

**MINUTES OF THE NINETY-EIGHTH EXECUTIVE COUNCIL MEETING
OF THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES
HELD ON DECEMBER 11, 2013 AT NIRMAN BHAVAN, NEW DELHI**

The ninety-eighth Executive Council meeting of the International Institute for Population Sciences, Mumbai was held on December 11, 2013 at 12.00 noon. at Nirman Bhavan, New Delhi. The meeting was chaired by Shri Keshav Desiraju Secretary, Ministry of Health and Family Welfare, Government of India and Chairman, Executive Council, IIPS.

The following members attended the meeting:

1. Shri Keshav Desiraju
Secretary to the Government of India
& Chairman, Executive Council, IIPS,
Ministry of Health & Family Welfare,
Room No. 156-A, Nirman Bhavan,
NEW DELHI-110 108.
2. Shri Sanjay Kumar Srivastava
Additional Secretary &
Financial Advisor
Ministry of Health & Family Welfare
Government of India, Nirman Bhavan,
NEW DELHI # 110 108. Ms Kavita Singh Director IFD - Representative
3. Shri C.R.K. Nair
Additional Director General
Ministry of Health & Family Welfare
Government of India,
Room No.243 A Wing
Nirman Bhavan,
NEW DELHI # 110 108.
4. Dr. Rakesh Kumar
Joint Secretary (RCH)
Ministry of Health and Family Welfare
Government of India,
145, 'A' Wing, Nirman Bhavan
NEW DELHI # 110 108.

5. Dr. Faujdar Ram
Director & Sr. Professor
IIPS, Deonar
MUMBAI # 400 088.

6. Dr. K. Srinivasan
Emeritus Professor
Apartment - E/14,
TVH Rozalia Park, Anand Nagar,
Thuraipakkam,
Chennai-600 096
TAMIL NADU

7. Dr. Shireen J. Jejeebhoy
Senior Program Associate
Population Council,
Zone 5A, India Habitat Centre,
Lodi Road,
NEW DELHI-110 003.

8. Dr. L. Ladu Singh
Professor,
IIPS, Deonar
MUMBAI # 400 088.

9. Dr. P.K. Murthy
Associate Professor
IIPS, Deonar
MUMBAI # 400 088.

10. Dr. M.K. Kulkarni
Registrar
IIPS, Deonar,
MUMBAI # 400 088.

Smt. Vasanthi R., Accounts Officer, IIPS, also attended the meeting on invitation.

Smt. Kavita Singh, Director IFD attended the meeting as representative of Additional Secretary & Financial Advisor, MoHFW, Ms. Soma Sanyal, Under Secretary & Shri G.L. Madan, Section Officer, MoHFW also attended the Meeting.

Dr. S. Parasuraman, Director, Tata Institute of Social Sciences, and Dr. Ram Tarneja could not attend the meeting due to prior commitments.

ITEM NO.1

Confirmation of the Minutes of the 97th meeting of the Executive Council held on November 30, 2012.

The minutes of the 97th meeting of the Executive Council of the International Institute for Population Sciences held on November 30, 2012 were circulated among the members of the Executive Council, and as there were no objection from the members, the minutes were confirmed.

ITEM NO.2

Action taken on the decisions of the 97th meeting of the Executive Council held on November 30, 2012.

Action taken on the decisions of the 97th meeting of the Executive Council held on November 30, 2012 were noted.

Sub-Item No.2:

(Sub-Item No.9 - 95th E.C. Meeting) Regarding appointments of Assistant Professor, Assistant Registrar, etc., it was informed to the members that appointment orders have been issued to the selected candidates and except two Assistant Professors all had joined the posts.

ITEM NO.3

Recommendation for adoption of the Annual Report for the year 2012-2013.

The Executive Council considered the Annual Report of the Institute for the year 2012-13 and also recommended for adoption by circulation among the members of the General Council of the Institute.



ITEM NO.4

Approval for running the Department of Extra Mural Studies and Distance Education on yearly basis and sanction of Expenditure for the year 2013-2014.

