

National Rural Roads Development Agency
Ministry of Rural Development, Government of India

Agenda for the 26th Meeting of the Executive Committee scheduled for 5th July 2012

Item No.1	Confirmation of the proceedings of the 25th meeting of the Executive Committee and action taken thereon.						
	<p>Proceedings of the previous meeting held on 10th January 2012, placed at Appendix-I, were circulated amongst the members of the Executive Committee vide letter No. F-20011/1/2004-F&A dated 8th June 2012. No comments have been received from the members. It is proposed to confirm the Minutes of the previous meeting.</p> <p><i>Action taken on the Minutes is as follows:</i></p> <table border="1" data-bbox="371 927 1445 1904"> <tr> <td data-bbox="371 927 568 1126">Item No.1</td> <td data-bbox="568 927 1445 1126">Confirmation of the proceedings of the 24th meeting of the Executive Committee and action taken thereon. No further action is called for.</td> </tr> <tr> <td data-bbox="371 1126 568 1675">Item No. 2</td> <td data-bbox="568 1126 1445 1675">Revised Estimates 2011-12 and Budget Estimates 2012-13 On the recommendations of EC, the allocation of NRRDA in BE 2012-13 proposed as Rs 12 crore was revised to Rs 15 crore (Annexure..) and was placed before the General Body. After due deliberations, the same was approved by the General Body. The expenditure is being incurred accordingly (A statement indicating head wise expenditure incurred upto 31st May 2012 is placed at Annexure .. for kind information of Executive Committee).</td> </tr> <tr> <td data-bbox="371 1675 568 1904">Item No.3</td> <td data-bbox="568 1675 1445 1904">Ratification of recommendations of the Selection Committee relating to empanelment and discontinuation of NQMs. No action is called for.</td> </tr> </table>	Item No.1	Confirmation of the proceedings of the 24th meeting of the Executive Committee and action taken thereon. No further action is called for.	Item No. 2	Revised Estimates 2011-12 and Budget Estimates 2012-13 On the recommendations of EC, the allocation of NRRDA in BE 2012-13 proposed as Rs 12 crore was revised to Rs 15 crore (Annexure..) and was placed before the General Body. After due deliberations, the same was approved by the General Body. The expenditure is being incurred accordingly (A statement indicating head wise expenditure incurred upto 31 st May 2012 is placed at Annexure .. for kind information of Executive Committee).	Item No.3	Ratification of recommendations of the Selection Committee relating to empanelment and discontinuation of NQMs. No action is called for.
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	Item No.4	<p>Information regarding repatriation / appointment to parent cadre- since the last meeting of the Executive Committee Meeting.</p> <p>No action is called for.</p>	
	Item No.5	<p>Creation of additional posts for the Technical, Projects, Quality Monitoring (P-III) and Finance & Administration including IT Divisions of NRRDA.</p> <p>The recommended by the Executive Committee, the proposal for reaction of 11 additional posts (9 for Technical & Projects Divisions and 2 for Finance & Administration & IT Divisions) was sent to IFD of MoRD for concurrence and pending concurrence, was simultaneous placed before the General Body in its meeting held on 28th January, 2012. The GB accepted the proposal in principle and constituted a Committee under the chairmanship of the then AS&FA, MoRD with DG, NRRDA and two Directors of NRRDA as its members to look into all aspects including the technical and professional needs of NRRDA and the manner in which these posts could be filled up and to make suitable recommendations in this regard.</p> <p>The Committee chaired by the then AS&FA deliberated upon the proposal in its meetings held on 12th and 26th March, 2012 and agreed to the proposal for proposed creation of 11 additional posts justified based on the manifold increase in the quantum of work besides a number of items added subsequent to the last sanction of posts. The Committee resolved to recommend the proposal to Ministry of Finance for their concurrence.</p> <p>The proposal for creation of 11 posts was sent to Ministry of Finance on 31st May, 2012. Their concurrence is awaited.</p>	
	Item No.6	<p>Review of MIS Reports available on OMMAS.</p>	
		<p>Divisions of NRRDA and States have been requested for reviewing the existing MIS Reports available on</p>	

