

National Rural Roads Development Agency
Ministry of Rural Development, Government of India

Agenda for the 34th Meeting of the Executive Committee scheduled for
28th March 2014

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| Item No.1 | Confirmation of the proceedings of the 33rd meeting of the Executive Committee and action taken thereon. | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>Proceedings of the previous meeting held on 10th January 2014, placed at Appendix-I, were circulated amongst the members of the Executive Committee vide letter No. F-20011/1/2004-F&A dated 16th January 2014. No comments have been received from the members. It is proposed to confirm the Minutes of the previous meeting.</p> <p><i>Action taken on the Minutes is as follows:</i></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 20%;"><i>Item No.1</i></td> <td>Confirmation of the proceedings of the 32nd meeting of the Executive Committee and action taken thereon.</td> </tr> <tr> <td><i>Item No.2</i></td> <td>Approval of Revised Estimates for 2013-14 and Budget Estimates 2014-15.</td> </tr> <tr> <td><i>Item No.3</i></td> <td>Extension of term of M/s Rawla & Co as Statutory Auditors for the fourth year (FY 2013-14)</td> </tr> <tr> <td><i>Item No.4</i></td> <td>Extension of term of M/s Sushil K. Jain Chawla & Co., as Internal Auditors for FY 2014-15 and nominal increase in fee w.e.f. 1.1.2014.</td> </tr> <tr> <td><i>Item No.5</i></td> <td>Appointment of Principal Technical Agencies (PTAs)</td> </tr> <tr> <td><i>Item No.7</i></td> <td>Discontinuation of IIT, Powai as PTA / STA</td> </tr> <tr> <td><i>Item No.8</i></td> <td>Appointment of New STAs</td> </tr> <tr> <td><i>Item No.9</i></td> <td>Approval for extension of foreign tour of Shri N.C. Solanki, Director(P-I)</td> </tr> <tr> <td><i>Item No.10</i></td> <td>Revision of OTA rate for Driver</td> </tr> <tr> <td><i>Item No.11</i></td> <td>Reimbursement of expenditure towards petty repairs of leased accommodation provided to deputationists.</td> </tr> <tr> <td><i>Item No.12</i></td> <td>Write-off the Lost laptop issued to Shri Prabha Kant Katare, former Director(P-III)</td> </tr> <tr> <td><i>Item No.13</i></td> <td>Extension to the contract of M/s Quality Growth Services Pvt. Ltd</td> </tr> </table> | <i>Item No.1</i> | Confirmation of the proceedings of the 32nd meeting of the Executive Committee and action taken thereon. | <i>Item No.2</i> | Approval of Revised Estimates for 2013-14 and Budget Estimates 2014-15. | <i>Item No.3</i> | Extension of term of M/s Rawla & Co as Statutory Auditors for the fourth year (FY 2013-14) | <i>Item No.4</i> | Extension of term of M/s Sushil K. Jain Chawla & Co., as Internal Auditors for FY 2014-15 and nominal increase in fee w.e.f. 1.1.2014. | <i>Item No.5</i> | Appointment of Principal Technical Agencies (PTAs) | <i>Item No.7</i> | Discontinuation of IIT, Powai as PTA / STA | <i>Item No.8</i> | Appointment of New STAs | <i>Item No.9</i> | Approval for extension of foreign tour of Shri N.C. Solanki, Director(P-I) | <i>Item No.10</i> | Revision of OTA rate for Driver | <i>Item No.11</i> | Reimbursement of expenditure towards petty repairs of leased accommodation provided to deputationists. | <i>Item No.12</i> | Write-off the Lost laptop issued to Shri Prabha Kant Katare, former Director(P-III) | <i>Item No.13</i> | Extension to the contract of M/s Quality Growth Services Pvt. Ltd |
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| | <p><i>Item No.14</i></p> <p><i>Item No.15</i></p> | <p>Addition in the delegation of financial powers to Director General</p> <p>Approval to hire additional space offered by HUDCO</p> <p>No further action is called for.</p> |
| | <p><i>Item No.5</i></p> | <p>Norms for Honorarium of PTAs</p> <p>The proposal was approved by the Executive Committee. However, inputs on advisory giving time lines for various elements of works to be performed and commensurate payments to be made to STAs and PTAs have yet to be received from Dr. Praveen Kumar.</p> |
| | <p><i>Item No.16</i></p> | <p>Any other item with the permission of Chair</p> <p>i) Extension of officers on deputation to NRRDA</p> <p>No further action is called for</p> <p>ii) Grant of 10 days medical leave (with full pay) to the Support Staff</p> <p>Agenda no. 5 may please be referred.</p> |
| <p>Item No.2</p> | <p>Opening of New Heads of Accounts in Chart of Accounts for PMGSY Programme for States to book the expenditure on 'RRNMU and RRTRC in OMMAS.</p> | |
| | <p>ADB Loan No. 2881-IND provides for institutional strengthening in the form of support for establishment and construction of one RRNMU (Rural Road Training Research Centre) and RCTRC (Rural Road Training Research Centre) in each ADB States. PMGSY Guidelines do not provide for any expenditure on construction of buildings and as such there was no 'Head of Accounts' in PMGSY Programme Fund Accounts Manual.</p> <p>B&A Division MoRD had desired that State Authorities should maintain separate accounts for expenditure done on 'RRNMU and RRTRC'. The SRRDAs were finding it difficult to book expenditure in OMMAS as a distinct item. The matter was considered in detail and with the approval of DG, NRRDA, it was decided that new Heads of Accounts should be opened in the 'Chart of Accounts' of Account Manual on Programme Fund of PMGSY. The New Accounts Heads have been communicated to the ADB States vide NRRDA letter No P-</p> | |

