

No. 20011/1/2004-F&A
National Rural Roads Development Agency
Ministry of Rural Development, Government of India
5th Floor, NBCC Tower, Bhikaji Cama Place, New Delhi-66

Minutes of the 23rd Meeting of the Executive Committee of the National Rural Roads Development Agency

The 23rd meeting of the Executive Committee was held on 24th March 2011 in the Conference Hall, NRRDA, 5th Floor, 15 NBCC Tower, Bhikaji Cama Place, New Delhi. The meeting was chaired by Shri Niten Chandra, Joint Secretary (Admin) and Director General, NRRDA (incharge). The following members were present in the meeting:-

- i. Dr. Praveen Kumar, Professor, Transportation Engineering Section, Department of Civil Engineering, IIT, Roorkee- 247667.
 - ii. Dr. S.L. Dhingra, Professor, Department of Civil Engineering, Indian Institute of Technology, Powai, Mumbai.
 - iii. Dr. B.P. Chandrasekhar, Director (Technical), NRRDA, New Delhi.
 - iv. Shri Rohit Kumar, Dy. Secretary, MoRD, New Delhi
 - v. Shri R. Chauhan, Director (F&A), NRRDA, New Delhi.
2. The meeting started with the Chairman welcoming the members.
 3. The proceedings of the meeting were as follows:-

Agenda Item No.	Discussion and Decisions	Action by
Agenda Item No. 1	<p>Confirmation of the proceedings of the 22nd meeting of the Executive Committee and Action Taken thereon:</p> <p>Director(F&A) informed that the Minutes of the 22nd Meeting were circulated to the members and no comments have been received from any of the members of the Executive Committee. The Executive Committee confirmed the Minutes of its 22nd Meeting.</p>	No action is called for.
Agenda Item No. 2	<p>Status of expenditure incurred upto February 2011 and ratification of re-appropriation of funds:</p> <p>The Executive Committee noted the status of expenditure presented before it. The Committee held In depth discussion on</p>	

	<p>different items of budget and expenditure and resolved as under:</p> <p>I. Training</p> <p>The Committee desired holding of trainings in a professional manner so as to ensure their effectiveness. DG desired a thorough review of the training module and advised for taking help from NIRD, Hyderabad in this regard. The Members suggested that the training needs assessment (TNA) should be carried out, experts & specialists should be invited to become partners. In this regard, DG emphasized upon the web enabled self learning and distance learning modes. He advised for using of Ministry's web enabled training software which is meant for both trainers and trainees. For training management and evaluation he suggested to use "DIKSHA" Module available on the website: rural.nic.in. He desired that the quality reports should invariably be analyzed and improvement plan provided which should articulately indicate the training needs besides the disciplinary / rectifactory suggestions.</p>	<p>Director (P-II)</p>
	<p>II. Workshop and Conferences</p> <p>Members suggested workshop on subjects like: LWEA, convergence, core network, planning, preparation of DPRs, survey and investigation, quality control, social audit, impact assessment, finance & accounts, etc. They emphasized upon association of all stake holders including SRRDAs. National Council for Applied Economic Research (NCAER) may also be approached in this regard. Details of the Workshops and Conferences proposed to be held next year may be prepared and submitted in the next meeting. The details should provide workshop/conference wise theme/subjects and information relating to objectives, venue, experts/specialists/ panelists / raporteur, participants, selection criteria of participants, methodology, likely expenditure, impact analysis, etc.</p>	<p>Director (P-III) / Director (Tech) / Director (P-II)</p>
	<p>III. Handling of Quality complaints</p> <p>The Executive Committee reviewed the NQMs report format and emphasized upon association of the complainant and complained against during the complaint handling process. Director General desired that e-learning</p>	<p>Director (P-III)</p>

	<p>module of inspection guidelines should be provided on PMGSY website and issuance of complaint management guidelines. He advised to import all the important aspects of complaint handling system from the MGNREGA Division.</p>	
	<p>IV. Performance based ranking of PIUs and SRRDAs</p> <p>The Committee decided to evolve an annual awards scheme (a revolving trophy and citation for each major activity of PMGSY) for the PIUs and SRRDAs. Awards may be given away by Hon'ble Minister of Rural Development in a function to be held annually. A format for evaluation and ranking criteria was drafted based on which a suitable proposal is to be made for approval of the competent authority.</p>	<p>Director (Tech) / Director (P-I) / Director (F&A)</p>
	<p>V. Expenditure incurred to be supported with details</p> <p>Details of the activities undertaken / expenditure incurred under major items of expenditure: such as list of workshops and Conferences held indicating theme and objective of the activity and total expenditure incurred on each, should also be enclosed with the Agenda Notes in future.</p>	<p>Director (F&A) and other Directors to provide the necessary inputs to the former.</p>
<p>Agenda Item No. 3</p>	<p>Ratification of the decision to delegate Financial powers to Joint Director(F&A)</p> <p>The members deliberated and ratified the decision to delegate financial powers to Joint Director(F&A)</p>	
<p>Agenda Item No. 4</p>	<p>Uploading of quality grading & photographs of works</p> <p>Committee noted the action taken as reported in the Agenda Item.</p>	
<p>Agenda Item No. 5</p>	<p>Hiring of additional car as pool car for NRRDA</p> <p>The Committee appreciating the need for a pool car approved the proposal for hiring an additional vehicle.</p>	

The meeting ended with the vote of thanks to the Chair