

**National Rural Roads Development Agency
Ministry of Rural Development, Government of India**

**Agenda for the 33rd Meeting of the Executive Committee scheduled for
10th January 2014**

Item No.1	Confirmation of the proceedings of the 32nd meeting of the Executive Committee and action taken thereon.														
	<p>Proceedings of the previous meeting held on 29th October 2013, placed at Appendix-I, were circulated amongst the members of the Executive Committee vide letter No. F-20011/1/2004-F&A dated 5th November, 2013. No comments have been received from the members. It is proposed to confirm the Minutes of the previous meeting.</p> <p><i>Action taken on the Minutes is as follows:</i></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 15%;"><i>Item No.1</i></td> <td>Confirmation of the proceedings of the 31st meeting of the Executive Committee and action taken thereon.</td> </tr> <tr> <td></td> <td>No further action is called for</td> </tr> <tr> <td><i>Item No.2</i></td> <td>Sanction of four additional posts of Executive Assistants</td> </tr> <tr> <td></td> <td>As resolved in the previous Executive Committee meeting, a Work study is under process and after its completion, a proposal for creation of more posts, if any, with adequate justification shall be put up.</td> </tr> <tr> <td><i>Item No.3</i></td> <td>Write-off the Lost laptop issued to Shri Prabha Kant Katare, former Director(P-III).</td> </tr> <tr> <td></td> <td>Agenda Item no. 12 placed in this meeting itself requesting for write-off may please be referred to.</td> </tr> <tr> <td><i>Item No. 4</i></td> <td>Condemnation of staff car bearing Registration No. DL 2C M 9168 .</td> </tr> </table>	<i>Item No.1</i>	Confirmation of the proceedings of the 31st meeting of the Executive Committee and action taken thereon.		No further action is called for	<i>Item No.2</i>	Sanction of four additional posts of Executive Assistants		As resolved in the previous Executive Committee meeting, a Work study is under process and after its completion, a proposal for creation of more posts, if any, with adequate justification shall be put up.	<i>Item No.3</i>	Write-off the Lost laptop issued to Shri Prabha Kant Katare, former Director(P-III).		Agenda Item no. 12 placed in this meeting itself requesting for write-off may please be referred to.	<i>Item No. 4</i>	Condemnation of staff car bearing Registration No. DL 2C M 9168 .
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		The old Staff Car No. DL 2C M 9168 has been condemned by the competent authority considering the mileage completed and expenditure on maintenance etc. The car may now be sold out in open market giving an advertisement in Newspapers, for its disposal.
	<i>Item No.5</i>	Empanelment of new NQMs
	<i>Item No.6</i>	Performance review of existing NQMs
		No further action is called for.
Item No.2	Approval of Revised Estimates for 2013-14 and Budget Estimates 2014-15.	
	<p><u>RE 2013-14</u></p> <p>The revised estimated Receipts (including opening balance of the previous year) proposed in the RE are Rs. 4,442.64 crore. Correspondingly, the total expenditure proposed in the RE is estimated at Rs. 4,429.14 crore against the budgeted expenditure of Rs. 4,497.01 crore.</p> <p><u>BE 2014-15</u></p> <p>Expenditure estimated for the year 2014-15 is at Rs. 4,232.33 crore and Receipts for the year 2014-15 are estimated at Rs. 4232.33 crore.</p> <p>Details thereof are given at Appendix – II.</p>	
Item No.3	Extension of term of M/s Rawla & Co as Statutory Auditors for the fourth year (FY 2013-14)	

	<p>Executive Committee in its 24th meeting held on 11.08.2011 approved appointment of M/s Rawla & Co. as Statutory Auditors for FY 2010-11 extendable to further two years on the same terms & conditions with the approval of DG, NRRDA. The services of M/s Rawla & Co. had subsequently been extended for FY 2011-12 & 2012-13 on the same terms & conditions.</p> <p>There is no mention of tenure of Statutory Auditors in case of registered societies under Societies Registration Act, 1860. However, a system of rotation of Statutory Auditors for 4 years has been adopted by C&AG in respect of Statutory Auditors appointed for audit of government companies.</p> <p>M/s Rawla & Co. had conducted the audit of accounts of NRRDA satisfactorily during the past 3 years and had certified the annual Accounts well before the prescribed scheduled dates. They have submitted their consent towards extension of services for a further period of one year (FY 2013-14) on the same terms & conditions.</p> <p>The Executive Committee is requested to approve the extension to Rawla & Co., Statutory Auditors on the same terms & conditions for the fourth year i.e. 2013-14.</p>
<p>Item No. 4</p>	<p>Extension of term of M/s Sushil K. Jain Chawla & Co., as Internal Auditors for FY 2014-15 and nominal increase in fee w.e.f. 1.1.2014</p>
	<p>M/s Sushil.K.Jain Chawla & Co. , a Chartered Accountant firm was engaged as internal auditor and Tax Consultants of NRRDA for a period from 01.012011 to 31.03.2012 for a total annual fee of Rs. 1,66,000/- plus applicable service tax.</p> <p>The firm had been granted further extensions for FY 2012-13 & 2013-14 on the same terms & conditions. Meanwhile, the firm has requested for nominal increase amounting to Rs. 27,000/- p.a. approx. owing to increased work load on a/c of submission of quarterly TDS certificates instead of annual certificates submitted earlier.</p>

