



AGENDA FOR THE 21ST MEETING

OF THE

EXECUTIVE COMMITTEE

OF

NATIONAL RURAL ROADS DEVELOPMENT AGENCY

10TH AUGUST 2010

AT 12:30 P.M.

NRRDA, BHIKAJI CAMA PLACE
NEW DELHI

NATIONAL RURAL ROADS DEVELOPMENT AGENCY
MINISTRY OF RURAL DEVELOPMENT
GOVERNMENT OF INDIA

INDEX FOR APPENDIX

Appendix No.	Subject	Page
I	Proceedings of the 20 th meeting of the Executive Committee	9
II	Actual expenditure during the year 2009-10	13
III	Auditor's Report	15
IV	Statement showing details of sanction issued by MoRD, date of requisition/ receipt of loan from NABARD and date of authorisation/ transfer of funds by HDFC Bank during the year 2009-10.	34
V	Statement showing funds released State-wise during the year 2009-10	37
VI	Minutes of 5 th General Body Meeting	38

INDEX

Item No.	Item	Page
1	Confirmation of the proceedings of the 20 th meeting of the Executive Committee and Action Taken thereon	1
2	Approval of Actual Expenditure during the year 2009-10.	3
3	Approval of Annual Account of NRRDA for 2009-10	5
4	Status of NABARD Loans	5
5	Amendment of provisions relating to Honorarium and TA entitlements of NQMs contained in "Honorarium and TA Bye Laws for NQMs 2006"	5
6	Any other Item with the permission of chair	8

National Rural Roads Development Agency
Ministry of Rural Development, Government of India

Agenda for the 21st Meeting of the Executive Committee on 10th August 2010

Item No. 1. Confirmation of the proceedings of the 20th meeting of the Executive Committee and Action Taken thereon.

The proceedings of previous meeting held on 26th March 2010 are placed as *Appendix I*.

The Action Taken on the Minutes are as follows:

Item No. 2: (3) Copies of the duly amended and updated PMGSY Guidelines should be got printed immediately in Hindi and English as the office is running out of its stock.

Printing of the duly amended and updated PMGSY Guidelines is being arranged. About a 1000 copies of the PMGSY Guidelines, both in English and Hindi, are available in stock at present.

(4) Operation Manuals and Quality Assurance Handbook should be got translated in Hindi. The translation work may be outsourced for its timely completion.

So far translation of ‘Operations Manual’ and “Memorandum of Association” in to Hindi has been completed and is under comparison. Translation of “Office Procedure Manual” is also in progress.

Item No. 3: Status of Training Activities

- i) DG, NRRDA had advised that training should generate more professionalism and desired emphasis on training in area like GIS/ e-Procurement etc.
 - This was circulated among Directors for suggesting the requirements, no. of officers to be provided training, suitable faculty and Institutes where such training on GIS/ E-procurement can be suitably imparted. It is suggested that GIS training is required atleast for 2 officers at SRRDA and 1 or 2 at each PIU level. Accordingly the total number in each state can be estimated and necessary training can be imparted in higher institutes of technology having GIS departments/ wing.
- ii) a) Regarding reviewing the quality in terms of contents for SIRD training and resource persons and adequacy of remuneration being paid to resource persons.

- It is submitted that as per guidelines issued on 9.9 2008 by MoRD, the SE of each SRRDA has to coordinate the training activities with SIRD's for each programme of training. Further, it is proposed to issue instruction to each SRRDA to ensure desired improvement in quality in terms of content and resource persons brought in each SIRD programme. The names of prominent resource persons for each topic are made available on the web for the guidance of SIRDs as a part of quality improvement.
- (b) It is stated that remuneration being paid to resource person is in the hands of SIRD, which depends on unit cost per head/ day being sanctioned for training. In this connection for bringing revision of unit cost of these SIRD charges in each State, a committee has recently been constituted which is looking into this.
- iii) Members suggested that for enhancement of professional competency practices and system prevailing in rural road sector of countries like Australia, Bangladesh, China, Egypt, Indonesia, Malaysia, New Zealand, South Africa and Thailand should be studied for adopting best practices. In this connection, it is submitted that website of rural road development department of these countries were searched but no head way could be made for the same.
- iv) As per Performance Output Matrix (POM), training to 1,000 engineers by March 2011 has to be achieved.
- Training calendar has been prepared for 2010-11 for monitoring of training at State SIRD's and national level institutes. So far 251 officers have been reported to have been trained through SIRD's in States of Chattisgarh, Mizoram and Arunachal Pradesh.
 - Further proposal for training through SIRD for 1,197 officers received from SRRDA's have been forward to Training Division of MoRD. After its sanction the training activities at SIRD's can be resumed. Sanction to SIRDs from MoRD is being pursued with the Ministry.
 - However, 10 programmes of training consisting of 40 person in each batch at National level institute is under process for training of 400 officers starting from September 2010 at CRRI, New Delhi, NAC, Hyderabad and IIT, Guwahati, Assam for catering to nearby located States within NRRDA's budget allocation of ` 50 Lakh under **“Training Head”** of NRRDA.