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| | <p>17029/18/2009-P-I dated 19-03-2014 (Appendix II).</p> <p>Submitted for the information of Executive Committee.</p> |
| Item No.3 | Opening of new Heads of Account of PMGSY- II in the 'Chart of Account' of PMGSY Accounts Manual Programme Fund |
| | <p>The 12th Finance Commission, 13th Finance Commission and the Working Group on Rural Roads for 12th Five Year Plan have stressed the need to consolidate the existing vast network of rural roads, including their proper maintenance. After detailed discussions with the experts, a Concept Paper on PMGSY-II has been prepared with the objective to consolidate the existing rural roads network and to bring it to a uniform acceptable standard. Based on the discussions with the concerned quarters, the Cabinet considered the MoRD Note dated 08.04.2013 for upgradation of rural road net work under PMGSY-II with effect from 01.05.2013.</p> <p>The works under PMGSY -II shall be restricted to the upgradation of 50,000 Km roads only and shall not include periodic renewal of roads. Widening of roads wherever warranted by the traffic should not go beyond 5.50 meter. Construction of bridges shall also be part of the scheme.</p> <p>The estimate cost of upgradation of roads is Rs. 32,500 crore (at 2012-13 prices) and shall be borne by the Centre and States/UTs on 75:25 for Plain Areas and 90:10 for Special Areas.</p> <p>All States and Union Territories would be eligible to participate under PMGSY-II provided States/ UTs have:-</p> <ul style="list-style-type: none"> (a) at least awarded the contracts for connectivity under PMGSY-I i.e 100% of the new connectivity and 75 % of upgradation works (and 90% of length cleared); (b) Commit to crediting requisite installments of the State share in the account of SRRDA before release of corresponding installments of the Central share is continued; (c) maintenance and renewal of PMGSY-I roads is being carried out as per PMGSY Guidelines; (d) The programme focuses on upgradation of Through Routes and Major Rural Links (MRLs) within the State specific target; |

| | <p>(e) certify that all MDRs and Through Routes and atleast 50% of Link Routes under DRRP, are under area based "Batch Maintenance" and a commitment by the State to provide the requisite funds for the programme; and</p> <p>(f) any State which default in ensuring maintenance during or after the five years contracted period for the roads taken up under PMGSY- I shall not be eligible for assistance under PMGSY- II till such time as the maintenance backlog is cleared and Road condition Survey shows satisfactory PCI Index.</p> <p>As a sequel to the Cabinet approval for upgradation of Roads in the States/UTs, proposed New Head of Accounts to be opened in the CHART OF ACCOUNTS FOR PMGSY PROGRAMME FUND are detailed in the Appendix III.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Item No.4 | Status of expenditure incurred up to 28.02.2014 against the grant-in-aid received from MoRD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>As on 1st April, 2013, there was a balance of Rs. 13.50 crore with NRRDA. A further grant of Rs. 10 crore was released to this office during current financial year 2013-14 for meeting the day to day expenditure of NRRDA. Thus the total funds available with this office during 2013-14 have been Rs. 23.50 crore. Against this amount, NRRDA have incurred the following expenditure upto 28.02.2014 under the following heads: -</p> <p style="text-align: right;">(Rs. in crore)</p> <table border="1" data-bbox="368 1361 1497 2020"> <thead> <tr> <th data-bbox="368 1361 491 1518">Sl.No.</th> <th data-bbox="491 1361 1050 1518">Heads of Accounts</th> <th data-bbox="1050 1361 1257 1518">Revised Estimates 2013-14</th> <th data-bbox="1257 1361 1497 1518">Actual Expenditure up to 28.02.2014</th> </tr> </thead> <tbody> <tr> <td data-bbox="368 1518 491 1608">1.</td> <td data-bbox="491 1518 1050 1608">Establishment (Salary and Allowance)</td> <td data-bbox="1050 1518 1257 1608">3.98</td> <td data-bbox="1257 1518 1497 1608">3.60</td> </tr> <tr> <td data-bbox="368 1608 491 1653">2.</td> <td data-bbox="491 1608 1050 1653">Administrative Expenses</td> <td data-bbox="1050 1608 1257 1653">4.38</td> <td data-bbox="1257 1608 1497 1653">2.10</td> </tr> <tr> <td data-bbox="368 1653 491 1697">3.</td> <td data-bbox="491 1653 1050 1697">R&D and HRD</td> <td data-bbox="1050 1653 1257 1697">2.98</td> <td data-bbox="1257 1653 1497 1697">2.64</td> </tr> <tr> <td data-bbox="368 1697 491 1742">4.</td> <td data-bbox="491 1697 1050 1742">Publicity and Advertisement</td> <td data-bbox="1050 1697 1257 1742">0.15</td> <td data-bbox="1257 1697 1497 1742">0.11</td> </tr> <tr> <td data-bbox="368 1742 491 1787">5.</td> <td data-bbox="491 1742 1050 1787">STA, PTA and NQMs</td> <td data-bbox="1050 1742 1257 1787">5.00</td> <td data-bbox="1257 1742 1497 1787">3.40</td> </tr> <tr> <td data-bbox="368 1787 491 1832">6.</td> <td data-bbox="491 1787 1050 1832">OMMAS and Computerizations</td> <td data-bbox="1050 1787 1257 1832">1.15</td> <td data-bbox="1257 1787 1497 1832">0.76</td> </tr> <tr> <td data-bbox="368 1832 491 1877">7.</td> <td data-bbox="491 1832 1050 1877">Capital Expenditure</td> <td data-bbox="1050 1832 1257 1877">0.28</td> <td data-bbox="1257 1832 1497 1877">0.10</td> </tr> <tr> <td data-bbox="368 1877 491 1921">8.</td> <td data-bbox="491 1877 1050 1921">World Bank Loan (RRP-II)</td> <td data-bbox="1050 1877 1257 1921">-</td> <td data-bbox="1257 1877 1497 1921">6.18</td> </tr> <tr> <td data-bbox="368 1921 491 1966">9.</td> <td data-bbox="491 1921 1050 1966">Technical Assistance from ADB</td> <td data-bbox="1050 1921 1257 1966">0.80</td> <td data-bbox="1257 1921 1497 1966">0.42</td> </tr> <tr> <td colspan="3" data-bbox="368 1966 1257 2020" style="text-align: center;">Total</td> <td data-bbox="1257 1966 1497 2020" style="text-align: center;">19.31</td> </tr> </tbody> </table> | Sl.No. | Heads of Accounts | Revised Estimates 2013-14 | Actual Expenditure up to 28.02.2014 | 1. | Establishment (Salary and Allowance) | 3.98 | 3.60 | 2. | Administrative Expenses | 4.38 | 2.10 | 3. | R&D and HRD | 2.98 | 2.64 | 4. | Publicity and Advertisement | 0.15 | 0.11 | 5. | STA, PTA and NQMs | 5.00 | 3.40 | 6. | OMMAS and Computerizations | 1.15 | 0.76 | 7. | Capital Expenditure | 0.28 | 0.10 | 8. | World Bank Loan (RRP-II) | - | 6.18 | 9. | Technical Assistance from ADB | 0.80 | 0.42 | Total | | | 19.31 |
| Sl.No. | Heads of Accounts | Revised Estimates 2013-14 | Actual Expenditure up to 28.02.2014 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. | Establishment (Salary and Allowance) | 3.98 | 3.60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | Administrative Expenses | 4.38 | 2.10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | R&D and HRD | 2.98 | 2.64 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | Publicity and Advertisement | 0.15 | 0.11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | STA, PTA and NQMs | 5.00 | 3.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | OMMAS and Computerizations | 1.15 | 0.76 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | Capital Expenditure | 0.28 | 0.10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | World Bank Loan (RRP-II) | - | 6.18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. | Technical Assistance from ADB | 0.80 | 0.42 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | | | 19.31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>Thus the balance funds available with this office as on 01.03.2014 are Rs. 4.19 crore (including FDR), out of which an expenditure for the month of March, 2014 shall be met (Appendix IV).</p> <p>Submitted for kind information of the Executive Committee.</p> |
| Item No.5 | Leave for support staff |
| | <p>At present NRRDA's support staff deployed on contractual basis are allowed 10 days paid holidays in a year i.e. 8 days casual and 2 days RH. For quite a long time they have been raising a demand for increase in paid holidays. For this purpose we have contacted other Autonomous bodies such as IIFT, C-DAC etc. registered under Societies Registration Act, 1860 to gather information as to the number of paid holidays allowed to their contractual support staff. One such organisation is IIFT where 2 days' paid holidays for each completed month are allowed. Such leaves lapse at the end of the each month and not allowed to be carried forward to the next month.</p> <p>It is thus proposed that NRRDA may also allow 2 days paid holidays for each completed month on the lines of IIFT with slight variation to the effect that such leaves may be allowed to be accumulated and thus availed of within the same calendar year and not allowed to be encashed/carried forward in a subsequent calendar year. It is also made clear that the nature of above leave shall be of Casual Leave and the 8 days Casual Leave and 2 days RH in a year presently being availed of by NRRDA Support staff shall be dispensed with. Further, the Casual Leave shall be subject to the following leave rules :-</p> <ol style="list-style-type: none"> a) Leave shall not be claimed or granted as a matter of right. The Agency has the right to recall to duty a person on leave due to exigencies of work. b) Leave may be refused, curtailed or revoked in the public interest. c) Any claim to leave at credit of a support staff ceases from the date of his/her removal or leaving NRRDA's services. All such leave will be treated to have lapsed immediately on happening of any of these contingencies. d) Formal sanction of leave must always be obtained in advance unless prevented by exigencies completely unanticipated. e) Not more than 5 days of casual leave can be availed of at a time. |