	<p>Executive Committee may kindly ratify the aforesaid increase in fee w.e.f. 01.01.2014.</p> <p>Meanwhile, the present term of Internal auditor is due to expire on 31.03.2014. Incidentally it may be mentioned that this firm has been instrumental in getting the income tax assessment cases settled expeditiously and has been providing their services satisfactorily. The firm has submitted its consent for extension of their services for FY 2014-15 on the terms & conditions with nominal increase in fee as narrated above. It is, therefore, proposed that we may extend their term for FY- 2014-15.</p>
<p>Item No.5</p>	<p>Appointment of Principal Technical Agencies (PTAs)</p>
	<p>IIT, Bhubaneswar, who is working as STA for the States of Jharkhand and Odisha, may be appointed as PTA also in addition to their regular duties of STA. The institute has qualified and experienced man power as well as established laboratory facilities to carry out the tasks expected of PTAs. Further, the institute has also successfully organized few training programmes for the field engineers. IIT, Bhubaneswar will act as PTA for the States of Odisha, Chhattisgarh and Jharkhand.</p> <p>PMGSY-II Guidelines have been issued by the Ministry and States are coming up with the proposals of PMGSY-II. It is proposed that Central Road Research Institute (CRRI), New Delhi may be appointed as PTA for the States coming up with PMGSY-II proposals. Most of the States covered under PMGSY-II are nearer to Delhi hence it will be easier for them to get the proposals vetted by CRRI, and take guidance from the Institute. CRRI is already an approved PTA for Union Territories. However, this proposal is for upgrading the overall coverage of all States under CRRI as PTA in addition to specific area based PTAs.</p> <p>The same has kindly been consented by DG, NRRDA. However, it is placed for information and approval of Executive Committee.</p>

Item No.6	Norms for Honorarium of PTAs		
	<p>In view of the expected highest level of technical contribution of PTAs in scrutiny of DPRs and their expertise particularly in New Technology (R&D) DPRs, following norms for honorarium of PTAs are proposed :</p> <table border="1" data-bbox="526 506 1330 642"> <tr> <td data-bbox="526 506 816 642">Norms Proposed For PTAs*</td> <td data-bbox="816 506 1330 642">0.045 % of the cost of proposal scrutinized by each PTA for each batch of proposal</td> </tr> </table> <p>* Double of the existing norms of STAs, for the slab of 51-200 Crores without any minimum limit</p> <p>It is to submit that the PTAs will be scrutinizing 5% random sample of DPRs and hence their overall amount of scrutiny in general will not be more than Rs. 200 Cr. for each batch of proposals. It is further proposed that whenever STA honorarium is revised the PTAs honorarium will be revised accordingly</p> <p>The same has kindly been consented by DG, NRRDA. However, it is placed before the Executive Committee for its approval.</p>	Norms Proposed For PTAs*	0.045 % of the cost of proposal scrutinized by each PTA for each batch of proposal
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Item No.7	Discontinuation of IIT, Powai as PTA / STA		
	<p>IIT, Powai who is working as PTA as well as STA for the PMGSY programme expressed their inability to continue as PTA, since the institute has informed that the duration of the work will be 1 year and the consultation charges will be Rs. 49,91,031, which is to be paid in advance which cannot be agreed upon as per norms of the NRRDA.</p> <p>Further, since Coordinator, PTA, IIT, Powai is also a member for Executive Committee of NRRDA, Executive Committee may take a decision to appoint any of the other PTA institute as a Member for Executive Committee.</p> <p>Since IIT, Bhubaneswar has now been appointed as PTA and is also helping NRRDA in various assignments and CRRI, who is now</p>		