Item No. 4: Constitution of Standing Advisory Committee for Rural Roads.

As resolved by the Executive Committee, constitution of Standing Advisory Committee will be recommended to General Body in its next meeting.

Item No. 5: First, Second and Third Tier of Quality Monitoring.

An Agenda (Item No. 5) for amendment in the rates of honorarium and TA entitlements, based on the recommendations of the Directors of NRRDA, is separately being placed in this meeting .

Item No. 7: Complaint handling

Minutes have been circulated amongst Directors of NRRDA for taking necessary action in the matter. Disposal of complaints is being regularly monitored.

Item No. 1 & 6: No action is called for.

Item No. 8: Outcome Target and Achievement 2009-10.

“Outcome Target and Achievement 2009-10”, action has been taken and letter sent to Principal Secretaries of Andhra Pradesh, Bihar(RWD), Chhattisgarh, Himachal Pradesh, Jharkhand, Mizoram, Orissa and West Bengal from JS(RC) & DG, NRRDA to put connectivity of Bharat Nirman habitations on fast track vide letter no. P-17023/18/2005-P-I dt. 26/03/2010. This was also reiterated in the PRC meeting held on 17th July 2010.

Item No. 9: Consultation with Executive Committee Members on preparation of Strategic Plan for PMGSY.

Strategic Plan, keeping the deadline in view, has been sent to the Ministry (on 17/06/2010). Views of the Executive Committee members are awaited.

The General Body may confirm the proceedings of the previous meeting.

Item No. 2 Approval of Actual Expenditure during the year 2009-10.

The Revised Estimates (RE) for the year 2009-10 were approved by Executive Committee in its 19th Meeting held on 10th December, 2009 and General Body in its 12th Meeting held on 15th December, 2009. Against the RE of Rs.7,444.88 crore, actual expenditure incurred by NRRDA was of Rs.7,397.07 crore (including releases totaling to Rs.6,500 crore to States out of the NABARD loan) during the year 2009-10. Rs 1.04 crore were spent towards Consultancy (under Technical Assistance from ADB) and Rs 0.19 crore towards Capacity Building (World Bank loan). The head wise actual expenditure during the year 2009-10 is given in the statement at **Appendix II** .

The total expenditure was within the total grant released by the Ministry and there were savings in a number of heads of accounts.

Rs.1.35 crore and Rs.1.50 crore were provided in the Budget (BE 2009-10/ RE 2009-10)

under the heads Consultancy (under Technical Assistance from ADB) and Capacity Building respectively but no funds were released by MoRD for these heads. However, during the year unavoidable expenditure (payment to ADB Project Consultant and professional fee to Auditors of World Bank assisted projects) had to be incurred by re-appropriation from other heads of accounts as under:

Sr. No.	Amount of re-appropriation proposed	From Budget Head	To Budget Head	Reasons (if any)
1.	26.73 lakh	1.2.3.02- Technical Development and Research Work	1.2.8.01- Technical Assistance from ADB- Consultancy	Funds under this head was not released by Ministry
	39.51 lakh	1.2.3.05- Professional Services		
	38.13 lakh	1.2.5.04- Payment to State Technical Agencies		
	104.37 lakh	Total		
2.	14.94 lakh	1.2.4.01- Publications	1.2.9- World Bank Loan- Capacity Building	Funds under this head was not released by Ministry

The reasons for major savings, after re-appropriations, are as under:-

- Under Administrative Expenses- savings under the heads: Meeting Expenses, Hiring of Vehicle, Vehicle Maintenance, Foreign Travel Expenses, Electricity Expenses, Postage Expenses, Printing and Stationery, Telephones etc. *Due to observance of economy instructions issued by Govt. of India*
- RD &HRD- Savings under the heads Training, Technical Development and Research Work, Professional Services. Workshop and Conferences due to slow progress in field and late receipt of bills, which remain unpaid. *Amount saved this year will be utilized next year.*
- Capital Expenditure- Savings under Furniture and Furnishing of the office and Purchase of equipment and machinery, etc. *Due to observance of economy instructions issued by Govt. of India*
- Savings under the heads: Publications, Books Periodicals Audio visual Material, Consultancy (under Technical Assistance from ADB) and Capacity Building. A few publications were got published by inviting open tender. The rates quoted were less. No new books were also purchased. Thus less expenditure was incurred.

Submitted for information of the Executive Committee and approval to the above re-appropriations of funds.

Item No. 3 Approval of Annual Account of NRRDA for 2009-10

Rule 21 (c) (iii) of the NRRDA Rules and Regulations provides that the Executive Committee prepares, *interalia*, the Accounts of the Society for the consideration of the General Body. Accordingly, the Annual Accounts of NRRDA for the year 2009-10 have been compiled and got audited from Chartered Accountants - M/s Sandeep Ramnivas Gupta and Company, appointed for the purpose, are placed at **Appendix III** for approval of the Executive Committee for placing before the General Body.