The Executive Council approved continuation of running of the Department of Extra Mural Studies. It was agreed that expenditure will be met from the funds generated. It was approved to discontinue the DPS course from the next academic session due to the condition of approval of Distance Education Council. Since it is self financed, it was advised that Director, IIPS can approve the running of the Department and the same can be just reported to Executive Council.


ITEM No. 5

Approval of Revision of Tuition fees to various courses at IIPS.

As recommended by the Standing Finance Committee at its meeting held on 4th October, 2013, Executive Council approved the revision of tuition fees for the various courses at IIPS as recommended by the Academic Council w.e.f. the Academic Year 2014-15.as Annexure I

ITEM No. 6

Approval of Revision of Monthly Honorarium to Authorized Medical Attendants and Retainer Lawyer of IIPS.

As approved and recommended by the Standing Finance Committee, Executive Committee approved the revision of monthly honorarium to Dr. U.M. Shenoy, Rs. 10,000/- Dr. (Mrs.) R.V. Ambekar Rs. 9,000/- and Shri V. Bhaskaran Retainer Lawyer Rs. 6000/- p.m. w.e.f. 1st April, 2014. 

ITEM No. 7

Approval of HRA as per UGC rules to Ph.D students not residing in IIPS Hostel.

The Executive Council approved the Grant of HRA as per UGC rules to all Ph.D. students not residing at IIPS hostel w.e.f. 1st April, 2014.

ITEM No. 8

Approval of fee waiver, provision of free accommodation, food & transport to students with disabilities.

The Executive Council approved the proposal to waive off tuition fees and provision of free accommodation and food to the students with disabilities, admitted to the various courses of IIPS subject to condition that they must have disabilities as per norms of Government of India.

ITEM No.9

Approval for the revision of consolidated salary of ad-hoc staff employed in various research projects, teaching departments and against leave vacancies.

The Standing Finance Committee at its meeting held on 4th October, 2013 considered the proposal and Honorable Chairman of SFC instructed that no staff below Research Officer should be appointed on temporary/ad-hoc /contract basis, henceforth these type of appointment must be through outsourcing agency. As per the Director's comments only Senior Research Officer and Research officer, with pay revision of Rs. 25,000/- (existing pay is 22,500) and Rs. 20,000/- (existing pay is 16,500/-) respectively, with the condition that they must possess relevant qualification and experience, will be appointed directly on contract. Those who are applying for SRO and RO must have qualifications



prescribed by IIPS (Ph.D or equivalent degree) and the revision of salary was recommended w.e.f. April 01, 2014 and other posts should be outsourced.

The Executive Council considered the proposal and approved the same.

ITEM No. 10

Approval of establishment charges (seed money)for the IIPS Alumni Association

The Executive Council approved the payment of Rs. 2.00 lakhs as seed money (from funds received as overhead charges from projects funded by other agencies) to IIPS Alumni Association which is already registered with Registrar of Societies.

ITEM No.11


Approval of Revised Estimates 2013-2014.

The Executive Council approved the items of expenditure proposed under Non-Plan and Plan in the Revised Estimates for the year 2013-2014 as under

(Rs. In lakhs)

1. Non Plan	₹ 1458.00
2. Plan - Capital ₹ 1000/-	
General ₹ 450/-	₹ 1450.00

₹ 2908.00
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ITEM No.12

Approval of Budget Estimates 2014-2015.

The Executive council approved the Budget Estimates 2014-2015 as under

		(In lakhs)
1. Non-Plan		₹ 1775.00
2. Plan -	Capital	₹ 1530.00
	General	₹ 720.00
		₹ 2250.00
		₹ 4025.00
		=====

ITEM NO.13

Approval for acceptance of flexible rate of Institute overhead charges for various outside agencies sponsored projects.

Director reported that in the 74th meeting of the Executive Council held on October 06, 1997, a decision was taken to charge a fixed overhead to projects sponsored by outside agencies and transfer the amount collected so to Institute Development Fund. Accordingly, the Institute has been following a policy of charging 20% overhead towards the Institute Development Fund from all outside agencies sponsored projects. However, it has been observed that some of the agencies were not in a position to provide the 20% fixed rate towards the Institute Development Fund due to their own existing rules. Also, some of the projects which were sponsored by other Ministries of the Government have made provision towards the Institute Development Fund at a lesser rate due to which the same could not be taken up. In view of the above it is proposed that the Institute may be permitted to accept projects which have a provision of lesser than 20% towards Institute Development Fund on case to case basis depending on the merit. Honorable Chairman



instructed that only 5% overhead have to be charged to the MOHFW projects and Director IIPS may decide about percentage of charges to be taken from projects sponsored by other agencies (Government or Private) on case to case basis in future, subject to maximum of 20%.