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| | <p>f) Casual leave can also be taken for half-a-day.</p> <p>g) Casual leave can also be availed while on tour but no daily allowance will be admissible for the period of leave so availed.</p> <p>h) Support Staff joining on contract during the middle of a year may avail casual leave on pro rata basis.</p> <p>Executive Committee is requested to kindly approve the above so that 2 days leave per month may be made applicable w.e.f. 01.01.2014 and CL (s) so availed of till the date of approval may be deducted from their total entitlement.</p> |
| Item No.6 | Discontinuation of NIT, Jamshedpur and NERIST, Nirjuli as STAs |
| | <p>National Institute of Technology, Jamshedpur and North-Eastern Regional Institute of Science and Technology, Nirjuli has been discontinued as STA. DG, NRRDA has approved the proposal of discontinuation of both the institutes as STA. The matter is placed before the Executive Committee for information and post facto approval.</p> |
| Item No.7 | Any other item with the permission of chair |

Appendix I

**National Rural Roads Development Agency
Ministry of Rural Development, Government of India**

**Agenda for the 33rd Meeting of the Executive Committee scheduled for
10th January 2014**

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| Item No.1 | Confirmation of the proceedings of the 32nd meeting of the Executive Committee and action taken thereon. | | | | |
| | <p>Proceedings of the previous meeting held on 29th October 2013, placed at Appendix-I, were circulated amongst the members of the Executive Committee vide letter No. F-20011/1/2004-F&A dated 5th November, 2013. No comments have been received from the members. It is proposed to confirm the Minutes of the previous meeting.</p> <p><i>Action taken on the Minutes is as follows:</i></p> <table border="1" style="width: 100%;"><tr><td style="width: 15%;"><i>Item No.1</i></td><td>Confirmation of the proceedings of the 31st meeting of the Executive Committee and action taken thereon. No further action is called for</td></tr><tr><td><i>Item No.2</i></td><td>Sanction of four additional posts of Executive Assistants As resolved in the previous Executive Committee meeting, a Work study is under process and after its completion, a proposal for creation of more posts, if</td></tr></table> | <i>Item No.1</i> | Confirmation of the proceedings of the 31st meeting of the Executive Committee and action taken thereon. No further action is called for | <i>Item No.2</i> | Sanction of four additional posts of Executive Assistants As resolved in the previous Executive Committee meeting, a Work study is under process and after its completion, a proposal for creation of more posts, if |
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| | <p><i>Item No.3</i></p> | <p>Write-off the Lost laptop issued to Shri Prabha Kant Katare, former Director(P-III).</p> <p>Agenda Item no. 12 placed in this meeting itself requesting for write-off may please be referred to.</p> |
| | <p><i>Item No. 4</i></p> | <p>Condemnation of staff car bearing Registration No. DL 2C M 9168 .</p> <p>The old Staff Car No. DL 2C M 9168 has been condemned by the competent authority considering the mileage completed and expenditure on maintenance etc. The car may now be sold out in open market giving an advertisement in Newspapers, for its disposal.</p> |
| | <p><i>Item No.5</i></p> | <p>Empanelment of new NQMs</p> |
| | <p><i>Item No.6</i></p> | <p>Performance review of existing NQMs</p> <p>No further action is called for.</p> |
| <p>Item No.2</p> | <p>Approval of Revised Estimates for 2013-14 and Budget Estimates 2014-15.</p> | |
| | <p><u>RE 2013-14</u></p> <p>The revised estimated Receipts (including opening balance of the previous year) proposed in the RE are Rs. 4,442.64 crore. Correspondingly, the total expenditure proposed in the RE is estimated at Rs. 4,429.14 crore against the budgeted expenditure of Rs. 4,497.01 crore.</p> <p><u>BE 2014-15</u></p> <p>Expenditure estimated for the year 2014-15 is at Rs. 4,232.33 crore and Receipts for the year 2014-15 are estimated at Rs. 4232.33 crore.</p> <p>Details thereof are given at Appendix – II.</p> | |

