

**MINUTES OF THE SEVENTY-SIXTH
STANDING FINANCE COMMITTEE MEETING OF THE
INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES, HELD ON
SEPTEMBER 28, 2011 AT NIRMAN BHAVAN, NEW DELHI.**

The seventy-sixth meeting of the Standing Finance Committee of the International Institute for Population Sciences (IIPS) was held at 3.00 p.m., on September 28, 2011 at Nirman Bhavan, New Delhi. The meeting was chaired by **Dr. Rajan Katoch, Additional Secretary & Financial Advisor, Ministry of Health and Family Welfare, Government of India** and Chairman, Standing Finance Committee, IIPS.

The following were present in the meeting:

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|----|---|---|-------------------------|
| 1. | Dr. Rattan Chand
Chief Director (Statistics)
Ministry of Health & Family Welfare
<u>NEW DELHI.</u> | - | Member |
| 2. | Dr. Faujdar Ram
Director & Sr. Professor, IIPS,
<u>MUMBAI # 400 088.</u> | - | Member |
| 3. | Dr. Sayeed Unisa
Professor, IIPS
<u>MUMBAI # 400 088.</u> | - | Member |
| 4. | Dr. K.C. Das
Associate Professor, IIPS
<u>MUMBAI # 400 088.</u> | - | Member |
| 5. | Dr. M.K. Kulkarni
Registrar, IIPS
<u>MUMBAI # 400 088.</u> | - | Non-Member
Secretary |

Smt. Vasanthi R., Accounts Officer, IIPS also attended the meeting on invitation.

At the outset Dr. Faujdar Ram, Director & Sr. Professor, IIPS welcomed the Chairman, Dr. Rajan Katoch, Additional Secretary & Financial Advisor, Ministry of Health & Family Welfare and Dr. Sayeed Unisa, Professor, IIPS and Dr. K.C. Das, Associate Professor, IIPS the new members of the Standing Finance Committee.

ITEM NO. 1: **Confirmation of the minutes of the 75th meeting of the Standing Finance Committee held on September 24, 2010.**

The minutes of the 75th meeting of the Standing Finance Committee held on September 24, 2010 were circulated among the members, and as there were no objections the minutes were confirmed by the Chairman, Standing Finance Committee.

ITEM NO. 2: **Action taken on the decisions of 75th meeting of the Standing Finance Committee held on September 24, 2010.**

Actions taken on the decisions of the 75th Standing Finance Committee held on September 24, 2010 were noted.

Regarding Sub-Item No.10(ii): Medical Insurance to the Employees of IIPS from the minutes of the 74th Standing Finance Committee held on 16/09/2009: The Chairman, Standing Finance Committee emphasized that 'Expression of Interest' may be invited from reputed medical insurance companies with details of medical coverage to be adopted by the Institute. The proposal then may be submitted to Ministry for scrutiny and approval.

ITEM NO. 3: **Audit Report and Audited Annual Accounts for the year 2010-2011.**

The Standing Finance Committee approved that the Annual Accounts of the Institute for the year 2010-2011 and noted the audit observations and audit replies and recommended the same for approval by the Executive Council.

ITEM NO. 4: **Approval for Utilization of unspent Balance Plan as on 1st April, 2011.**

The Standing Finance Committee approved utilization of unspent balance of Rs.3.07 crores during the year 2011-12 for development activities. It was also submitted for information of the Standing Finance Committee that the unspent balance of Rs.48,72,023 under 'Plan' Revenue was already adjusted against the first instalment of grants released under 'Plan' Revenue for the year 2011-12.

ITEM NO. 5: **Approval of XII Five Year Plan 2012-13 to 2016-17.**

The proposal of the 12th Five year plan estimated to a sum of Rs.500.7875 crores was discussed in detail. The Director, IIPS highlighted the initiation of new courses viz., (i) M.Sc. in Bio-Statistics – 2 years, (ii) Master of Public Health – 1 year (iii) M.Phil in Population Studies – 1 year, and new teaching department viz., (i) Department of Survey Research and (ii) Department of Ageing Research.