	upgraded for overall coverage of all States as PTA, may be considered for recommendation to President, NRRDA as member for Executive Committee of NRRDA in place of IIT Powai.
Item No.8	Appointment of New STAs.
	<p>Following new STAs have been appointed for PMGSY works:</p> <ol style="list-style-type: none"> 1. Indian Institute of Technology, Bhubaneswar for Odisha and Jharkhand 2. National Institute of Technology, Durgapur for West Bengal 3. Manipur Institute of Technology, Imphal, for Manipur 4. MBM Engineering College, Jodhpur for Rajasthan 5. Government SKSJ Technological Institute, Bangalore for Karnataka 6. University College of Engineering, Kakinada for Andhra Pradesh 7. Sardar Patel College of Engineering, Mumbai for Maharashtra 8. Government College of Engineering, Amravati for Maharashtra 9. Guru Nanak Dev Engineering College, Ludhiana for Punjab 10. Madhav Institute of Technology, Gwalior for Madhya Pradesh <p>The above STAs have kindly been consented by DG, NRRDA. However, it is placed for information of Executive Committee.</p> <p>Further, Government College of Engineering, Rewa was appointed as STA for the state of Madhya Pradesh as per the recommendation of State Government and with the approval of DG, NRRDA. However, the institute is no longer working as STA, as per the recommendation of the State Government and withdrawal of the institute as STA.</p> <p>Government Engineering College, Hassan has been discontinued as STA due to non-availability of any team member with the specialization in Highway/ Transportation Engineering and Government SKSJ Technological Institute, Bangalore has been appointed as STA in place of Government Engineering College, Hassan.</p> <p>This is for information of Executive Committee.</p>

Item No. 9	Approval for extension of foreign tour
	<p>Shri N.C. Solanki, Director(P-I) went on foreign tour to Phillippines initially from 3rd to 6th October, 2013, expenditure of which was borne by ADB. Accordingly the tour was approved by IFD, Hon'ble Minister(RD) & President NRRDA, and Department of Economic Affairs.</p> <p>Subsequently, Shri Solanki extended the tour for two days viz. 7th & 8th October, 2013 to attend a meeting convened by ILO. ILO has not committed for any payment towards boarding and lodging of the officer for two days of extended stay. Subsequent to the submission of TA claim by Shri Solanki, the matter was referred to IFD, MoRD who has cleared the proposal subject to the condition of ex-post facto approval of the competent authority and clearance of DEA which in any case may not be insisted upon as the expenditure is to be borne by NRRDA.</p> <p>The Executive Committee is requested to approve the extended tour of two days of Shri Solanki and consequent payments towards TA/DA/boarding & lodging etc.</p>
Item No.10	Revision of OTA rate for Driver
	<p>An official from MoRD is taken as driver on deputation basis in NRRDA w.e.f. 11.11.2013. The OTA rate in NRRDA for the driver is presently Rs. 40/- per hr which was fixed nearly two years ago. Considering the inflation and strenuous duties of the official, it is proposed for consideration to revise overtime allowance for the Driver at the rate of Rs. 125/- per hr. which is being paid to the person who is driving the vehicle of Secretary(RD). However, the ceiling of 100 hrs in a month will remain in force. Further such revision, if any, may however be made applicable from the date of approval.</p>
Item No.11	Reimbursement of expenditure towards petty repairs of leased accommodation provided to deputationists.
	<p>In the 14th meeting of General Body of NRRDA held on 24th August,</p>

2011, it was decided to extend an option to all the officers inducted to NRRDA on deputation basis either to have residential accommodation on lease basis on the pattern of NHAI or to have HRA at the existing rate of 30% of basic pay including grade pay. Accordingly, Bye-Laws 10 of NRRDA (Regulation of Pay & Allowances) Bye-Laws, 2004 were amended vide Office Order No. 23 dated 25th October, 2011 to the effect that a person coming on deputation to NRRDA shall have the option to residential accommodation on lease basis(except self lease) at convenient locations subject to rental ceilings and payment of license fees on the pattern as applicable in NHAI from time to time. Accordingly, a circular No. A-37011/6/2011-F&A dated 22nd August, 2012 was issued for officers/staff on deputation desirous of getting residential accommodation on lease basis or getting their rented accommodation converted into lease basis fixing the rental ceilings and license fee thereon.