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| Item No.3 | Extension of term of M/s Rawla & Co as Statutory Auditors for the fourth year (FY 2013-14) |
| | <p>Executive Committee in its 24th meeting held on 11.08.2011 approved appointment of M/s Rawla & Co. as Statutory Auditors for FY 2010-11 extendable to further two years on the same terms & conditions with the approval of DG, NRRDA. The services of M/s Rawla & Co. had subsequently been extended for FY 2011-12 & 2012-13 on the same terms & conditions.</p> <p>There is no mention of tenure of Statutory Auditors in case of registered societies under Societies Registration Act, 1860. However, a system of rotation of Statutory Auditors for 4 years has been adopted by C&AG in respect of Statutory Auditors appointed for audit of government companies.</p> <p>M/s Rawla & Co. had conducted the audit of accounts of NRRDA satisfactorily during the past 3 years and had certified the annual Accounts well before the prescribed scheduled dates. They have submitted their consent towards extension of services for a further period of one year (FY 2013-14) on the same terms & conditions.</p> <p>The Executive Committee is requested to approve the extension to Rawla & Co., Statutory Auditors on the same terms & conditions for the fourth year i.e. 2013-14.</p> |
| Item No. 4 | Extension of term of M/s Sushil K. Jain Chawla & Co., as Internal Auditors for FY 2014-15 and nominal increase in fee w.e.f. 1.1.2014 |
| | <p>M/s Sushil.K.Jain Chawla & Co. , a Chartered Accountant firm was engaged as internal auditor and Tax Consultants of NRRDA for a period from 01.012011 to 31.03.2012 for a total annual fee of Rs. 1,66,000/- plus applicable service tax.</p> <p>The firm had been granted further extensions for FY 2012-13 & 2013-14 on the same terms & conditions. Meanwhile, the firm has requested for nominal increase amounting to Rs. 27,000/- p.a. approx. owing to increased work load on a/c of submission of quarterly TDS certificates instead of annual certificates submitted earlier.</p> <p>Executive Committee may kindly ratify the aforesaid increase in fee</p> |

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| | <p>w.e.f. 01.01.2014.</p> <p>Meanwhile, the present term of Internal auditor is due to expire on 31.03.2014. Incidentally it may be mentioned that this firm has been instrumental in getting the income tax assessment cases settled expeditiously and has been providing their services satisfactorily. The firm has submitted its consent for extension of their services for FY 2014-15 on the terms & conditions with nominal increase in fee as narrated above. It is, therefore, proposed that we may extend their term for FY- 2014-15.</p> |
| Item No.5 | Appointment of Principal Technical Agencies (PTAs) |
| | <p>IIT, Bhubaneswar, who is working as STA for the States of Jharkhand and Odisha, may be appointed as PTA also in addition to their regular duties of STA. The institute has qualified and experienced man power as well as established laboratory facilities to carry out the tasks expected of PTAs. Further, the institute has also successfully organized few training programmes for the field engineers. IIT, Bhubaneswar will act as PTA for the States of Odisha, Chhattisgarh and Jharkhand.</p> <p>PMGSY-II Guidelines have been issued by the Ministry and States are coming up with the proposals of PMGSY-II. It is proposed that Central Road Research Institute (CRRI), New Delhi may be appointed as PTA for the States coming up with PMGSY-II proposals. Most of the States covered under PMGSY-II are nearer to Delhi hence it will be easier for them to get the proposals vetted by CRRI, and take guidance from the Institute. CRRI is already an approved PTA for Union Territories. However, this proposal is for upgrading the overall coverage of all States under CRRI as PTA in addition to specific area based PTAs.</p> <p>The same has kindly been consented by DG, NRRDA. However, it is placed for information and approval of Executive Committee.</p> |
| Item No.6 | Norms for Honorarium of PTAs |
| | In view of the expected highest level of technical contribution of PTAs in scrutiny of DPRs and their expertise particularly in New |

