

**MINUTES OF THE SEVENTY-NINTH MEETING OF THE STANDING FINANCE
COMMITTEE OF IIPS HELD ON 15.11.2014 AT IIPS MUMBAI**

The Seventy-Ninth meeting of the Standing Finance Committee of the IIPS Was held on 15.11.2014 at IIPS Mumbai. The meeting was chaired by Shri Gautam Guha, Additional Secretary & Financial Advisor, Ministry of Health & Family Welfare, Govt. of India & Chairman, Standing Finance Committee, IIPS.

The following were present in the meeting:

1. **Shri Gautam Guha** Chairman
Additional Secretary &
Financial Advisor
Ministry of Health & Family Welfare
Government of India,
Room No.244, A Wing, Nirman Bhavan,
NEW DELHI # 110 108.
2. **Dr. Rattan Chand** Member
Chief Director (Statistics)
Ministry of Health and Family Welfare
Government of India,
243, 'A' Wing, Nirman Bhavan
NEW DELHI # 110 108.
3. **Dr. Faujdar Ram** Member
Director & Sr. Professor
IIPS, Deonar
MUMBAI # 400 088.
4. **Dr. R.B. Bhagat** Member

Professor,

IIPS, Deonar

MUMBAI # 400 088.

5. **Dr. Abhishek Singh**
Associate Professor
IIPS, Deonar
MUMBAI # 400 088.

Member

6. **Dr. M.K. Kulkarni**
Registrar, IIPS, Deonar,
Mumbai # 400 088.

Non-Member Secretary

Shri. B.S. Sawant, Assistant Finance Officer, IIPS attended the meeting on invitation.

At the outset Dr. Faujdar Ram, Director & Sr. Professor, IIPS, welcomed Shri Gautam Guha, Additional Secretary & Financial Advisor, Ministry of Health & Family Welfare, Govt. of India & Chairman Standing Finance Committee, IIPS.

Item No.1: Confirmation of the minutes of the 78th meeting of the Standing Finance Committee held on October 4, 2013.

The minutes of the 78th meeting of the standing finance committee held on October 4, 2013, as approved by the Chairman and circulated among the members were confirmed.

Prof. R.B. Bhagat, suggested that in Agenda Item No 11 under action taken, qualification of Senior Research Officer is finalized as Ph.D or equivalent degree but as per institute's need some research experience or working experience after M.Phil., MPS, etc. may also be considered. It was informed to the SFC that the

advertisement for the post of SRO in Institute's funded projects is made with some experience for M.Phil. and MPS students and not only PhD. The members of the SFC agreed on the same.

Item No.2 Action taken on the decisions of the 78th meeting of the Standing Finance Committee held on October 4, 2013.

While discussing sub item no 2, Honorable Chairman suggested that being 100% financed from Govt. of India, Institute may try for CGHS scheme. In the past there was some resistance from the staff of IIPS regarding CGHS possibly due to the non-availability of a CGHS clinic in the vicinity. However, the Chairman suggested that the matter may be reexamined keeping in view all aspects including the availability and accessibility of CGHS facility. And if considered so, a proposal for joining CGHS may be forwarded to MoHFW for necessary action.

While discussing the sub item no 3, Dr. Rattan Chand pointed out that a power point presentation was suggested in the last meeting but it was not done this time, so in the next meeting important aspects like audit etc., should be made on power point presentation. Further, as decided in the last meeting, a representative from the auditor firm, who has audited the IIPS accounts, should also be invited in the next meeting.

While discussing sub item no 6 about students representation for fee hike, all members discussed thoroughly taking into consideration the amount of fellowship for the IIPS students and the fee structure of other institutes offering similar academic degrees, and the internal fee equitability of various courses etc. All the members were of the opinion that the IIPS fee structure is reasonable and hence there is no need to change the earlier SFC's decision which has already been implemented. Therefore, the SFC decided to retain the already implemented fee structure.