Officers on deputation in NRRDA and availing the facility of leased accommodation have represented vide application dated 23.10.2013 to allow payment of two months' rent per annum towards petty repairs of the premises provided on lease on the same pattern as is being provided in National Highways Authority of India (NHAI).

The issue of payment of two months rent towards petty repairs of the leased accommodation on the pattern of NHAI was not considered earlier while allowing the leased accommodation to deputationists of this Agency.

In view of the above, it is now proposed to allow payment of two months' rent or actual expenditure incurred towards petty repairs of the leased accommodation (whichever is lower)on reimbursement basis (except self lease) to the deputationists in NRRDA.

The same has kindly been consented by DG, NRRDA. However, it is placed before the Executive Committee for its approval.

Item No.12	Write-off the Lost laptop issued to Shri Prabha Kant Katare, former Director(P-III)
	<p>As resolved in the previous Executive Committee meeting, Embassy of India, USA, was reminded regarding loss of Laptop by Shri Prabha Kant Katare, former Director (Projects), NRRDA while transiting from New York airport to Washington DC. As no response had been received within a stipulated period of one month, the loss of Laptop net of depreciation, amounting to Rs.61,838/- has to be written off, to which the Executive Committee may kindly approve.</p>
Item No.13	Extension to the contract of M/s Quality Growth Services Pvt. Ltd.
	<p>M/s Quality Growth Services Pvt. Ltd. were awarded the contract on 20.02.2013 to provide consultancy services for obtaining ISO 9001:2008 Certification for NRRDA. The requisite process of documentation in respect of 3 Core Groups viz. F&A Division, Technical Division & Quality Control P-III Division have already been completed by the Consultant and approved by the DG, NRRDA. Meanwhile, their contract has expired which was valid till 31st December, 2013. As the Internal Audit process in respect of the aforesaid 3 core groups and an application to an Accredited Certification Body are yet to be completed, the process of which will take some more time to complete, we may extend the contract of the aforesaid Consultancy Firm till 30.06.2014. The Consultant has also requested for extension to their contract till such time.</p> <p>Executive Committee is, therefore, requested to kindly accord its requisite approval so that ISO 9001:2008 Certification work could be completed.</p>
Item No.14	Addition in the delegation of financial powers to Director General
	<p>In appendix-I of NRRDA's Bye-Laws under delegation of Financial Powers to DG, NRRDA, hiring of conveyance and vehicles has been indicated at Serial No. 1, however, there is no mention of</p>

	<p>purchase of new car / vehicles there. As per instructions, purchase of new vehicle is banned except against condemned vehicles.</p> <p>During the month of November, 2013, a proposal to purchase Maruti SX4 car was sent to IFD, MoRD for their concurrence. IFD opined that NRRDA, being an autonomous body, may take an action in the matter in accordance with its own Bye-Laws. IFD, MoRD further opined that in order to obviate the necessity of their approval, NRRDA may obtain the approval of Secretary (RD)/Chairman of General Body (NRRDA) for the necessary delegation and thereafter insert appropriate provisions in its By-Laws.</p> <p>The requisite approval of Secretary(RD) for purchase of Maruti SX4 car has already been obtained. Executive Committee is requested to kindly approve the grant of delegation to the Director General for purchase/disposal of vehicles in the delegation of powers so that in future such cases need not be referred to the Ministry.</p>
Item No.15	Approval to hire additional space offered by HUDCO
	<p>NRRDA has been looking for additional space to house additional manpower. The present accommodation comprising an area of 11,000 sq. ft. is fully utilized and now there is no space to accommodate any additional manpower, whereas NRRDA is in the spree of engaging more officers/consultants/staff in near future especially in context with RRP II/World Bank Projects.</p> <p>In this context, M/s HUDCO (a Govt. of India Undertaking) was approached who has adequate space in August Kranti Bhawan, which is very close to present location. The space is inspected by the officers of NRRDA and prima facie it is found suitable for NRRDA. The proposed space is totally unfurnished and it would require interior work with minimum basic amenities and infrastructure. We would require nearly 3000 sq. ft. area for NRRDA.</p> <p>In brief the salient features of the proposed accommodation are as under:</p>