ITEM NO.14:

Approval for continuation of the research projects initiated during the year 2011-12 and New Projects for 2013- 14 and 2014-15

The Executive Council approved the following ongoing research projects.

- (i) Understanding the Pathways of Poverty and Fertility Reduction in India.
- (ii) International Migration from Gujarat.

In addition to the above, as per the recommendation of the Academic Council following projects have been approved for the year 2013-14 and 2014-15.

1. Magnitude, Causes and Consequences of Kala-azar in India : A study of Eastern Bihar
2. Use of verbal autopsy for estimating the causes of death in Amravati District of Maharashtra.
3. A comparative study of two different methods of data collection used in a large-scale survey in India- Questionnaires/Paper-Pen and techno-based CAPI.
4. Estimation of Vital Rates for Mumbai Presidency in the Colonial Period.
5. Population Scenario in India : Long Term Prospective.




6. Changes in the Household Amenities and Assets - A Census based Study.
7. Historical Trends and Patterns of Population and Development in India: A district level analysis.
8. A Framework for measuring Child Sex Ratio in India.

ITEM NO.15:

Approval of Administrative and Governance issues of IIPS as per UGC notification requirement.

Director reported that as decided in earlier Executive Council Meetings, more discussion on this issue is required to be held in General Council, but till date General Council Meeting was not held. This has also been recommended by Task Force, set up by MOHFW. This matter was put up in Standing Finance Committee Meeting held on October 04, 2013, and it was approved that a high level Committee must be set up to consider this. The financial implications of the UGC Pay Scale implementation has been approved in principle in earlier EC and SFC

Meantime Task Force constituted by MHRD to monitor Deemed University had reviewed at its meeting with IIPS on September 23, 2013. They observed that unless some steps are taken to align Governance as per UGC Notification F.6-I (II)/2006 (CPP.I) dated May 21, 2010, it is not possible to proceed with review of IIPS. They asked IIPS to put this matter again to EC and GC of IIPS. Their report is not yet available. 

After long discussion on the matter, Executive Council approved to set up a high level committee, Chaired by Additional Secretary MoHFW. Other members of the committee will be from UGC, Ministry of HRD and MoHFW and any other experts which will be decided by Director IIPS.

ITEM NO.16 :

Reporting of progress on Infrastructural Development Project of IIPS.

CPWD Representatives Mr. Sreedhar, Mr. Suresh Gangil and Mrs. Mathur reported the current status of the new infrastructure development work. Secretary expressed his concern about the year wise requirement of budget, as IIPS has not incurred the expenditure or utilized the budget amount for the last three years. Mr. Gangil reported that now various applications have been submitted for the approvals as required by BMC norms. Secretary asked to get the clarifications and approvals of all required documents. Recently 79.34 crore requirement has been submitted by CPWD and IIPS, this will be processed by finance committee of Ministry as recommended by SFC. Honorable Chairman said that if required, he will speak to the Commissioner BMC, but prior to this details of requirements of approval of IIPS project may be submitted to MoHFW, so that the approval matter may be taken up with BMC Commissioner.

Honorable Chairman assured that Ministry will issue the Administrative Approval for the project but budget will be provided after obtaining the approvals from the BMC and hence accordingly the next year budget provision may be curtailed and if



required additional budget will be provided again at the time of revised estimates 2014-15.

ITEM NO.17:

Approval for Adoption of Annual Report for the year 2012-13 by circulation amongst the members of the General Council.

The Executive Council approved circulation of Annual Report for the year 2012-13 by circulation amongst the members of the General council.

ITEM NO.18

Approval for the Recruitment Rules for Accounts Officer.