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| | <p>Technology (R&D) DPRs, following norms for honorarium of PTAs are proposed :</p> <table border="1" data-bbox="533 327 1342 465"> <tr> <td data-bbox="533 327 823 465">Norms Proposed For PTAs*</td> <td data-bbox="823 327 1342 465">0.045 % of the cost of proposal scrutinized by each PTA for each batch of proposal</td> </tr> </table> <p>* Double of the existing norms of STAs, for the slab of 51-200 Crores without any minimum limit</p> <p>It is to submit that the PTAs will be scrutinizing 5% random sample of DPRs and hence their overall amount of scrutiny in general will not be more than Rs. 200 Cr. for each batch of proposals. It is further proposed that whenever STA honorarium is revised the PTAs honorarium will be revised accordingly</p> <p>The same has kindly been consented by DG, NRRDA. However, it is placed before the Executive Committee for its approval.</p> | Norms Proposed For PTAs* | 0.045 % of the cost of proposal scrutinized by each PTA for each batch of proposal |
| Norms Proposed For PTAs* | 0.045 % of the cost of proposal scrutinized by each PTA for each batch of proposal | | |
| Item No.7 | Discontinuation of IIT, Powai as PTA / STA | | |
| | <p>IIT, Powai who is working as PTA as well as STA for the PMGSY programme expressed their inability to continue as PTA, since the institute has informed that the duration of the work will be 1 year and the consultation charges will be Rs. 49,91,031, which is to be paid in advance which cannot be agreed upon as per norms of the NRRDA.</p> <p>Further, since Coordinator, PTA, IIT, Powai is also a member for Executive Committee of NRRDA, Executive Committee may take a decision to appoint any of the other PTA institute as a Member for Executive Committee.</p> <p>Since IIT, Bhubaneswar has now been appointed as PTA and is also helping NRRDA in various assignments and CRRI, who is now upgraded for overall coverage of all States as PTA, may be considered for recommendation to President, NRRDA as member for Executive Committee of NRRDA in place of IIT Powai.</p> | | |
| Item No.8 | Appointment of New STAs. | | |
| | Following new STAs have been appointed for PMGSY works: | | |

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| | <ol style="list-style-type: none"> 1. Indian Institute of Technology, Bhubaneswar for Odisha and Jharkhand 2. National Institute of Technology, Durgapur for West Bengal 3. Manipur Institute of Technology, Imphal, for Manipur 4. MBM Engineering College, Jodhpur for Rajasthan 5. Government SKSJ Technological Institute, Bangalore for Karnataka 6. University College of Engineering, Kakinada for Andhra Pradesh 7. Sardar Patel College of Engineering, Mumbai for Maharashtra 8. Government College of Engineering, Amravati for Maharashtra 9. Guru Nanak Dev Engineering College, Ludhiana for Punjab 10. Madhav Institute of Technology, Gwalior for Madhya Pradesh <p>The above STAs have kindly been consented by DG, NRRDA. However, it is placed for information of Executive Committee.</p> <p>Further, Government College of Engineering, Rewa was appointed as STA for the state of Madhya Pradesh as per the recommendation of State Government and with the approval of DG, NRRDA. However, the institute is no longer working as STA, as per the recommendation of the State Government and withdrawal of the institute as STA.</p> <p>Government Engineering College, Hassan has been discontinued as STA due to non-availability of any team member with the specialization in Highway/ Transportation Engineering and Government SKSJ Technological Institute, Bangalore has been appointed as STA in place of Government Engineering College, Hassan.</p> <p>This is for information of Executive Committee.</p> |
| Item No. 9 | Approval for extension of foreign tour |
| | <p>Shri N.C. Solanki, Director(P-I) went on foreign tour to Phillippines initially from 3rd to 6th October, 2013, expenditure of which was borne by ADB. Accordingly the tour was approved by IFD, Hon'ble Minister(RD) & President NRRDA, and Department of Economic Affairs.</p> <p>Subsequently, Shri Solanki extended the tour for two days viz. 7th &</p> |

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| | <p>8th October, 2013 to attend a meeting convened by ILO. ILO has not committed for any payment towards boarding and lodging of the officer for two days of extended stay. Subsequent to the submission of TA claim by Shri Solanki, the matter was referred to IFD, MoRD who has cleared the proposal subject to the condition of ex-post facto approval of the competent authority and clearance of DEA which in any case may not be insisted upon as the expenditure is to be borne by NRRDA.</p> <p>The Executive Committee is requested to approve the extended tour of two days of Shri Solanki and consequent payments towards TA/DA/boarding & lodging etc.</p> |
| Item No.10 | Revision of OTA rate for Driver |
| | <p>An official from MoRD is taken as driver on deputation basis in NRRDA w.e.f. 11.11.2013. The OTA rate in NRRDA for the driver is presently Rs. 40/- per hr which was fixed nearly two years ago. Considering the inflation and strenuous duties of the official, it is proposed for consideration to revise overtime allowance for the Driver at the rate of Rs. 125/- per hr. which is being paid to the person who is driving the vehicle of Secretary(RD). However, the ceiling of 100 hrs in a month will remain in force. Further such revision, if any, may however be made applicable from the date of approval.</p> |
| Item No.11 | Reimbursement of expenditure towards petty repairs of leased accommodation provided to deputationists. |
| | <p>In the 14th meeting of General Body of NRRDA held on 24th August, 2011, it was decided to extend an option to all the officers inducted to NRRDA on deputation basis either to have residential accommodation on lease basis on the pattern of NHAI or to have HRA at the existing rate of 30% of basic pay including grade pay. Accordingly, Bye-Laws 10 of NRRDA (Regulation of Pay & Allowances) Bye-Laws, 2004 were amended vide Office Order No. 23 dated 25th October, 2011 to the effect that a person coming on deputation to NRRDA shall have the option to residential accommodation on lease basis(except self lease) at convenient locations subject to rental ceilings and payment of license fees on the pattern as applicable in NHAI from time to time. Accordingly, a circular No. A-37011/6/2011-F&A dated 22nd August, 2012 was issued for officers/staff on deputation desirous of getting residential</p> |