	<ol style="list-style-type: none"> 1. The office space offered at ground floor is non A/c and monthly rent would be Rs. 255 per sq.ft. plus applicable service tax. 2. The tenant is required to make advance non interest bearing payment of twelve months rent as Security Deposit. However, this is subject to negotiation. 3. The HUDCO will charge half yearly maintenance charges in advance @ Rs. 75/- plus taxes per sq.m. per month of the carpet area. 4. Parking charges @ Rs. 9744/- per car per month is on higher side and NRRDA do not intend to get the same as in front of this building, DDA car parking is available at a cheaper rate, if required. 5. HUDCO's offer is on "first come first served basis" and is subject to availability of space at the time of receiving acceptance of the rates, other terms & conditions and approval of the competent authority of HUDCO. <p>The above proposal was sent to IFD, MoRD who opined that NRRDA being an autonomous body may place the proposal before the Executive Committee for its recommendation and thereafter to the General Body for its decision.</p> <p>The Annual financial implication of the above proposal comprising rent & maintenance charges is around Rs. 1.05 crore, Rs. 90 lakh towards one time interest free security deposit equivalent to 12 months' rent (which is subject to negotiation) and further Rs. 1 crore approx. may be required for renovation comprising furniture & fixtures etc.</p> <p>Executive Committee is requested to kindly consider and approve the above proposal.</p>
Item No.16	Any other item with the permission of chair

Appendix I

**National Rural Roads Development Agency
Ministry of Rural Development, Government of India
5th Floor, NBCC Tower, Bhikaji Cama Place, New Delhi-66**

Minutes of the 32nd Meeting of the Executive Committee of the National Rural Roads Development Agency

The 32nd meeting of the Executive Committee was held on 29th October 2013 in the Conference Hall, NRRDA, 5th Floor, 15 NBCC Tower, Bhikaji Cama Place, New Delhi. The meeting was chaired by Shri Rajesh Bhushan, Joint Secretary (RC) and Director General, NRRDA. The following members were present in the meeting:-

- I. Dr. Ashok Kumar Sarkar, Dean Faculty Division-I, Department of Civil Engineering, Birla Institute of Technology & Science, Pilani, Rajasthan.
 - II. Dr. Praveen Kumar, Professor, Transportation Engineering Section, Department of Civil Engineering, IIT, Roorkee.
 - III. Shri N.J. Thomas, Consultant(Finance), Ministry of Rural Development, Krishi Bhawan, New Delhi
 - IV. Dr. I.K. Pateriya, Director (Technical), NRRDA, New Delhi
2. The Chairperson welcomed the members and initiated the meeting.
3. The proceedings of the meeting were as follows:-

Item No.	Discussion and Decisions	Action by
<i>Item No. 1</i>	Confirmation of the proceedings of the 31st meeting of the Executive Committee and action taken thereon: Jt. Director (F&A) informed that the Minutes of the 31 st Meeting were circulated to the members and no comments were received from any of the members of the	

	Executive Committee. The Executive Committee noted the action taken on the proceedings of the previous meeting.	
Item No. 2	Sanction of four additional posts of Executive Assistants	
	<p>The activities of NRRDA have increased manifold and in order to cope up with the work pressure, Jt. Director (F&A) explained the need of surrendering one Assistant Director post lying vacant for quite a long time and in lieu of matching savings, to create four additional posts of Executive Assistant. This matter was discussed at length and after due deliberation, Executive Committee suggested to;-</p> <ul style="list-style-type: none"> ➤ Fill up on priority basis the vacancies against sanctioned posts at all levels; ➤ Rationalise the placement of existing work force for better and effective functioning; ➤ Commission a work study and then bring a proposal for creation of more posts with adequate justification. 	
Item No. 3	Write-off of lost Laptop issued to Shri P.K. Katare, Director(Projects)	
	<p>Executive Committee was briefed about the laptop lost by Shri Prabha Kant Katare, the then Director(Projects) while on official tour to USA as a part of delegation led by Secretary(RD) during the period of 8-13 Sept. 2013. Though the lost-found-sections of American Airlines at JFK Airport and also Delta Airlines at La Guardia Airport were contacted personally and on phone yet the laptop could not be traced. The Indian Consulate at New York and Indian Embassy at Washington DC were also informed.</p> <p>The Executive Committee took cognizance of these facts and came to the view that DG, NRRDA is competent to take a decision on the decision to write off the loss. However, before doing so , as no response has been received from concerned authorities in USA, NRRDA should</p>	