Registrar reported that presently Accounts Officer post is Group A Post in the pay scale of PB3- Rs.15600-39100 + GP Rs.5400. Present Accounts Officer will be retiring on 31.03.14 on superannuation. The educational qualifications as per present RR, are quite old. As per the UGC Notification 21.05.2010 and 30.06.2010, Accounts Department is required to have posts as Finance Officer/Deputy Finance Officer and Assistant Finance Officer with grade pay of 10,000/-, 7,600/- and 5,400/- respectively. As per UGC Rules this is a statutory post so we may redesignate the present Accounts Officer to Assistant Finance Officer, which is equivalent in grade pay of Rs.5,400/-. It was also proposed to amend the present RR as per UGC Rule. It was proposed that as we are in a process of re-structuring Statutory Posts, for this time, approval may be given to fill up this post on Deputation basis, after retirement of present incumbent. Recruitment rule will be as per the revised rules of UGC (copy enclosed as Annexure II). After discussion Executive Council



approved new recruitment rule for the post of Accounts Officer and for filling up the post, this time on deputation .

ITEM No.19

Approval for organizing IUSSP International Population Conference in 2017.

Director reported that we have proposed to hold two International Conferences in XII five year plan which was approved by SFC, EC, and MoHFW. Further he added that The International Union for the Scientific Study of Population (IUSSP) has suggested that IIPS in collaboration with the Indian Association for the Study of Population (IASP) to bid for the next International Population Conference scheduled to be held in 2017. Accordingly in the recently held International Population Conference in Busan, South Korea in Aug. 2013, IIPS and IASP jointly expressed their willingness to host the next conference in India. The other interested countries are South Africa and Canada. IUSSP has requested the interested organizations to submit their proposals in this regard by December 2013 for consideration. A final decision on this will be taken by IUSSP by May 2014.

IUSSP International Population Conference is a prestigious event and nearly 3000 delegates from all over the world participate and deliberate on important demographic and health issues once in four years. India has successfully hosted the conference in 1989 at New Delhi, which was inaugurated by then Prime Minister Shri Rajiv Gandhi.

In order to bid and prepare for the next conference, it is suggested to constitute a high power organizing committee.



Honorable Chairman enquired as to how much time was left for the bid, it was reported by Director that nearly within one week we have to submit the bid. After discussion it was decided that detail proposal may be submitted to MOHFW urgently and Director IIPS may submit bid for conference and in principle Rs Five crore as proposed in XII five year plan was approved and IIPS has to inform regularly the status of correspondence to MOHFW.

ITEM No.20

Approval to declare the exam results of various courses of IIPS before the Convocation.

Director IIPS reported that it is proposed that present procedure for declaring the examination results for various courses in IIPS, are to be changed like in other Universities. Presently we are declaring results at the time of Convocation, being the President of the General Council, it is difficult to get date of Hon'ble Minister to preside over the function at preferred time. After discussion Executive Council approved declaring of the results after completing the required procedures and to hold Convocation Ceremony as per the convenience of the Honorable Minister and the Chief Guest.

ITEM NO.21:

Reporting of matters to the Executive Council.

The Executive Council noted reporting of matters.

The meeting ended with a vote of thanks to the chair



(Dr.M.K.Kulkarni)
Registrar &
Non-Member Secretary



(Dr.Faujdar Ram)
Director & Sr. Professor
Member

(Shri Keshav Desiraju)
Secretary, Ministry of Health and Family Welfare and
Chairman, Executive Council, IIPS

INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES
(Deemed University)
Schedule of Fees