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| | <p>accommodation on lease basis or getting their rented accommodation converted into lease basis fixing the rental ceilings and license fee thereon.</p> <p>Officers on deputation in NRRDA and availing the facility of leased accommodation have represented vide application dated 23.10.2013 to allow payment of two months' rent per annum towards petty repairs of the premises provided on lease on the same pattern as is being provided in National Highways Authority of India (NHAI).</p> <p>The issue of payment of two months rent towards petty repairs of the leased accommodation on the pattern of NHAI was not considered earlier while allowing the leased accommodation to deputationists of this Agency.</p> <p>In view of the above, it is now proposed to allow payment of two months' rent or actual expenditure incurred towards petty repairs of the leased accommodation (whichever is lower) on reimbursement basis (except self lease) to the deputationists in NRRDA.</p> <p>The same has kindly been consented by DG, NRRDA. However, it is placed before the Executive Committee for its approval.</p> |
| Item No.12 | Write-off the Lost laptop issued to Shri Prabha Kant Katare, former Director(P-III) |
| | <p>As resolved in the previous Executive Committee meeting, Embassy of India, USA, was reminded regarding loss of Laptop by Shri Prabha Kant Katare, former Director (Projects), NRRDA while transiting from New York airport to Washington DC. As no response had been received within a stipulated period of one month, the loss of Laptop net of depreciation, amounting to Rs.61,838/- has to be written off, to which the Executive Committee may kindly approve.</p> |
| Item No.13 | Extension to the contract of M/s Quality Growth Services Pvt. Ltd. |
| | <p>M/s Quality Growth Services Pvt. Ltd. were awarded the contract on 20.02.2013 to provide consultancy services for obtaining ISO</p> |

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| | <p>9001:2008 Certification for NRRDA. The requisite process of documentation in respect of 3 Core Groups viz. F&A Division, Technical Division & Quality Control P-III Division have already been completed by the Consultant and approved by the DG, NRRDA. Meanwhile, their contract has expired which was valid till 31st December, 2013. As the Internal Audit process in respect of the aforesaid 3 core groups and an application to an Accredited Certification Body are yet to be completed, the process of which will take some more time to complete, we may extend the contract of the aforesaid Consultancy Firm till 30.06.2014. The Consultant has also requested for extension to their contract till such time.</p> <p>Executive Committee is, therefore, requested to kindly accord its requisite approval so that ISO 9001:2008 Certification work could be completed.</p> |
| Item No.14 | Addition in the delegation of financial powers to Director General |
| | <p>In appendix-I of NRRDA's Bye-Laws under delegation of Financial Powers to DG, NRRDA, hiring of conveyance and vehicles has been indicated at Serial No. 1, however, there is no mention of purchase of new car / vehicles there. As per instructions, purchase of new vehicle is banned except against condemned vehicles.</p> <p>During the month of November, 2013, a proposal to purchase Maruti SX4 car was sent to IFD, MoRD for their concurrence. IFD opined that NRRDA, being an autonomous body, may take an action in the matter in accordance with its own Bye-Laws. IFD, MoRD further opined that in order to obviate the necessity of their approval, NRRDA may obtain the approval of Secretary (RD)/Chairman of General Body (NRRDA) for the necessary delegation and thereafter insert appropriate provisions in its By-Laws.</p> <p>The requisite approval of Secretary(RD) for purchase of Maruti SX4 car has already been obtained. Executive Committee is requested to kindly approve the grant of delegation to the Director General for purchase/disposal of vehicles in the delegation of powers so that in future such cases need not be referred to the Ministry.</p> |
| Item No.15 | Approval to hire additional space offered by HUDCO |

NRRDA has been looking for additional space to house additional manpower. The present accommodation comprising an area of 11,000 sq. ft. is fully utilized and now there is no space to accommodate any additional manpower, whereas NRRDA is in the spree of engaging more officers/consultants/staff in near future especially in context with RRP II/World Bank Projects.

In this context, M/s HUDCO (a Govt. of India Undertaking) was approached who has adequate space in August Kranti Bhawan, which is very close to present location. The space is inspected by the officers of NRRDA and prima facie it is found suitable for NRRDA. The proposed space is totally unfurnished and it would require interior work with minimum basic amenities and infrastructure. We would require nearly 3000 sq. ft. area for NRRDA.

In brief the salient features of the proposed accommodation are as under:

1. The office space offered at ground floor is non A/c and monthly rent would be Rs. 255 per sq.ft. plus applicable service tax.
2. The tenant is required to make advance non interest bearing payment of twelve months rent as Security Deposit. However, this is subject to negotiation.
3. The HUDCO will charge half yearly maintenance charges in advance @ Rs. 75/- plus taxes per sq.m. per month of the carpet area.
4. Parking charges @ Rs. 9744/- per car per month is on higher side and NRRDA do not intend to get the same as in front of this building, DDA car parking is available at a cheaper rate, if required.
5. HUDCO's offer is on "first come first served basis" and is subject to availability of space at the time of receiving acceptance of the rates, other terms & conditions and approval of the competent authority of HUDCO.

The above proposal was sent to IFD, MoRD who opined that NRRDA being an autonomous body may place the proposal before the Executive Committee for its recommendation and thereafter to the General Body for its decision.

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| | <p>The Annual financial implication of the above proposal comprising rent & maintenance charges is around Rs. 1.05 crore, Rs. 90 lakh towards one time interest free security deposit equivalent to 12 months' rent (which is subject to negotiation) and further Rs. 1 crore approx. may be required for renovation comprising furniture & fixtures etc.</p> <p>Executive Committee is requested to kindly consider and approve the above proposal.</p> |
| Item No.16 | Any other item with the permission of chair |

Appendix- III

**Opening of New Account Head for PMGSY-II in the CHART OF ACCOUNTS
FOR PMGSY PROGRAMME FUND**

- (i) New Head of Account for accountal of Funds received by States/UTs implementing Agencies and Bank Authorization their against to Programme Implementing Units (PIUs) under the Administrative control of implementing Agencies.