	send reminders to all concerned in USA once again and if within one month no response comes, NRRDA should proceed for write off.	
Item No. 4	Condemnation of staff car bearing Registration No. DL 2C M 9168	
	<p>NRRDA, on 12.03.2004, purchased a staff car bearing registration no. DL 2C M 9168 Maruti Esteem for use by Director General at a cost of Rs. 4,53,735/-. Till August 2013, a sum of Rs. 2,84,813/- has been incurred on its repair and maintenance. The vehicle has outlived its utility as it has run around 2,20,894 kms over 9 years. Executive Committee was informed that requisite formalities for condemnation of vehicle have been completed and also about the compliance of instructions of Ministry of Finance on running of vehicles at or above 2,00,000 kms with a length of 8 years in use.</p> <p>After due deliberation, the Executive Committee observed that NRRDA may go ahead with disposal of vehicle as per rules as well as and put up a concrete proposal to IFD, MoRD for its concurrence to purchase a new replacement vehicle.</p>	
Item No. 5	Empanelment of new NQMs	
	<p>The Executive Committee was apprised about the selection procedure of NQMs. To make whole process of selecting NQMs transparent, a Committee of independent experts has been constituted. The Committee in its meeting held on 17th October, 2013, made the following recommendations:</p> <p>Out of the 21 applications received, 11 candidates have been recommended for empanelment. Further, two more candidates have been recommended for empanelment subject to recommendation from the respective State</p>	

	<p>Governments. Out of the remaining 8 candidates, 4 have been requested to give their post retirement employment details. The rest 4 have been disqualified for not possessing sufficient experience in road sector.</p> <p>The Executive Committee took note of the above recommendations of the Selection Committee and ratified their decision for empanelment of new NQMs subject to the recommendations of the respective State Governments as well as disqualification of 4 NQMs,</p>	
Item No. 6	Performance review of existing NQMs	
	<p>The Executive Committee took note of guidelines based on which Selection Committee reviewed the performance of existing NQMs and also their recommendations for discontinuation of services of 13 NQMs and thus after due deliberation ratified its recommendations.</p>	
Item No. 7	Any other item with the permission of Chair.	
	<p>i) Maintenance Allowance (towards petty repairs) to deputationists holding leased accommodation hired by NRRDA.</p> <p>The General Body, in its meeting held on 27th January 2012 approved, inter alia, providing leased accommodation to desiring deputatonists working in NRRDA on pattern of the arrangements made in this regard by NHAI for its employees. At present 6 deputationists are provided leased accommodation.</p> <p>In NHAI, besides monthly leased rentals, there is a provision of reimbursement, equivalent to 2 months' leased rent to the deputationists holding leased accommodation towards petty repairs of the premises. This facility is not presently available to</p>	

	<p>desiring deputationists in NRRDA.</p> <p>A circular No. NHAR/12011/7/95-Admn dated 3.11.2000 from NHAI (for petty repairs besides leased rentals) was also produced before the Executive Committee.</p> <p>The Executive Committee after due deliberations recommended the proposal with the qualification that besides NHAI, efforts may be made to find out whether such type of payments towards petty repairs are being offered in any other autonomous organisation/registered society of the Government of India. This information be provided to General Body, while this recommendation is brought before it.</p> <p>ii) Issue of payment of sitting fee to the members of the Executive Committee</p> <p>The issue of delayed payments to various members of Executive Committee of NRRDA was discussed. After due deliberation, the Executive Committee decided that F&A Division would ensure that such payments (sitting fee, reimbursement of TA etc.) are settled on the same day such meetings are held.</p>	
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The Meeting ended with a vote of thanks to the Chair

