

**No. F-20011/1/2004-F&A**  
**National Rural Roads Development Agency**  
**Ministry of Rural Development, Government of India**  
**5<sup>th</sup> Floor, NBCC Tower, Bhikaji Cama Place, New Delhi - 66**

25<sup>th</sup> September, 2007

**Minutes of the 13<sup>th</sup> Meeting of the Executive Committee of the  
National Rural Roads Development Agency**

The 13<sup>th</sup> meeting of the Executive Committee was held on 20<sup>th</sup> September, 2007 in Conference Hall, NRRDA, 5<sup>th</sup> Floor, 15-NBCC Tower, Bhikaji Cama Place, New Delhi 110066. The meeting was chaired by Shri J.K. Mohapatra, Director General, NRRDA. The following members were present in the meeting.

1. Dr. Praveen Kumar, Associate Professor, Transportation Engineering Section, Department of Civil Engineering, IIT, Roorkee.
2. Dr. S.L. Dhingra, Professor, Department of Civil Engineering, Indian Institute of Technology, Powai,
3. Dr. Ashok Kumar Sarkar, Dean, Faculty Div-I, Department of Civil Engineering Birla Institute of Technology & Science,
4. Prof. K. Sudhakar Reddy, Professor, Civil Engineering, Indian Institute of Technology Kharagpur,
5. Shri Jitendra Kumar, Director (RC), MoRD, Krishi Bhawan, New Delhi.
6. Dr. B.P. Chandrasekhar, Director (Technical), NRRDA.
7. Smt. Gargi Kaul, Director (Finance & Administration), NRRDA.

The following officers from NRRDA were also present:

1. Shri H.K. Srivastava, Director (Projects-I),
2. Shri A.D. Kapaley, Director (Projects-II),
3. Shri P.K. Katare, Director (Projects-III).

The meeting started with the Director General welcoming the new members of Executive Committee which had been reconstituted on 25<sup>th</sup> June, 2007. The Director General informed the new members about the functions and responsibilities of the

Executive Committee and expressed his hope for constructive inputs from the new members. He further informed the Executive Committee that the two major issues for current meeting was the approval of the Annual Report and Accounts and the loan agreement being entered into by NRRDA with NABARD.

The proceedings of the meeting were as follows:

**Item No. 1. Confirmation of proceedings of the 12<sup>th</sup> meeting of the Executive Committee held on 13<sup>th</sup> February, 2007.**

The proceedings of the previous meeting held on 13<sup>th</sup> February, 2007 were reviewed by the Executive Committee. The Executive Committee confirmed the proceedings of the previous meeting.

**Item No. 2. Approval of the Annual Accounts for 2006-07.**

Director (Finance) informed the Committee that the accounts compilation have been completed by NRRDA and the audit undertaken by M/s. Ellahi Goel & Co. who had been selected from the panel of names sent by CAG. The auditor had with great difficulty given the audit report on 19<sup>th</sup> September, 2007. In the report he had raised some issues which were procedural matters and had no material value. The observations of the auditor and the replies of NRRDA to the observations were discussed by the Executive Committee and the following was decided:

- (i) Preparation of the Fixed Assets Register - Director General suggested that the procedure being followed/observed in other similar organisations may be examined and if those organisations also make the necessary depreciation entries in their Registers, the same can be considered by NRRDA.
- (ii) The format of Utilization Certificate (UC) being accepted at present has to continue. However, as the pendency of Utilization Certificates was high, it was decided that the Executive Committee may be apprised every quarter on the status of submission of

Utilisation Certificates, Agency-wise. The Annual Accounts was approved by the Executive Committee.

**Item No 3. Approval of Annual Report 2006-07.**

The Director General informed the Committee that the Draft Annual Report was put up for perusal and requested that the members may give their suggestions for improvement or any other input to be incorporated in the Annual Report.

**Item No 4. Loan Agreement with NABARD.**

The Director General briefed the Executive Committee in detail about the agreement being signed with NABARD including all terms and conditions. The Executive Committee was requested to authorise Director (Finance), NRRDA to sign the agreement on behalf of NRRDA. The Executive Committee approved the same.

**Item No 5. Empanelment of Performance and Evaluation of NQMs.**

Director (Projects-III) explained the entire process of selection and evaluation performance of NQMs. The Executive Committee was informed that the Selection Committee had recommended the empanelment of 12 retired officers as NQMs. The recommendation was approved by the Executive Committee.

The performance evaluation and recommendations of the Committee as detailed in the note and in Annexure VII-IX was ratified by the Executive Committee.

**Item No 6.** The Executive Committee ratified the decision regarding reimbursement of mobile charges in excess of the limit for one month to Director (Projects-III).

**Item No 7. Any other items with the permission of the Chair.**

3 items were circulated to the members with the permission of the Chair.

- a. Creation of new account heads in the accounts of NRRDA - To account for the Receipt & Expenditure under the NABARD Loan, new account heads were proposed which was approved by the Executive Committee.
  
- b. Director (Projects-II) informed the Executive Committee about the agreement entered into with the Technical Services Consultant under Asian Development Bank (ADB) Loan Phase II for the States of Assam, Orissa and West Bengal.
  
- c. Director (Projects-I) briefed the Executive Committee about the hiring of Consultants for undertaking the review of the DPRs for the States of Arunachal Pradesh, Bihar, Jammu & Kashmir and Uttarakhand. The review was being carried out as the estimates of the States were very high.

The meeting ended with the vote of thanks to the Chair.