The Standing Finance Committee recommended for approval by the Executive Council an increase in fellowship to the following courses as follows:

Sr. No	Name of the Course	Intake Capacity	Existing Fellowship (Amt in `)	Proposed Fellowship (Amt in ` p.m/per year) per student
i.	MPS (presently 32)	50	2500.00	5000.00/ (60000.00)
	M. Phil (6 months)	50	3000.00	(Discontinued)
ii.	Ph.D. (presently 24, with net and without net)	50 (Total)	6250.00 (without net)	12000.00/ (144000)
iii.	M.A./M.Sc. in Population Studies (2 years)	50 + 50	NIL	5000.00/ (60000.00)
iv.	M.Phil in Population Studies (1 year)	50	3000.00	6000.00/ (72000.00)
v.	M.Sc in Bio-Statistics (2 years)	50 + 50	NIL	5000.00/ 60000.00
vi.	Master of Public Health (MPH) (1 year)	50	NIL	5000.00/ 60000.00
vii.	Post Doctoral Fellowship (3 years)	05	NIL	50000.00/ 600000.00 + 200000.00*
	Total	450		

* Contingency grant

Approval is granted to increase the fellowship from Rs.6250/- to Rs.12000/- for those who get GOI and have not cleared the NET exam conducted by UGC/ICSSR.

The Standing Finance Committee also noted the proposal presented by IIPS for organizing an international seminar during the 'Diamond' jubilee year celebration. The Standing Finance Committee noted Students Exchange Programme, Faculty Exchange and Development Programme planned during the year 2012-13 to 2016-17. ~~The Chairman complimented the ambitious plan proposed by IIPS in the 12th Five Year Plan.~~ The ~~Chairman~~, Standing Finance Committee advised that the sum of Rs.200 crores proposed during the year 2016-17 towards purchase of land for setting up of second campus may be included in the 'Non Plan' budget as and when required. Thus the total

proposal was approved for a sum of Rs.300.7875 crores. The details are enclosed in Annexure I.

ITEM NO. 6: **Discontinuation of the Department of Distance Education (EMS) from the year 2011-12.**

Keeping in view the Distance Education Council not granting permission for running the department of Distance Education on permanent basis, recently only 3 years permission from 2010-11 to 2012-13 was granted. For earlier years also the Institute was not granted permission by the DEC, and also as per recent UGC guidelines wherein the 'Deemed University are not authorized to conduct the Distance Education Programme. The matter was also discussed in the last Executive Council meeting and it was decided to overview and to take feedback to run this department, hence the Standing Finance Committee agreed with suggestion with to dis-continue the Department of Distance Education (EMS) in the current academic year. However students already enrolled in the course would be permitted to complete the programme.

ITEM NO. 7: **Audit Report and Audited Accounts of the projects funded by outside agencies for the year 2010-2011.**

The Standing Finance Committee approved the Audit Report and Audited Accounts funded by outside agencies for the year 2010-2011.

ITEM NO. 8: **Approval of Establishment of 'Project Support Cell'.**

The Standing Finance Committee agreed in principle establishment of Project Support Cell and approved the suggested

posts on tenure/ad-hoc basis as shown in the agenda. However the number of required staff will be appointed on ad-hoc basis through outsourcing and as per need of the project. The salary shall be fixed by a Committee to be formed for monitoring the activities of the project, and also keeping in view the number of projects to be undertaken by the Institute and comparing the magnitude of work of the project.

ITEM NO. 9: **Reporting of Matters.**

(i) **Investment of CPF/GPF Accumulations:**

The Standing Finance Committee noted the investment of CPF/GPF accumulations of Rs.24,53,000.00 in Central Government Securities and Rs.20,21,400.00 in State Government Securities towards investment of CPF/GPF accumulations.

(ii) **Interim Audit for Accrual System of Accounting:**

The Standing Finance Committee approved conduct of interim audit if required by the Institute and also suggested the Institute to arrange training programme to the accounts staff for accrual system of accounting.

ITEM NO. 10: **Approval of Revised Estimates for the Year 2011-12.**

The Revised Estimates proposal for the year 2011-12 was discussed in detail and the following amount was approved:

Non Plan		Rs.12.50 crores
	Capital	Rs.3.10 crores
	Revenue	Rs.2.50 crores

The Standing Finance Committee approved utilization of unspent balance of Rs.3.07 crores towards execution of Master Plan for

which an estimated requirement of Rs.3.10 crores was made in the Revised Estimates 2011-12. Against the budget requirement of Plan Revenue estimated for Rs.3.00 crores, the Standing Finance Committee approved Rs.2.50 crores only, and the expenditure under various heads of accounts is to be prioritized by the Director. The Chairman suggested that the Institute should make optimum utilization of the funds allotted.