Appendix II

RE 2013-14 and BE 2014-15**(Amount in Rupees)**

Object Head & Purpose	BE 2013-14	Expenditure up to the month of December, 2013	RE 2013-14	BE 2014-15 Proposed
1	2	3	4	5
1. Receipt				
Opening Balance				
MoRD Grant (Bank)		1,13,52,969	1,13,52,969	
MoRD Grant (Cash)		303	303	
MoRD Grant (FDR)		12,36,61,622	12,36,61,622	
(1.1.01) Grant from MoRD	20,50,00,000	10,00,00,000	17,91,60,000	18,72,60,000
(1.1.02) Interest Receipt	0	8,12,480		
(1.1.03) Misc. Receipt	0	27,71,870		
(1.1.04) Receipt from GOI-World Bank (RRP-I)	0	0	0	
(1.1.04.01) Receipts from GOI-World Bank (RRP-II)	28,00,00,000	17,93,40,000	39,96,00,000	52,80,00,000
(1.1.05) Receipt from GOI-ADB	1,00,00,000	0	80,00,000	60,00,000
(1.1.06) Loan receipt from NABARD	0	0	0	
(1.1.07) Receipt from GOI- Repayment to NABARD	3700,00,37,000	2624,35,61,400	3700,00,36,600	3700,00,36,500
(1.1.07) Receipt from GOI- Interest to NABARD	747,49,98,000	528,20,93,723	670,46,27,813	460,20,30,600
Total Receipt	4497,00,35,000	3194,35,94,367	4442,64,39,307	4232,33,27,100
(1.2.1) Establishment				
(1.2.1.01) Salary and Allowance	4,05,00,000	2,94,70,338	3,63,00,000	4,90,00,000
(i) Deputationists	2,50,00,000	1,35,92,355	1,60,00,000	2,50,00,000
(ii) Retired officers	60,00,000	76,25,781	93,00,000	1,10,00,000
(iii) Support Staff/others	95,00,000	82,52,202	1,10,00,000	1,30,00,000
(1.2.1.03) Overtime Allowances	15,00,000	21,30,468	29,00,000	32,00,000
(1.2.1.04) Expenditure on Medical Claims	10,00,000	2,02,593	6,00,000	6,00,000

Total Establishment	4,30,00,000	3,18,03,399	3,98,00,000	5,28,00,000
(1.2.2) Administravtive Expenses				
(1.2.2.01) Office Maintenance/Taxes and Duties	16,00,000	44,77,917	55,00,000	30,00,000
(1.2.2.02) Domestic Travel Expenses	50,00,000	38,40,988	50,00,000	60,00,000
(1.2.2.03) Foreign Travel Expenses	3,00,000	0	3,00,000	5,00,000
(1.2.2.04) Hiring of Vehicles	25,00,000	22,27,463	30,00,000	32,00,000
(1.2.2.05) Printing and Stationary	15,00,000	11,91,403	15,00,000	17,00,000
(1.2.2.06) Meetings Expenses	3,00,000	2,06,871	4,00,000	4,50,000
(1.2.2.07) Fee paid to Auditors	5,00,000	2,81,412	5,00,000	6,00,000
(1.2.2.08) Telephone - Office	9,00,000	5,19,967	7,00,000	9,00,000
(1.2.2.09) Telephone - Residential & Mobile	5,00,000	1,93,209	3,00,000	5,00,000
(1.2.2.10) Vehicle Maintenance	6,00,000	1,84,614	2,50,000	4,00,000
(1.2.2.11) Electricity Expenses	20,00,000	15,68,760	20,00,000	25,00,000
(1.2.2.12) Postage Expenses	3,00,000	1,55,395	3,00,000	3,00,000
(1.2.2.13) Repairs and Maintenance	15,00,000	11,59,446	15,00,000	17,00,000
(1.2.2.14) Insurance Charges	10,000	0	10,000	10,000
(1.2.2.15) Other Office Expenses	15,00,000	18,47,783	25,00,000	27,00,000
(1.2.2.16) Rent , Rates & Taxes	6,00,00,000	0	2,00,00,000	2,00,00,000
Total Administrative Exp	7,90,10,000	1,78,55,228	4,37,60,000	4,44,60,000
(1.2.3) R&D and HRD				
(1.2.3.01) Training	75,00,000	86,56,368	90,00,000	1,00,00,000
(1.2.3.02) Tech.Dev.and Research work	50,00,000	21,13,995	50,00,000	50,00,000
(1.2.3.03) Workshops and Conferences	1,25,00,000	1,33,50,978	1,48,00,000	1,25,00,000
(1.2.3.04) Contribution to Professional bodies	5,00,000	3,87,349	5,00,000	5,00,000
(1.2.3.05) Professional Services	20,00,000	0	5,00,000	5,00,000
Total R & D and HRD	2,75,00,000	2,45,08,690	2,98,00,000	2,85,00,000