Item No. 4 Status of NABARD Loans.

A statement showing details of sanctions issued by MoRD, date of requisition/receipt of loan from NABARD and date of authorization transfer of funds by HDFC Bank during the year 2009-10 is given at **Appendix IV** for information of the Executive Committee. Another statement showing State-wise releases of NABARD funds during the year 2009-10 is given at **Appendix V**.

Item No. 5 Amendment of provisions relating to honorarium and TA entitlements of NQMs in “Honorarium and TA Bye Laws for NQMs 2006”

The Honorarium and TA Bye Laws for National Quality Monitors (NQM) 2006 were approved by GB in its Meeting held on 20th April 2006. A copy of the same is placed at **Annexure VI**.

NQMs have been representing for quite some time for revising the rates of honorarium and the amount of TA paid to them for conducting inspection of rural road works stating reasons like; rates of different allowances, including TA, have been revised by the Government under the 6th Pay Revision in 2008, prices of goods and services have increased substantially since 2006, etc. Need for the revision of payments to NQMs is also often being expressed during progress review meetings stating that if payment rates are made adequate more good quality monitors may come forward for inspection of road works being executed under PMGSY.

At the time of last revision in 2006, the rates of honorarium were revised but TA entitlements were not revised, as such there is a need for revision of the TA entitlement. The Government have revised upwardly the rates of various allowances of its employees including the TA entitlements. The consumer price index has increased over 35% since 2006. Thus, there is a justification for increasing the amounts of TA entitlements. Detailed discussions were held by all the Directors of NRRDA for making their recommendations in this regard. The existing rates of Honorarium, Daily Allowance,

Mileage Allowance, Lodging Charges and Taxi Charges are proposed to be revised as under:-

S.No	Item	Bye law No.	Existing rate	Proposed Revised Rates	Remark
1.	Honorarium		Rs. 1500/-	Rs. 2500/-	
1	Taxi/own car charges	5	Rs. 8.00 per km	Rates approved by Government of India.	
2.	Mileage Allowance	6	Rs. 250/- per journey	Rs.350- per journey	This allowance is paid for journey between residence and bus stand/ station/airport. In Central Government actual taxi fare is payable, which is normally more and payment of lump sum amount has been convenient as the exact distance is normally not known.
3.	Daily Allowance	7	Rs. 250/- per day	Rs. 400/- per day	The 6 th pay commission has done away with DA, but provides for reimbursement of food expenses of Rs.500/- (for the level of JS and above) and Rs. 300/- (for others)
4.	Lodging charges	8	Rs. 1500/- for principal cities and Rs. 750/- in	Rs.2500/- for principal cities and Rs. 1200/-	The 6 th pay commission has provided for

			other cities subject to production of receipts	in other cities subject to production of receipts	lodging charges and reimbursement of food expenses of Rs.5000/- (for the level of JS and above) and Rs. 3000/- (for others)
5.	Mode and class of travel	4	(a) Officers holding the post of CE & above are entitled to Rajdhani – AC Ist Class, Shatabdi – Executive class other trains-AC Ist class, Air travel economy class. (b) Officers below the rank of CE are entitled to Rajdhani AC 2 nd Class, Economy class by air, provided the distance between the two places is more than 500 kms.	We may allow travel by economy class in case of air travel provided the distance between the two places is more than 500 kms and by AC Ist class in case of train. This will be uniformly applicable to all NQMs.	In the Revised T.A rules issued by Government of India after 6th Pay Revision all officers of the rank of Deputy Secretary/ S.E and above are entitled to travel by Ist AC.It is therefore proposed that all NQMs may also be allowed to travel by Ist AC irrespective of the post they retired from as they are of the level of SE or above.

The proposed amendments in the rates of honorarium and TA entitlement of NQMs have been concurred by IFD, MoRD. The rates of honorarium and TA mentioned in the TA Bye laws 2006 will stand amended accordingly after the approval of Executive Committee/General Body.

Bye-law 15 of Honorarium and TA Bye-laws 2006 for National Quality Monitors

provides that power to relax in exceptional circumstances rests with the Director General. The rates of honorarium and TA entitlement of NQMs mentioned in the Byelaws *ibid* are broadly based on the entitlements as provided in the Central Government relevant Rules. It is therefore proposed to delegate the power to revise the rate of honorarium and TA entitlement of NQMs in future to Director General, NRRDA. Accordingly, it is proposed to amend the Bye-law 15 as under:

“Powers to revise the rates of honorarium and TA entitlements of National Quality Monitors and to relax in exceptional circumstances on merit in the individual cases vests with the Director General, NRRDA”

Item No. 5 Any other Item with the permission of chair