ITEM NO. 11: Approval of Budget Estimates for the Year 2012-13.

The Director highlighted the new teaching departments and new courses to be initiated during 2012-13. While discussing the Budget Estimates for the year 2012-13, it was suggested that the proposal for 2012-13 under 'Plan' should be on par with the proposal made during the first year 2012-13 of 12th Five Year Plan. The Institute had proposed a sum of Rs.69.00 lakhs under 'Non Plan' Fellowship, the same is to be proposed under 'Plan' Revenue. In view of these following was approved:

Budget Proposed (in Lakhs)			Budget Approved (in Lakhs)		
Non Plan		Rs.1490.00	Non Plan		Rs.1421.00
Plan			Plan		
Capital	Rs.3000.00		Capital	Rs.3000.00	
Revenue	Rs. 895.95	Rs.3895.95	* Revenue	Rs. 964.95	Rs.3964.95

* The payment shown under Revenue for Rs.964.95 is on par with the proposal made during the first year of 12th Five Year Plan. During the discussion, the Standing Finance Committee approved the payment of fellowship of Rs.290.00 lakhs with enhancement in the number of fellowship and fellowship amount. The detailed statement of approved Budget Estimates for the year 2012-2013 under 'Plan' is enclosed as Annexure II.

As there were no other points to discuss, the meeting ended with a vote of thanks to the Chair.


(Dr. M.K. Kulkarni)
Registrar &
Non-Member Secretary


(Dr. Faujdar Ram)
Director & Sr. Professor
Member

Approved


(Dr. Rajan Katoch)
Additional Secretary & Financial Advisor, MOHFW, GOI, and
Chairman, Standing Finance Committee, IIPS

ANNEXURE -I
INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES
DEONAR , MUMBAI 400 088

XII FIVE YEAR PLAN 2012-2013 TO 2016-2017
FINANCIAL IMPLICATION

Sr. No.	Heads of Accounts						(Rs. in lakhs)	
		2012-13	2013-14	2014-15	2015-16	2016-17	Total	
A	REVENUE EXPENDITURE							
1	Fellowship	290.00	320.00	320.00	360.00	360.00	1650.00	
2	Short Term Training Programme	10.00	10.00	12.00	12.00	14.00	58.00	
3	T.A Foreing (faculty students)	10.00	10.00	10.00	10.00	10.00	50.00	
4	Research Projects	50.00	60.00	60.00	60.00	70.00	300.00	
5	Seminar in Demography	25.00	25.00	25.00	225.00	325.00	625.00	
6	Field visit	10.00	10.00	10.00	10.00	10.00	50.00	
7	Salaries (HRD)	117.70	220.90	238.05	256.45	276.90	1110.00	
8	Outsource services	21.00	21.00	25.00	25.00	30.00	122.00	
B	CAPITAL EXPENDITURE							
1	Capital Works	3000.00	3000.00	7500.00	5000.00	5000.00	23500.00	
2	Library Journals	62.50	74.50	89.50	107.50	129.00	463.00	
3	Library Books	27.25	32.50	39.50	47.50	56.50	203.25	
4	Machinery & Equipments	70.50	120.50	70.50	70.50	70.50	402.50	
5	Furniture & Fittings	30.00	70.00	70.00	15.00	15.00	200.00	
6	Inf. Technology & Software	241.00	250.00	260.00	271.00	283.00	1305.00	
7	Vehicles	0.00	0.00	20.00	20.00	0.00	40.00	
	Total	3964.95	4224.40	8749.55	6489.95	6649.90	30078.75	

PLAN
ANNEXURE - II

BUDGET ESTIMATES 2012-2013

(Rs. in lakhs)

Head of Account	Budget Estimate 2012-2013
1	5
PLAN (CAPITAL EXPENDITURE)	
I Building Master Plan	3000.00
Building Master Plan W.I.P.	
1 Machinery & Equipment	70.50
2 Library Books	89.75
3 Furniture & Fittings	30.00
4 Vehicles	
5 Software Packages	
II Revenue Expenditure	
1 Buildings, Nalla	
2 Information Technology (Revenue)	241.00
3 Fellowship	290.00
4 Research Project	40.00
5 Seminar in Demography	35.00
6 T.A. (Foreign)	10.00
7 Short Term Course (H&FW)	10.00
8 Study Tour/Field visits	10.00
9 Salaries (HRD) & Outsourcing sevices	138.70
Total :	3964.95