While discussing on action taken on sub item no 10, Director, has pointed out that earlier UGC notification of 2010, emphasized on change in Governance structure and to apply UGC service rule to Vice-Chancellor, Registrar and Finance Officer and Controller of Examination being statutory posts. But recently UGC decided that those deemed universities which are under control of the Government of India need to take action only on statutory posts and the governance structure may be relaxed for them. So as per the earlier decision, a high level committee to deal with the implementation issues of some remaining parts of 2010 notification like retirement age, study leave and statutory posts may be set up by the MoHFW. Dr. Rattan Chand suggested to send a revised proposal citing the decision of UGC along with a copy of the UGC's afore-mentioned decision to the MoHFW for further action. Members of the SFC discussed the retirement age of the teaching faculty at IIPS. Director IIPS mentioned that MHRD has fixed the retirement age of teaching faculty at 65 years in all centrally funded University/Deemed University but in IIPS the retirement age is still 62. Honorable Chairman also mentioned that the retirement age of teaching faculty at medical colleges has also gone up to 65 years. Members of the SFC were of the opinion that the retirement

age of the teaching faculty of IIPS ^{can} ~~may~~ also be increased to ⁶² 65 years. *necessary approvals should be taken from Ministry of Health & Family Welfare. However*

While discussing sub item no 15, Prof. R. B. Bhagat emphasized that process of getting approvals for constructing new IIPS buildings is going on very slowly and there is a need either to take fast decision or repair the existing administrative building of IIPS to overcome the shortcoming of the space. It was explained that nearly 10-15 approvals are required to start the construction and tender activities. Municipal Corporation of Greater Mumbai's approval for change in land use from industrial zone to educational institution zone is awaited. No work can be started till IIPS receives such approval from the municipal corporation of Greater Mumbai. Recently MCGM has issued a letter (letter was shown in the meeting) to the Institute stating that the Institute has to transfer 20% of land to MCGM for getting the approval to change industrial landuse into educational land. In this

situation, Institute has already written a letter to the MoHFW and the BMC Municipal Commissioner for intervention. Further, the Registrar mentioned that IIPS is already short of land for maintaining the status of a Deemed University. As per the UGC rule at least 5 acres of land is required to be a deemed university. So IIPS can not surrender / transfer 20% of existing land to MCGM. Honorable Chairman suggested to find out a way like if any permission without transferring such land to MCGM has been given to any other institute or is there any power or provision available with the Government of Maharashtra for relaxing the transfer/surrender of 20% of land. Accordingly, a proposal may be sent to the MoHFW for taking ^{up} this matter further.

Director IIPS also suggested that IIPS will consult the project consultant and other institutes like TISS on this issue. Honorable Chairman also suggested that IIPS must take a call on whether to get new building or to repair the old existing building. In this connection, Director IIPS categorically mentioned that repairing the old existing building is not a viable option for long term growth of the Institute. SFC agreed to this.

While reviewing action on item no 15 of the 78th SFC chairman suggested action the following;

- 1] Related to labor cess objection, it is better to take legal opinion from the Institute's lawyer regarding further action. He also cautioned IIPS to be careful about such issues in future.
- 2] Always take bank guarantee before releasing the first installment.
- 3] Prepare a detailed note on the procedures that were followed while inviting and evaluating tenders, and giving work orders in the past. This report must be shared with the CAG as well as with the MoHFW. IIPS must take steps that such lapses do not happen in future.
- 4] As mentioned in audit paragraph, a clarification may be sought from the UGC regarding advance increments to the faculty members of the institute.

- 5] A proper reply for audit para relating to work order awarded to UPRNL may be sent to the auditor with copy to MoHFW.
- 6] Director told that the performance guarantee from the concerned field agencies were not available with IIPs on the date of release of the first installment. However, it was received later. IIPs is now taking due care of the same. .
- 7] A clarification may be sought from the DAVP regarding 15% discount.
- 8] The SFC was of the opinion that there is no need of taking indemnity bond from project staffs that are appointed for few months (on ad hoc basis) on a consolidated salary.
- 9] All the pay bills and accounting at IIPs are being done on computer using Tally software, and each staff receives a pay slip at the end of each month. Hence, the honorable chairman asked the Registrar to draft a suitable reply and forward the same to the auditors and also to the MoHFW.
- 10] Registrar clarified that the shortcomings in the service books has been rectified and duplicate service books have been issued to each staff.
- 11] Summing up the Honorable Chairman instructed to prepare suitable and appropriate explanations for each audit para after taking clarifications from the concerned authorities and submit the same to the auditors with copy to MoHFW.

Item No.3 Approval of Audit Report and Audited Annual Accounts for the year 2013-2014.

