secretary, SFC was also present in the meeting.

Agenda Item wise discussion taken place and the decisions taken in the meeting were as follows:

**ITEM NO. 1: Confirmation of the minutes of the 81<sup>st</sup> meeting of the Standing Finance Committee held on November 25, 2016.**

The minutes of the 81<sup>st</sup> meeting of the Standing Finance Committee of the International Institute for Population Sciences, Mumbai held on November 25, 2016 as approved by the Chairperson, were circulated among the members and minutes were confirmed.

**ITEM NO. 2: Action taken on the decisions of the 81<sup>st</sup> meeting of the Standing Finance Committee held on November 25, 2016.**



The Committee has noted the Action Taken points and expressed views for further compliance for the following points as under:

*Sub-item No.2: Action taken on the decision of the 80th Standing Finance Committee meeting held on November 18, 2015*

- a) Audit Replies to be prepared explaining the nomenclatures with proper supportive documents, along with follow up actions.
- b) The ATR on the Internal Audit conducted by the Ministry is to be submitted to the Office of the Chief Controller of Accounts, MoHFW with a copy to the Statistics Division, MoHFW.
- c) As per Bye-Laws of IIPS, atleast two SFC in a year may take place.
- d) Discussion took place regarding the amendments in bye-laws of IIPS. It was reported that a Committee has been formed by MoHFW. After the first meeting of the Committee, the draft Bye Laws was prepared by the IIPS taking into account the (i) Bye Laws earlier drafted by the Desiraju Committee (ii) Existing Bye Laws of IIPS and (iii) Relevant provisions of UGC pertaining to Deemed university. The Bye Laws so drafted have been circulated amongst all the members of the Committee. However, no input/comments were received from any of the members of the Committee, despite reminder. After detailed discussion, it was decided that the draft Bye-Laws may be scrutinised by the Division and a final draft incorporating its views may be prepared by October, 2017. After that a meeting may be called to complete redrafting of Bye Laws of IIPS.

*Sub-item No.7: Approval for writing off the accumulated deficit of Rs.30,27,549/-*

The writing off of the accumulated deficit of Rs.3027549/- which was not adjusted in the previous years inadvertently has been approved because it is related to adjustment and not the waiver.

The Committee has noted that all other matters does not require any further action.

**ITEM NO. 3: Approval of Audit Report and Audited Annual Accounts for the year 2016-2017.**

After detailed discussion, the Committee approved the audited annual accounts of IIPS for the year 2016-17, as incorporated in the Agenda and recommended the same for placing before the Executive Council.

**ITEM NO. 4: Approval of Audit Report and Audited Annual Accounts of projects funded by outside agencies for the year 2016-17.**

After detailed discussion, the Committee approved the audited annual accounts of projects funded by outside agencies for the year 2016-17, as incorporated in the Agenda and recommended the same for placing before the Executive Council.

**ITEM NO. 5: Approval of Revised Estimates 2017-2018.**

The Committee approved Rs.3400.00 lakhs as the Revised Estimates (RE) for the year 2017-18 as under and recommended the same to place before the Executive Council:

Sl.No.	Head	Amount in Rs. lakhs
1	GIA-General	825.00
2	Grants for creation of capital assets	300.00
3	GIA -Salaries	2275.00
4	Total	3400.00

**ITEM NO. 6: Approval of Budget Estimates 2018-2019.**

The Committee approved the Budget Estimates of Rs.7815.00 lakhs for the year 2018-19 as under and recommended the same to place before the Executive Council:

Sl.No.	Head	Amount in Rs. lakhs
1	GIA-General	830.00
2	Grants for creation of capital assets	4770.00
3	GIA -Salaries	2215.00
4	Total	7815.00

**ITEM NO. 7: Approval for implementation of 7<sup>th</sup> CPC for Faculty, Staff and Pensioners of the Institute.**

It was reported that as per the Ministry of Finance, Department of Expenditure (DoE), Resolution No.I-2/2-16-IC dated 25.07.2016, the Government has decided to accept the recommendations of the Seventh Central Pay Commission. In addition, as



per DoE OM No. F. No. 1/2/2016-EIII(A) dated 13.01..2017, revised pay scale as per the Pay Matrix of the 7<sup>th</sup> CPC may be extended to the employees of the autonomous organizations whose emolument structure are identical to those in case of Central Govt. employees.

It was reported by the MoHFW that, the proposal for implementation of 7<sup>th</sup> CPC to non-academic staff of IIPS was already under process and would be cleared very soon.

As the pay scales for Academic staff are yet to be approved by the UGC, it will be taken up by the MoHFW after the same is approved by the UGC. Since SFC has noted this, there is no need to put up it again before the Committee.

**ITEM NO. 8: Adoption of GFR 2017.**

The Chairperson commented that adoption of GFR 2017 is mandatory as per Office Memorandum F.No.14(3)/2015-EII(A) - Government of India, Ministry of Finance, Department of Expenditure dated 8<sup>th</sup> March, 2017.

**ITEM NO. 9: Approval for running the Department of Extra Mural Studies and Distance Education on yearly basis and sanction of Revised Budget Estimate for the year 2017-2018.**

This was discussed in detail and it was reported that Extra Mural Studies Department is running on project basis and on self finance basis for about 24 years now. The Committee approved this to continue for the year 2017-18 with the funds generated by the Department, IIPS and recommended to place in Executive Council meeting.