		<p>OMMAS and send their proposals for the necessary revisions of and additions to the existing MIS Reports as also the data protocol to ensure loading of OMMAS with the necessary and current data only and maintain the remaining/ redundant data on storage devices for record purposes.</p> <p>As was resolved by Executive Committee, Sr. Technical Director, NIC (Mrs Madhuri Sharma) was approached and meetings were organised, both presided over by Mrs. Sharma, wherein representatives of States were also invited. The participants discussed the existing System (OMMAS) and it was resolved to hold further meetings to discuss as to how to make the OMMAS more useful.</p>	
	Item No.7	<p>a) Proposal for rationalisation of service terms & conditions of deputation in NRRDA.</p> <p>b) Proposal for consolidated service fee to be paid to support staff to be engaged through a fresh manpower service provider w.e.f. 1.4.2012.</p> <p>c) Proposal for rationalization of terms and conditions of retired officers/staff engaged in NRRDA on contract basis.</p> <p>Case wise status to be given.</p>	
	Item No.8	<p>Constitution of Standing Advisory Technical Committee of NRRDA.</p> <p>Standing Advisory Committee has been constituted. The first meeting of the Committee was held on 22nd May 2012 at NRRDA.</p>	
Item No.2	Approval of Actual expenditure during the year 2011-12.		
	<p><i>The Revised Estimates (RE) for the year 2011-12 were approved by Executive Committee in its 25th Meeting held on 10th January, 2012 and General Body in its 15th Meeting held on 28th January, 2012. An amount of Rs. 2,109.17 crore was provided under RE 2011-12. Against the RE of Rs.3,540.68 crore, actual expenditure incurred by NRRDA was of Rs.3,524.60 crore (99.55%) which includes principal amount of loan</i></p>		

repaid (Rs.2,400 crore) and interest payment (Rs.1,114.14 crore) to NABARD.

The total expenditure during 2011-12, was within the total grant released by the Ministry. Broadly the expenditure was incurred under the following major heads of accounts:-

(Amount in crore of rupees)

Sr. No.	Purpose	Amount
1	Payment of interest to NABARD	: 1,114.14
2	Payment of Principal amount to NABARD	: 2,400.00
	Total NABARD	: 3,514.14
3	Administrative Expenses including publications etc. and purchase of assets	: 1.50
4	Salary and Allowances of Officers /Staff	: 2.82
	<i>Including Medical expenses & OTA</i>	
5	RD & HRD including training	: 1.06
6	STAs, PTAs and NQMs	: 2.35
7	e-Procurement	: 1.76
8	Capacity Building under WB Projects	: 0.87
9	Consultancy under ADB Projects	: 0.10
	Total	: 3,524.60

Details of head-wise expenditure incurred during 2011-12 are at **Appendix- IV**. Expenditure on salary and allowances to deputationists, remuneration to retired and support staff constitute ...%,% and% of the amount allocated for NRRDA during the last three

years(mention the years),

After the approval of RE 2011-12 and BE 2012-13, **it was felt** that in order to capture the expenditure incurred on salaries of different categories at a glance and as required in terms provisions of Delegation of Financial Powers, the salary paid to 'Deputationists' and 'Remuneration of Retired Officers/ staff' may be classified under the existing head '1.2.1.01-Salary and Allowance'. This head may further be split into three heads viz. (i) Deputationists, (ii) Retired officers and (iii) Support Staff/ Others. Also the head '1.2.2.07-Professional Services to the office' may be re-named as "Fee paid to Auditors" which may solely be utilized for payment of fee to Internal/ Statutory Auditors. In RE 2011-12, Rs.1.82 crore and Rs.1.20 crore have been provided under the heads '1.2.1.01-Salary and Allowance' and '1.2.2.07-Professional Services to the office' respectively and Rs.3.85 crore and Rs.1.50 crore have been provided under these heads in BE 2012-13. Accordingly, these funds have been redistributed amongst the above heads as under:

