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National Rural Roads Development Agency
Ministry of Rural Development, Government of India
5th Floor, NBCC Tower, Bhikaji Cama Place, New Delhi - 66

Dated: 16.03.2006

**Minutes of the Tenth Meeting of the Executive Committee of the
National Rural Roads Development Agency**

The tenth meeting of the Executive Committee was held on 10th March 2006 in Conference Hall, NRRDA, Bhikaji Cama Place, New Delhi. The meeting was chaired by Shri J.K. Mohapatra, Director General, NRRDA. The following members were present in the meeting.

1. Dr. Praveen Kumar, Associate Professor, Transportation Engineering Section, Department of Civil Engineering, IIT, Roorkee.
2. Dr. Krishna Murthy, Professor & Chairman, Department of Civil Engineering, Bangalore University, Bangalore.
3. Dr. K.V. Krishna Rao, Professor, Department of Civil Engineering, Indian Institute of Technology, Powai, Mumbai – 400 076
4. Sh. V.J. Menon, Deputy Secretary (Finance), MoRD, Krishi Bhawan, New Delhi
5. Dr. B.P. Chandrasekhar, Director (Tech.), NRRDA.
6. Smt. Gargi Kaul, Director (F&A), NRRDA.

The following officers from NRRDA were also present:

1. Shri H.K. Srivastava, Director (Projects-I), NRRDA.
2. Shri Prabha Kant Katare, CQC & JD (P-III), NRRDA

Item No. 1. Confirmation of the proceedings of the 9th meeting of the Executive Committee held on the 14th December 2006.

The proceedings of the previous meeting held on 14th December 2006 were reviewed. Executive Committee confirmed the proceedings of the previous meeting.

Item No. 2 Budget Estimates for 2006-07.

During the discussions on the Budget Estimates for 2006-07, DS (Finance), Sh. V.J. Menon pointed out that the Revised Estimates for 2005-06 need to be reworked, keeping in view the revised receipts of Technical Assistance from World Bank for 2005-06 and the actual trend of expenditure up to January 2006. The Budget Estimates for 2006-07 also needed to be reviewed in light of the revised estimates for 2005-06. The Revised Estimates for 2005-06 and the Budget Estimates for 2006-07 would be put up to the Ministry for approval of the President, NRRDA.

Item No. 3 Empanelment of Hospital.

The Executive Committee approved the empanelment of two hospitals Max Balaji Hospital, I.P. Extension & Pitampura under the Medical Bylaws of NRRDA.

Item No. 4 Revision in HRA Rates.

Regarding the revision of HRA rates, it was felt by the Executive Committee that instead of providing for relaxation in individual cases, a general policy guideline should be laid down. Revised HRA rates may be worked out using the NHAI Leasing Rules as the basis. A proposal on these lines would be put up to the Ministry and General Body for approval.

Item No. 5 Amendment of NRRDA (medical Attendance) Byelaws, 2004.

The Executive Committee approved the proposal of providing lump-sum payment to the officers and staff of NRRDA for treatment of minor illness on the lines of NHAI / Delhi Metro.

Item No. 6 Annual Action Plan 2005-06.

The status of the Annual Action Plan 2005-06 was discussed by the Executive Committee and it was brought out that except for one item regarding the holding of meetings with PTA'S all other items had been covered during the year. The meeting of PTA's is scheduled to be held in April 2006.

Item No. 7 Annual Action Plan 2006-07.

The draft Annual Action Plan 2006-07 was discussed and the following was decided:-

- i. Regarding the scrutiny of proposals, an estimate of the number of proposals and the amount involved shall be worked out for each quarter.
- ii. The members of workers to be trained through CIDC should be mentioned.
- iii. The introduction of Technical Audit of PMGSY should also to be made a part of the Action Plan.
- iv. The Director General suggested that the functionaries responsible for the items of the Annual Action Plan shall be mentioned. Quarterly status reports should be prepared by each functionary and placed for perusal of the EC.

Item No. 8 National Quality Monitors.

CQC & JD (P-III) briefed the EC about the status of grading and the quality of work as inspected by the National Quality Monitors.

Item No. 9 Review of First Tier of Quality Mechanism.

CQC & JD (P-III) briefed the EC about the development of Revised Quality Control Handbook and Register through IRC, in view of the feedback being received from the field.

Item No. 10 Review of Third Tier of Quality Mechanism.

The EC was briefed about the new procedure being proposed for empanelment of the NQM's and their evaluation by a Committee. During the discussion it was suggested that the Performance Review Committee of the NQM's shall be constituted with 3 STA's /PTA's who would normally be kept for a period of 2 years, while the NQM's could be rotated.

Item No. 11 Travel Rules for NQM's.

The proposed travel Rules for NQM's were approved by the Executive Committee with the modifications mentioned below:-

- i. The officers of Central Government as mentioned in the Rules should be made more specific giving the level.
- ii. The rate of lodging charges in principal cities should be Rs. 1,500/- and Rs. 750/- in other places subject to the production of receipts. It should also be mentioned specifically in the Rules that in case NQM's stay in guest houses / circuit houses of State Government / PSU's etc, payments for lodging charges will be as per actuals of these guest house on production of receipts. It should also be specifically mentioned that when both boarding and lodging is provided, $\frac{1}{4}$ DA shall be payable.
- iii. Regarding the honorarium the EC felt that the rate of honorarium should be Rs. 1,500/-.

While discussing the rates of NQM's it was also felt that Rules for non-NRRDA personnel as approved earlier should be brought on par with the NQM Rules to the extent that the honorarium should be Rs. 1,500/- and the lodging charges should be Rs. 1,500/- & Rs. 750/-.

The meeting ended with a vote of thanks to the Chair