ANNEXURE - I

	M.A./M.Sc.		M.Sc. (Bio-Stat & Epi.)		M.P.H.		MPS		M.Phil. (One Year)		Ph.D.	
	Indian Students (Rs.)	Foreign Students (US \$)	Indian Students (Rs.)	Foreign Students (US \$)	Indian Students (Rs.)	Foreign Students (US \$)	Indian Students (Rs.)	Foreign Students (US \$)	Indian Students (Rs.)	Foreign Students (US \$)	Indian Students (Rs.)	Foreign Students (US \$)
A: Non Refundable												
Admission Fee	500	200	500	200	1000	200	500	200	500	200	1000	200
Tuition Fee (Per Year)	8000	7000	8000	7000	15000	7000	8000	7000	9000	7000	15000	8000
Computer Fee (Per Year)	2500	--	2500	--	2500	--	2500	--	2500	--	3000	--
Examination Fee (Per Sem)	500	--	500	--	500	--	500	--	500	--	--	--
Re-examination Fee (Per Paper)	500	--	500	--	500	--	500	--	500	--	--	--
Re-evaluation Fee (Per Paper)	500	--	500	--	500	--	500	--	500	--	--	--
Thesis Submission Fee	500	50	500	50	--	50	--	50	1000	50	5000	50
Thesis re-submission Fee	500	--	500	--	--	--	--	--	1000	--	3000	--
Provisional Certificate Fee	100	--	100	--	100	--	100	--	100	--	100	--
Degree Certificate Fee	200	--	200	--	200	--	200	--	200	--	200	--
Library Fee (Per Year)	800	--	800	--	800	--	800	--	800	--	1000	--
Medical Examination Fee	200	--	200	--	200	--	200	--	200	--	200	--
Sport/Cultural Fee (Per Year)	1000	--	1000	--	1000	--	1000	--	1000	--	1000	--
Duplicate Certificate Fee	800	--	800	--	800	--	800	--	800	--	800	--
Migration Certificate Fee	100	--	100	--	100	--	100	--	100	--	100	--
Transcript Fee (For Two Sets)	500	50	500	50	500	50	500	50	500	50	500	50
Duplicate I-card Fee	100	--	100	--	100	--	100	--	100	--	100	--
Hostel Accommodation Charge (Per Month)	400	300	400	300	400	300	400	300	400	300	1000	300
Refundable Deposits												
Library	2000	100	2000	100	2000	100	2000	100	2000	100	3500	100
Dining Hall	2000	--	2000	--	2000	--	2000	--	2000	--	2000	--
B: Processing Fee (Non-Refundable)												
Convocation Charges	500	50	500	50	500	50	500	50	500	50	500	50

50% Concession on Tuition Fees to students from SAARC Countries.

REVISED

RECRUITMENT RULES FOR THE POST OF ASSISTANT FINANCE OFFICER, IIPS

1.	Name of the Post	Assistant Finance Officer
2.	No. of Posts	One
3.	Classification	Group 'A'
4.	Scale of Pay	PB-3 - Rs.15600-39100 + GP Rs.5400 (Rs.8000-275-13500 pre-revised)
5.	Whether Selection Post or Non-Selection Post?	Selection Post
6.	Whether benefit of added years of service admissible under rule 30 of the C.C.S. (Pension Rules), 1972?	Not applicable
7.	Age Limit for Recruitment/deputation	35 Years, for DR, relaxable by the EC in suitable cases and 55 years for deputation.
8.	Educational and other qualifications required.	<p><u>Essential:</u></p> <p>(i) A Master's degree with atleast 55% marks.</p> <p>(ii) At least 5 years of experience with 3 years experience in the post in the scale of pay of (Rs.6500-10500 pre-revised) PB-2 Rs.9300-34800 + GP Rs.4200 (which is under revision)</p> <p><u>Desirable:</u></p> <p>1. Preference will be given to the candidates with M.Com./M.B.A.(Finance)/ICWA/CA/SAS or appropriate experience of financial management.</p> <p>2. Preference will be given to candidates having more qualification with at least 3 years experience in dealing with Accounts & other matters in a University/Govt. undertaking office.</p>
9.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Not applicable
10.	Period of probation, if any.	Two years
11.	Method of rectt. whether by direct rectt. or by promotion/or by Deputation/transfer and percentage of the vacancies to be filled by various methods.	Deputation or Direct Recruitment with the permission of Executive Council.
12.	In case of rectt. by promotion/deputation/ transfer grades from which promotion/deputation/transfer to be made.	For deputation- At least 5 years of experience with 3 years experience in the post in the scale of pay of (Rs.6500-10500 pre-revised) PB-2 Rs.9300-34800 + GP Rs.4200 (which is under revision) or person working in similar post in the pay scale PB-3 - Rs.15600-39100 + GP Rs.5400 (Rs.8000-275-13500 pre-revised)
13.	If a DPC exists what is its composition	Not applicable