Sr. No.	Code No.	Head of Account	Amount (in crore of rupees)	
			RE 2011-12	BE 2012-13
1.	1.2.1.01	Salary and Allowance		
		(i) Deputationists	1.30	3.00
		(ii) Retired Officers	0.60	0.80
		(iii) Support Staff/ Others	1.07	1.02
2.	1.2.1.03	Overtime Allowance	0.00	0.054
3.	1.2.2.07	Professional Services to the office renamed as Fee Paid to Auditors	0.05	0.05

Further, Rs.1,11,21,000/- were provided in RE 2011-12 under the head '1.2.6.01-Development and Maintenance of online Management System' for making payment to C-DAC.. The payment could not be released in the previous year due to non-receipt of bill from C-DAC. It is, therefore, proposed to provide Rs. one crore under the head ibid in B E 2012-13 in addition to the funds already provided there under, thus making a total of Rs.2.70 crore.

Besides this, no funds were provided under the head '1.2.9.01-Capacity Building-World Bank Loan (RRP-I)' as the RRP-I has been closed on 31st March, 2012. But during discussions with the officers of World Bank it transpired that residual payment can be made upto 31st July, 2012. As Agency has to make the payment of professional fee to Chartered Accountants for conducting the internal audit of four World Bank assisted States viz. Himachal Pradesh, Jharkhand, Rajasthan and Uttar Pradesh, it is proposed the a sum of Rs.15 lakh may be provided both under receipt and expenditure heads of accounts in respect of World Bank Loan (RRP-I).

Further, during the year, unavoidable expenditure had been incurred by re- appropriation from other heads of accounts with the approval of Director General as under:-.

Sr. No.	Amount of reappropriation proposed	From Budget Head	To Budget Head		Reasons (if any)
1.	Rs. 6 lakh	1.2.2.01- Office Maintenance/ Taxes and Duties	1.2.2.02- Domestic Travel Expenses	Rs.2 lakh	More journeys have been undertaken than anticipated .basis???

						??
				1.2.4.02- Hiring of Vehicles	Rs.1 lakh	Due to hiring one more vehicle for general purpose.
				1.2.2.05- Printing and Stationary	Rs.2 lakh	Purchase of Stationary for frequent meetings
				1.2.2.11- Electricity Expenses	Rs.1 lakh	Due to increase in electricity tariff rate
				Sub-Total	Rs.6 lakh	
2.	Rs. 0.10 lakh	1.2.2.14- Insurance Charges	1.2.1.03- Overtime Allowance	Rs. 0.10 lakh	Payment of OTA to staff car driver.	
3.	Rs. 16 lakh	1.2.5.04- Payment to State Technical Agencies	1.2.3- R&D and HRD-03- Workshops and Conferences	Rs.1 lakh	Bills for two review meetings held in Meghalaya received now from SRRDA Meghalaya	
			1.2.4.01- Publications	Rs.14 lakh	Printing of Manual "Procurement & Contract Manageme	

					<i>nt Manual"</i>
			1.2.4.02- Advert. and Publicity	Rs.1 lakh	Advertisem ent for filling up of vacant posts
			Sub-Total	Rs.16 lakh	

Submitted for information and post facto approval of the Executive Committee

Item No.3 Approval of Annual Account of NRRDA for 2011-12

Rule 21 (c) (iii) of the NRRDA Rules and Regulations provides that the Executive Committee prepares, inter-alia, the Accounts of the Society for the consideration of the General Body. Accordingly, the Annual Accounts of NRRDA for the year 2011-12 have been compiled and got audited from Chartered Accountants - M/s. Rawla & Co., appointed for the purpose **(Appendix II)**.