(1.2.4) Publications, Adv.& Publicity				
(1.2.4.01) Publications	3,00,000	0	3,00,000	3,00,000
(1.2.4.02) Advertisement and Publicity	10,00,000	7,66,585	10,00,000	10,00,000
(1.2.4.03) Books Perio.and Audio Visual Mat.	2,00,000	23,983	2,00,000	2,00,000
Total Publications, Adv. & Publicity	15,00,000	7,90,568	15,00,000	15,00,000
(1.2.5) STAs, PTAs and NQMs				
(1.2.5.01) Honararium to NQMs	1,50,00,000	82,39,800	1,50,00,000	1,50,00,000
(1.2.5.02) Traveling Expenses of NQMs	1,50,00,000	78,92,959	1,50,00,000	1,50,00,000
(1.2.5.03) Payment to Principal Technical Agencies	0	0	0	
((1.2.5.04) Payment to State Technical Agencies	1,75,00,000	1,23,41,921	2,00,00,000	2,00,00,000
Total STAs, PTAs, and NQMs	4,75,00,000	2,84,74,680	5,00,00,000	5,00,00,000
(1.2.6) OMMS and Computerization				
(1.2.6.01) Dev.and Maint.of online manag.sys.	37,00,000	75,72,966	1,15,00,000	80,00,000
(1.2.6.02) Hiring of computers and peripherals	0	0	0	
(1.2.6.03) Dev. And maint. of e-procurement	0	0	0	
Total OMMS and Computerization	37,00,000	75,72,966	1,15,00,000	80,00,000
(1.2.8) Technical Assistance from ADB				
(1.2.8.01) Consultancy	1,00,00,000	14,60,270	80,00,000	60,00,000
(1.2.8.02) Other		0	0	
Total Technical Assistance from ADB	1,00,00,000	14,60,270	80,00,000	60,00,000
(1.2.9) W.B. Loan (RRP I)				
Capcity Building	0	0	0	
Total World Bank Loan	0	0	0	0

(1.2.10) World Bank Loan (RRP II)				
(1.2.10.01) Research & Development	11,50,00,000	2,58,70,902	10,10,00,000	14,30,00,000
(1.2.10.02) Independent verification of Performance & Financial Audit	6,50,00,000	88,71,716	2,66,00,000	3,70,00,000
(1.2.10.03) Training	9,97,00,000	2,11,75,148	5,00,00,000	5,00,00,000
(1.2.10.04) Equipment	3,00,000	9,95,28,758	12,00,00,000	15,00,00,000
(1.2.10.05) Project Management Consultants	0	0	10,20,00,000	14,80,00,000
Total World Bank Loan (RRP II)	28,00,00,000	15,54,46,524	39,96,00,000	52,80,00,000
(1.3.) Loan NABARD				
(1.3.01) Transfer of Funds to States				
(2.3.1) Interest payment to NABARD	747,49,98,000	528,20,93,723	670,46,27,813	460,20,30,600
(2.3.2) Principal Repayment	3700,00,37,000	2624,35,61,400	3700,00,36,600	3700,00,36,500
Total Loan NABARD	4447,50,35,000	3152,56,55,123	4370,46,64,413	4160,20,67,100
(2.2) Capital Expenditure				
(2.2.01) Purchase/Renovation of Office Area	0	0	0	
(2.2.02) Furniture and Furnishing of the office	6,00,000	16,972	1,50,000	5,00,000
(2.2.03) Purchase of Vehicles	0	7,53,611	8,50,000	
(2.2.04) Purchase of Equipments & Machinery	15,00,000	44,490	3,00,000	10,00,000
(2.2.05) Purchase of Computers & peripherals	8,00,000	85,800	15,00,000	5,00,000
Total Capital Expenditure	29,00,000	9,00,873	28,00,000	20,00,000
Total Expenditure	4497,01,45,000	3179,44,68,321	4429,14,24,413	4232,33,27,100

Appendix-III

Financial implication of proposed office space offered by HUDCO.

Rental		
Monthly rent of space 2952 sqft. (274.24 sq.mt.)	Rs. 255 per sq. ft.	Total Rent = Rs. 7,52,760/- per month
Service Tax	@ 12.36% of rent	Service Tax = Rs. 93041
Total =		Rs. 8,45,801 per month
Maintenance		
Maintenance charges per month @ Rs. 75 per sq.mt. (274.24x 75)	Total maintenance charges would be = Rs. 20,568/- per month	Total maintenance charges would be Rs. 20568 + Rs. 2542(Service tax) = Rs. 23110 per month
Maintenance charges to be paid for six months in advance would be Rs. 1,38,660/-		
Security Deposit		
Security deposit (interest free) equal to 12 months' rent, as demanded by HUDCO.	7,52,760 x 12 =	Rs. 90,33,120/- (for one time only) - subject to negotiation.
Annual Financial Impact		
Annual financial implication	Rent including service tax	= Rs.8,45,801 per month x12 = Rs.1,01,49,612/- + Maintenance charges for 12 months Rs.2,77,320/- = Rs.1,04,26,932/-