Officiating Director (IIPS) was also requested to explore if there is any possibility of a permanent one time approval for this Department to continue instead of running it on project basis having everytime yearly approval.

**ITEM NO. 10: Approval of Revision of fees for MA in Population Studies (Department of Extra Mural Studies) from Academic Year 2017-18.**

The Committee approved the recommendation of the Academic Council for revision of fees for MA in Population Studies (Department of Extra Mural Studies) from Academic Year 2017-18. The Academic Council also recommended increasing the

fees by 20% after every two years. The details of current and recommended fee structure of M.A. (Population Studies) Distance Mode Course, as included in the agenda, is placed at Annexure -I. The Standing Finance Committee recommended placing this before the Executive Council.

**ITEM NO. 11: Appointment of Counselors on ad-hoc basis**

The Executive Council in its 99<sup>th</sup> meeting held on 10<sup>th</sup> December, 2014, approved appointment of Professional Psychological Counselor on visit basis on the suggestions of Director-TISS.

The Standing Finance Committee considered and approved the contractual appointment of two Counselors (One male and one female) on the consolidated payment of Rs. 20,000/- per month. The Committee also recommended placing this before the Executive Council. The Chairperson instructed that the selection of Psychological Counselors having proper education qualifications etc. should be transparent and the process of recruitment may be as provided in the GFR.

**ITEM NO. 12: Approval for grant of Fixed Medical Allowance (FMA) to Pensioners of IIPS.**

It was reported that, the pensioners of IIPS were getting neither any medical reimbursement nor any medical allowances after their retirement. However, as per Office Memorandum No. 4/34/2017-P&PW(D)- Government of India, Ministry of Personnel Public Grievances & Pensions (Department of Pension & Pensioners' Welfare) dated 19<sup>th</sup> July, 2017, there is a provision of fixed medical allowance for all pensioners who are not covered under CGHS schemes. It was reported by the IIPS that, this had happened due to oversight. It was also mentioned that at present, there are 85 pensioners at the Institute, and so this needs to be made applicable to these pensioners.

The Committee agreed with the proposal in principle but instructed IIPS to submit a comprehensive proposal with justification and financial implications to MoHFW for approval.

Further, discussion also took place regarding switching over to CGHS Schemes from the presently prevailing medical attendant rules to the IIPS Staff. The Chairperson instructed the Officiating Director, IIPS, to discuss this matter amongst staff and

submit proposal accordingly to the Ministry, if the Institute decides to shift from their adopted medical scheme.

**ITEM NO. 13: Enhancement of Doctors Remuneration on yearly incremental basis.**

The proposal of enhancement of remuneration of the Doctors presently appointed at IIPS, namely Dr. U.M. Shenoy (presently given Rs.20000/-pm) and Dr. R.V. Ambekar (presently given Rs.18000/-pm) was discussed in the meeting. The enhancement of 10% every year of this amount from next financial year has been approved by the Standing Finance Committee. Committee also recommended placing this before the Executive Council.

**ITEM NO. 14: Reporting of Matters**

Detailed discussion was held on C&AG audit paras and it was mentioned that proper and detailed reply, with supportive documents must be provided to the C&AG, so as to convince them to drop the paras. In this regard, IIPS reported that a meeting has already been fixed on 12.10.2017 with C&AG to discuss these issues in their office.

The IIPS was asked to provide their reply as well as supportive documents for the paras included in the Theme Audit to the Ministry at the earliest. Institute needs to provide justification about all these paras of the Theme Audit.

**Any other matter with the permission of Chair:**

IIPS brought the issue of requirement of additional space needed due to construction of New Building Institute, on hiring basis for three-four years. The Chairperson instructed the IIPS to work out in detail following due procedure, about their space requirement and submit a comprehensive proposal with justification, to the MoHFW for consideration.

The meeting ended with the vote of thanks to the Chair.



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**Annexure I****Recommended Revised Fee structure of M.A. (Population Studies)  
Distance Mode course**

<b>Indian students</b>	<b>Present for MPS Course (₹)</b>	<b>Recommended for M.A. Population Studies Course (₹)</b>
Processing Fee	500	500
Tuition Fee (Course Fee)*	10000	15000
Contact Programme Fee	300	600
Examination Fee	300 (for all papers)	200 per paper
Degree Certificate Fee	Nil	200
Convocation Charges	Nil	500
Course extension fee	5000	7500
Re-examination Fee	500	500
Re-evaluation Fee (per paper)	Nil	500
Provisional Certificate Fee	Nil	100
Transcript Fee	500	500
Duplicate Certificate	Nil	800
Duplicate ID Card	100	100

<b>Foreign students</b>	<b>Present (US \$)</b>	<b>Recommended (US \$)</b>
Processing Fee	25	25
Tuition Fee (Course Fee)*	2000	2000
Contact Programme Fee	100	100
Examination Fee (for all papers)	300	10 per paper
Degree Certificate Fee	Nil	25
Convocation Charges	Nil	50
Course extension fee	1000	1000
Re-examination Fee	50	50
Re-evaluation Fee (per paper)	Nil	50



paper)		
Provisional Certificate Fee	Nil	25
Transcript Fee	500	50
Duplicate Certificate	Nil	50
Duplicate ID Card	25	25
<b>Note: 50% Concession on Tuition fees to the distance learners from SAARC Countries.</b>		
<i>* Includes Tuition fee &amp; cost of study materials</i>		

*BB*