The salient features of the Accounts are:

- During the year, the opening balance was Rs.6.26 crore and MoRD released a total grant of Rs.3,532.50 crore, out of which expenditure was of Rs.3524.43. Details of the receipt and expenditure incurred during the year for various activities are as below:-

Sr. No.	Purpose	Amount (in crore of rupees)	
		Received	Expenditure
1.	For re-payment of loan to NABARD	2,400.00	2,400.00
2.	For payment of interest to NABARD	1,120.00	1,114.14
3.	For expenditure of NRRDA for upkeep of office	12.00	8.53
4.	e-Procurement	0.50	1.76

- **Rs.1,75,52,000/-** has been paid to NICSI during the year for e-

	<p>Procurement.</p> <p>Major Audit observations:</p> <ul style="list-style-type: none"> ➤ Office accommodation of Rs.7.88 crore is yet to be registered by the Land Development Officer, Ministry of Urban Development, New Delhi. Registration of office accommodation is pending with Land and Development Officer, Ministry of Urban Development, New Delhi. This is being pursued with NBCC from whom the accommodation was purchased. ➤ Advance Payments are outstanding due to non receipt of utilization certificate / related Bills amount to Rs. 56.18 lakh. Amount of outstanding advance has increased marginally by Rs.12.29 lakh from the previous year of Rs.43.89 lakh. This is due to the following reasons :- <ul style="list-style-type: none"> (i) Advance of Rs.14.94 lakh was given to Indian Roads Congress for publishing Manual. The printed copies have been received in the month of May, 2012 but adjustment bill is yet to be received. (ii) Utilisation Certificates amounting to Rs.5 lakh for the advance given to NITHE for various batches is outstanding and is being pursued regularly. (iii) An amount of Rs.0.77 lakh was paid to Dr. D.T. Thube, Director (P-III) as Transfer TA advance in the month of March, 2012 at the time of repatriation. TA adjustment bill has been received from the officer and is being examined separately. <p>The other advances are regularly being pursued for early settlement of the advances.</p> <p>The Audited Annual Accounts are submitted for approval of the Executive Committee for placing before the General Body.</p>
Item No.4	Approval of Annual Report of NRRDA for the year 2010-11
	The Draft Annual Report for the year 2011-12 is placed at Appendix- for approval of the Executive Committee for placing before the General Body.
Item No.5	ATR on Mckinsey Report

To make NRRDA a more professionally efficient, vibrant and responsive organization by strengthening it technically and managerially to meet the future challenges, a review of implementation of PMGSY and functioning of NRRDA was conducted by M/S McKinsey & Co. The findings and recommendations of the consultants were submitted by the consultant in their discussion document titled " NRRDA: Gearing up for the future" Annexure ATRs on Mckinsey Report is enclosed at Annexure.....

Item No.6 Amendment of provisions relating to honorarium and TA entitlements of NQM in "Honorarium and TA Bye Laws for NQMs 2006"

Presently the National Quality Monitors (NQMs) engaged for inspection of road works under PMGSY perform the following functions:

1. Inspection of road works at random with particular reference to quality.
2. Uploading of abstracts of quality grading in OMMAS.
3. Uploading of digital photographs (atleast 10) of each work in OMMAS.

In order to have extra value addition from the visit of NQMs, it has been decided to entrust the following functions also:

1. Verification of entries of the PIU vouchers in OMMAS.
2. Brief PIU staff about the proper use of material used in the construction of roads to ensure good quality road works.

Further, it is also planned to utilize the services of the NQMs for use of hand-held devices for uploading the geo-referenced photographs with reference to quality of road works.

In view of the increase in the scope of work of NQMs, it has been decided to revise the existing rates of Honorarium & other allowances with effect from 1st July, 2012 as per details given below:

S.No	Item	Bye-laws No.	Existing Rates w.e.f 01.09.2010	Revised Rates w.e.f. 01.07.2012
1.	Honorarium for each day of inspection/ duty in NRRDA office	12	Rs. 2000/-	Rs. 3500/-

	2.	Daily allowance	7	Rs. 400/- per day	Rs. 500/- per day
	3.	Lodging charges	8	Principal cities Rs. 2500/- other cities Rs. 1,200/- subject to production of receipts.	Principal cities Rs. 3500/- other cities Rs. 2500/- subject to production of receipts.
	<p>The proposal has been concurred by IFD of the Ministry of Rural Development.</p> <p>This is for information of Executive Committee</p>				
Item No.7	Any other item with the permission of the Chair				