SFC approved the audited accounts for the year 2013-14.

Item No.4 Approval for running the Department of Extra Mural Studies (EMS) and Distance Education on yearly basis and sanction of Expenditure for the year 2014-2015.

Committee discussed the proposed budget for EMS department. Honorable Chairman pointed out that Institute is incurring more money on printing and postal charges. Instead of this we must start using soft copy and web based arrangements to provide the study material etc. Due to use of this web based or soft copy facility considerable amount of money will be saved. He further

suggested that expenditure of 12.25 lakhs proposed for revision of course materials should be recovered by enhancing fees in the next five years.

Item No.5 Approval of implementation of Part B Section I & II 6th Pay Commission Recommendation.

Honorable Chairman suggested IIPS to take necessary action in the light of the letter received from the department of expenditure and send the response to MOHFW for further taking it up with the Department of Expenditure.

Item No.6 Approval of Revised Estimates 2014-2015.

Committee approved the revised estimate for the year 2014-2015, as given below

		(In lakhs)	
1	Non-Plan		₹ 1517.00
2	Plan - Capital	₹ 195.62	
	General	₹ 560.50	₹ 756.12
			₹ 2273.12

Item No.7 Approval of Budget Estimates 2015-2016.

Committee approved Budget Estimates for the year 2015-2016., as given below

		(In lakhs)	
1	Non-Plan		₹ 1779.00
2	Plan - Capital	₹ 1076.00	
	General	₹ 572.00	₹ 1648.00
			₹ 3427.00

Item No.8 Approval of Audit Report and Audited Annual Accounts of projects funded by outside agencies for the year 2013-14.

Committee has approved Audit Report and Audited Annual Accounts of projects funded by outside agencies for the year 2013-14.

Item No.9 Approval of Revision of Monthly Honorarium to Authorized

Medical Attendant and Retainer Lawyer and Experts Honorarium for IIPS.

The SFC discussed the need to increase the working hours of the two doctors visiting the Institute to cater to the medical needs of the increased number of students and staff. It is proposed that their present remuneration may be increased from ₹10,000 per month to ₹ 20,000 per month and from ₹ 9,000 per month to 18,000 per month for Dr. Shenoy and Dr. (Mrs) Ambekar, respectively. The SFC approved the suggestion.

The SFC also discussed the need of retainer lawyer due to increase in the number of court cases faced by the institute. Furthermore, various projects at the institute also require opinions & suggestions for various legal aspects to avoid further complications. Currently, Shri V. Bhaskaran, the Retainer Lawyer, is being paid ₹ 6,000 per month as honorarium. It is proposed that his present honorarium may be increased from ₹ 6,000 per month to ₹ 12,000 per month. It is also proposed that ₹ 2,000 in CAT per hearing and ₹ 5,000 in High Court per hearing may be approved to him. Chairman, stated that the lawyer may be paid as per GOI rules. Director IIPS, however, explained that it is difficult to get a lawyer at GOI rates for the Institute.

The SFC approved the proposed monthly honorarium and honorarium per hearing to the retainer lawyer.

The SFC also approved Rs. 2,000/- for outside experts/selection committee members etc., invited for any official work.

Item No.10 Reporting of Matters.

On the inspection report of test check of the accounts of record of IIPS for the period 01.10.2012 to 31.10.2013 the matter has been discussed and Honorable Chairman instructed that we have discussed all the issues already in earlier items on audit paras so compliance strictly may be communicated regarding all points in

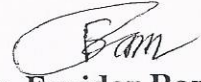
earlier and this year paras to the auditor and MoHFW and possible and desired actions may also be taken at the institute level.

The meeting concluded with vote of thanks to the Honorable Chairman.



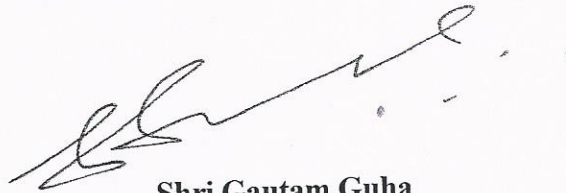
Dr. M.K. Kulkarni

Registrar & Non Member Secretary



Dr. Faujdar Ram

Director & Sr. Professor & Member



Shri Gautam Guha

Additional Secretary & Financial Advisor

Ministry of Health & Family Welfare, Govt of India,