| Sl. No. | Head of Account | Credit/Debit Balance | Major Head Number | Account Head Number | Entry to be made by |
|---------|---|----------------------|-------------------|---------------------|---------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 1.11 | Programme Funds received from Central Government for Upgradation of PMGSY- II Roads in Plain Areas | Credit | | 1.11 | SRRDA |
| 1.12 | Programme Funds received from Central Government for Upgradation of PMGSY- II Roads in Special Areas | Credit | | 1.12 | SRRDA |
| 1.13 | Programme Funds received from State Government for Upgradation of PMGSY- II Roads in Plain Areas | Credit | | 1.13 | SRRDA |
| 1.14 | Programme Funds received from State Government for Upgradation of PMGSY II Roads in Special Areas | Credit | | 1.14 | SRRDA |
| 1.15 | Programme Funds for Upgradation of PMGSY- II Roads transferred by SRRDA to PIUs in | Debit | | 1.15 | SRRDA |

| | | | | | |
|------|---|--------|--|------|-------|
| | Plain Areas | | | | |
| 1.16 | Programme Funds for Upgradation of PMGSY- II Roads transferred by SRRDA to PIUs in Special Areas | Debit | | 1.16 | SRRDA |
| 1.17 | Programme Funds for Upgradation of PMGSY- II Roads received by PIUs from SRRDA in Plain Areas | Credit | | 1.17 | PIU |
| 1.18 | Programme Funds for Upgradation of PMGSY- II Roads received by PIUs from SRRDA in Special Areas | Credit | | 1.18 | PIU |

- ii. New Head of Account for accountal of expenditure on Upgradation of Roads under PMGSY-II.

| Sl. No. | Head of Account | Credit/Debit Balance | Major Head Number | Account Head Number | Entry to be made by |
|---------|--|----------------------|-------------------|---------------------|---------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 11.05 | Expenditure on Up gradation of PMGSY- II Roads in Plain Areas | Debit | | 11.05 | PIU |
| 11.06 | Expenditure on Up gradation of PMGSY- II Roads in Special Areas | Debit | | 11.06 | PIU |

Appendix-IV

Actual Expenditure

| | | | | (Amount in Rupees) | |
|---|---------------------|--|---|---------------------|-------------|
| Object Head & Purpose | RE 2013-14 | Expenditure up to the month of January, 2014 | Expenditure incurred in the month of February, 2014 | Total Expenditure | Balance |
| 1 | 2 | 3 | 4 | 5 | 6 |
| 1. Receipt | | | | | |
| Opening Balance | | | | | |
| MoRD Grant (Bank) | 1,13,52,969 | 1,13,52,969 | | | |
| MoRD Grant (Cash) | 303 | 303 | | | |
| MoRD Grant (FDR) | 12,36,61,622 | 12,36,61,622 | | | |
| (1.1.01) Grant from MoRD | 17,91,60,000 | 10,00,00,000 | 0 | 10,00,00,000 | |
| (1.1.02) Interest Receipt | | 8,12,480 | 1,13,789 | 9,26,269 | |
| (1.1.03) Misc. Receipt | | 27,71,870 | 30,000 | 28,01,870 | |
| (1.1.04) Receipt from GOI-World Bank (RRP-I) | 0 | 0 | 0 | 0 | |
| (1.1.04.01) Receipts from GOI-World Bank (RRP-II) | 39,96,00,000 | 17,93,40,000 | 0 | 17,93,40,000 | |
| (1.1.05) Receipt from GOI-ADB | 80,00,000 | 0 | 0 | 0 | |
| Total Receipt | 72,17,74,894 | 41,79,39,244 | 1,43,789 | 28,30,68,139 | |
| (1.2.1) Establishment | | | | | |
| (1.2.1.01) Salary and Allowance | 3,63,00,000 | 2,94,70,338 | 40,18,071 | 3,34,88,409 | 28,1 |
| (i) Deputationists | 1,60,00,000 | 1,35,92,355 | 22,77,548 | 1,58,69,903 | 1,3 |
| (ii) Retired officers | 93,00,000 | 76,25,781 | 7,65,000 | 83,90,781 | 9,0 |
| (iii) Support Staff/others | 1,10,00,000 | 82,52,202 | 9,75,523 | 92,27,725 | 17,7 |
| (1.2.1.03) Overtime Allowances | 29,00,000 | 21,30,468 | 2,06,704 | 23,37,172 | 5,6 |
| (1.2.1.04) Expenditure on Medical Claims | 6,00,000 | 2,02,593 | 4,000 | 2,06,593 | 3,9 |
| Total Establishment | 3,98,00,000 | 3,18,03,399 | 42,28,775 | 3,60,32,174 | 37,6 |
| (1.2.2) Administrative Expenses | | | | | |
| (1.2.2.01) Office Maintenance/Taxes and Duties | 55,00,000 | 45,96,089 | 1,39,741 | 47,35,830 | 7,6 |
| (1.2.2.02) Domestic Travel Expenses | 50,00,000 | 44,21,960 | 6,18,799 | 50,40,759 | -4 |
| (1.2.2.03) Foreign Travel Expenses | 3,00,000 | 0 | 0 | 0 | 3,0 |
| (1.2.2.04) Hiring of Vehicles | 30,00,000 | 24,30,192 | 2,01,120 | 26,31,312 | 3,6 |
| (1.2.2.05) Printing and Stationary | 15,00,000 | 12,40,890 | 57,736 | 12,98,626 | 2,0 |
| (1.2.2.06) Meetings Expenses | 4,00,000 | 2,06,871 | 8,980 | 2,15,851 | 1,8 |
| (1.2.2.07) Fee paid to Auditors | 5,00,000 | 2,81,412 | 0 | 2,81,412 | 2,1 |
| (1.2.2.08) Telephone - Office | 7,00,000 | 5,89,508 | 45,347 | 6,34,855 | 6 |

| | | | | | |
|--|--------------------|--------------------|------------------|--------------------|---------------|
| (1.2.2.09) Telephone - Residential & Mobile | 3,00,000 | 2,10,632 | 42,940 | 2,53,572 | 4 |
| (1.2.2.10) Vehicle Maintenance | 2,50,000 | 2,29,360 | 0 | 2,29,360 | 2 |
| (1.2.2.11) Electricity Expenses | 20,00,000 | 16,67,100 | 1,05,780 | 17,72,880 | 2,2 |
| (1.2.2.12) Postage Expenses | 3,00,000 | 1,63,228 | 0 | 1,63,228 | 1,3 |
| (1.2.2.13) Repairs and Maintenance | 15,00,000 | 14,57,750 | 17,338 | 14,75,088 | 2 |
| (1.2.2.14) Insurance Charges | 10,000 | 0 | 0 | 0 | 1 |
| (1.2.2.15) Other Office Expenses | 25,00,000 | 21,84,263 | 1,29,687 | 23,13,950 | 1,8 |
| (1.2.2.16) Rent , Rates & Taxes | 2,00,00,000 | 0 | 0 | 0 | 2,00,0 |
| Total Administrative Exp | 4,37,60,000 | 1,96,79,255 | 13,67,468 | 2,10,46,723 | 2,27,1 |
| (1.2.3) R&D and HRD | | | | | |
| (1.2.3.01) Training | 90,00,000 | 86,56,368 | 0 | 86,56,368 | 3,4 |
| (1.2.3.02) Tech.Dev.and Research work | 50,00,000 | 21,13,995 | 0 | 21,13,995 | 28,8 |
| (1.2.3.03) Workshops and Conferences | 1,48,00,000 | 1,44,47,421 | 3,80,458 | 1,48,27,879 | -2 |
| (1.2.3.04) Contribution to Professional bodies | 5,00,000 | 3,87,349 | 0 | 3,87,349 | 1,1 |
| (1.2.3.05) Professional Services | 5,00,000 | 2,94,432 | 1,38,717 | 4,33,149 | 6 |
| Total R & D and HRD | 2,98,00,000 | 2,58,99,565 | 5,19,175 | 2,64,18,740 | 33,8 |
| (1.2.4) Publications, Adv.& Publicity | | | | | |
| (1.2.4.01) Publications | 3,00,000 | 0 | 0 | 0 | 3,0 |
| (1.2.4.02) Advertisement and Publicity | 10,00,000 | 7,66,585 | 93,108 | 8,59,693 | 1,4 |
| (1.2.4.03) Books Perio.and Audio Visual Mat. | 2,00,000 | 34,818 | 2,15,250 | 2,50,068 | -5 |
| Total Publications, Adv. & Publicity | 15,00,000 | 8,01,403 | 3,08,358 | 11,09,761 | 3,9 |
| (1.2.5) STAs, PTAs and NQMs | | | | | |
| (1.2.5.01) Honararium to NQMs | 1,50,00,000 | 92,89,800 | 10,46,500 | 1,03,36,300 | 46,6 |
| (1.2.5.02) Traveling Expenses of NQMs | 1,50,00,000 | 93,22,363 | 18,25,817 | 1,11,48,180 | 38,5 |
| (1.2.5.03) Payment to Principal Technical Agencies | 0 | 0 | 0 | 0 | |
| ((1.2.5.04) Payment to State Technical Agencies | 2,00,00,000 | 1,24,64,116 | 25,674 | 1,24,89,790 | 75,1 |
| Total STAs, PTAs, and NQMs | 5,00,00,000 | 3,10,76,279 | 28,97,991 | 3,39,74,270 | 1,60,2 |
| (1.2.6) OMMS and Computerization | | | | | |
| (1.2.6.01) Dev.and Maint.of online manag.sys. | 1,15,00,000 | 75,72,966 | 0 | 75,72,966 | 39,2 |
| (1.2.6.02) Hiring of computers and peripherals | 0 | 0 | 0 | 0 | |
| (1.2.6.03) Dev. And maint. of e-procurement | 0 | 0 | 0 | 0 | |
| Total OMMS and Computerization | 1,15,00,000 | 75,72,966 | 0 | 75,72,966 | 39,2 |

| | | | | | |
|---|---------------------|---------------------|--------------------|---------------------|----------------|
| (1.2.8) Technical Assistance from ADB | | | | | |
| (1.2.8.01) Consultancy | 80,00,000 | 31,58,744 | 9,97,560 | 41,56,304 | 38,4 |
| (1.2.8.02) Other | 0 | 0 | 0 | 0 | |
| Total Technical Assistance from ADB | 80,00,000 | 31,58,744 | 9,97,560 | 41,56,304 | 38,4 |
| (1.2.9) W.B. Loan (RRP I) | | | | | |
| Capacity Building | 0 | 0 | 0 | 0 | |
| Total World Bank Loan | 0 | 0 | 0 | 0 | |
| (1.2.10) World Bank Loan (RRP II) | | | | | |
| (1.2.10.01) Research & Development | 10,10,00,000 | 2,58,70,902 | 0 | 2,58,70,902 | 7,51,2 |
| (1.2.10.02) Independent verification of Performance & Financial Audit | 2,66,00,000 | 1,05,46,698 | 22,84,391 | 1,28,31,089 | 1,37,6 |
| (1.2.10.03) Training | 5,00,00,000 | 2,24,31,721 | 7,11,230 | 2,31,42,951 | 2,68,5 |
| (1.2.10.04) Equipment | 12,00,00,000 | 9,96,58,258 | 0 | 9,96,58,258 | 2,03,4 |
| (1.2.10.05) Project Management Consultants | 10,20,00,000 | 8,00,00,000 | 0 | 8,00,00,000 | 2,20,0 |
| Total World Bank Loan (RRP II) | 39,96,00,000 | 23,85,07,579 | 29,95,621 | 24,15,03,200 | 15,80,9 |
| (2.2) Capital Expenditure | | | | | |
| (2.2.01) Purchase/Renovation of Office Area | 0 | 0 | 0 | 0 | |
| (2.2.02) Furniture and Furnishing of the office | 1,50,000 | 16,972 | 0 | 16,972 | 1,3 |
| (2.2.03) Purchase of Vehicles | 8,50,000 | 7,53,611 | 89,044 | 8,42,655 | |
| (2.2.04) Purchase of Equipments & Machinery | 3,00,000 | 44,490 | 0 | 44,490 | 2,5 |
| (2.2.05) Purchase of Computers & peripherals | 15,00,000 | 85,800 | 0 | 85,800 | 14,1 |
| Total Capital Expenditure | 28,00,000 | 9,00,873 | 89,044 | 9,89,917 | 18,1 |
| Total Expenditure | 58,67,60,000 | 35,94,00,063 | 1,34,03,992 | 37,28,04,056 | 21,39,5 |
