

**National Rural Roads Development Agency**  
**Ministry of Rural Development, Government of India**  
**5<sup>th</sup> Floor, NBCC Tower, Bhikaji Cama Place, New Delhi-66**

**Minutes of the 26<sup>th</sup> Meeting of the Executive Committee of the National Rural Roads Development Agency**

The 26<sup>th</sup> meeting of the Executive Committee was held on 5<sup>th</sup> July 2012 in the Conference Hall, NRRDA, 5<sup>th</sup> Floor, 15 NBCC Tower, Bhikaji Cama Place, New Delhi. The meeting was chaired by Dr. Pramod Kumar Anand, Joint Secretary (RC) and Director General, NRRDA. The following members were present in the meeting:-

- I. Prof. K. Sudhakar Reddy, Professor, Civil Engineering, Indian Institute of Technology Kharagpur- 721302, West Bengal
  - II. Dr. Ashok Kumar Sarkar, Dean Faculty Div-I, Department of Civil Engineering Birla Institute of Technology & Science, Pilani, Rajasthan.
  - III. Shri B.C. Behera, Dy.Secretary (Finance), Ministry of Rural Development, Krishi Bhawan, New Delhi
  - IV. Smt Manju Rajpal, Dy.Secretary, Ministry of Rural Development, Krishi Bhawan, New Delhi
  - V. Shri R. Chauhan, Director(F&A), NRRDA, New Delhi
  - VI. Dr.I.K. Pateriya, Director (Technical), NRRDA, New Delhi
2. The meeting started with the Chairman welcoming the members.
3. The proceedings of the meeting were as follows:-

<b>Item No.</b>	<b>Discussion and Decisions</b>	<b>Action by</b>
<i>Item No. 1</i>	<b>Confirmation of the proceedings of the 25<sup>th</sup> meeting of the Executive Committee and action taken thereon:</b>  Director (F&A) informed that the Minutes of the 25 <sup>th</sup> Meeting were circulated to the members and no comments have been received from any of the	No action is called for.

	<p>members of the Executive Committee. The Executive Committee noted the action taken on the proceedings of the previous meeting. In response to a query regarding functioning of OMMAS, Director(F&amp;A) informed that due to the current focus on catching up the huge data entry arrears accumulated over the years, there is a sudden jump in the use of OMMAS by SRRDAs causing heavy pressure on the system. To match the increased pressure on the system following steps have been taken:</p> <ol style="list-style-type: none"> <li>1. A server has replaced in the last week of June 2012 which increased RAM from 8GB to 32 GB.</li> <li>2. Additional SAN memory of 150GB has been got allocated to OMMAS from NIC for uploading photographs.</li> <li>3. Uploading of photographs on OMMAS upto size 4MB are only being permitted and compaction upto 90% has been done. As a result, only 10GB space of the SAN memory stand utilised so far and 140 GB free space is available.</li> </ol> <p>The Executive Committee advised the following further steps for improving the systemic performance (of OMMAS) :</p> <ol style="list-style-type: none"> <li>1. To request C-DAC to post for about three months a senior officer who is competent to provide on-the-spot solution to the OMMAS related problems being faced by SRRDAs and their officials visiting NRRDA.</li> <li>2. To increase the auto log out time to 15 minutes.</li> </ol> <p>While confirming the Minutes, the Executive Committee advised for issuing a reminder to the Ministry of Finance for expediting concurrence to creation of the additional 11 posts in NRRDA.</p>	
<b>Item No. 2</b>	<b>Ratification of approval of Director General, NRRDA to re-appropriations carried out and actual expenditure incurred during the year 2011-12.</b>	
	The Committee after due deliberations, ratified the	

	<p>decision of Director General, NRRDA taken on re-appropriation and approved the Actual Expenditure incurred during 2011-12. The Committee also approved the splitting of the head '1.2.1.01- Salary and Allowances' into three heads (i) Deputationist, (ii) Retired officers and (iii) Support Staff/Others and renaming of heads '1.2.2.07 – Professional Services to the office' as '1.2.2.07- Fee paid' to the Auditors in RE 2011-12 and BE 2012-13.</p>	
<b>Item No.3</b>	<b>Ratification of the decision for extending the term of M/s Rawla &amp; Co. as Statutory Auditors for the year 2011-12.</b>	
	<p>The Executive Committee after due deliberations ratified the decision of Director General for extending the term of the NRRDA Auditors M/s Rawala &amp; Co. for another year on the existing terms &amp; conditions.</p>	
<b>Item No.4</b>	<b>Approval of Annual Account of NRRDA for 2011-12</b>	
	<p>The Committee deliberated and resolved to lay the Annual Accounts and Audit Report of 2011-12 before the General Body for adoption.</p>	
<b>Item No. 5</b>	<b>Approval of Annual Report of NRRDA for the year 2011-12.</b>	
	<p>Director (F&amp;A) gave a brief account of the contents of the draft Annual Report of NRRDA for the year 2011-12. After due deliberations, the Executive Committee approved the draft Annual Report for placing before the General Body. Director General advised Directors of NRRDA to make their suggestions, if any, on better presentation of the activities of 2011-12 in the Annual Report well before placing it in the General Body.</p>	
<b>Item No. 6</b>	<b>ATR on Mckinsey Report</b>	

The Executive Committee noted the action taken by the different Divisions of NRRDA and made the following observations:

Recommendation No. 1 to 3 relating to improvement in quality of DPRs.

Director(Tech) informed the Committee that the guidelines for taking up pilot projects using new materials under R&D head have been drafted and will be finalised in a week's time.

It was also informed that the guidelines for engagement of consultants for preparation of DPRs and the guidelines for performance evaluation of PTAs/STAs are also being prepared by the concerned committees.

C-DAC has been asked to update the proposal module for identification of outliers from the point of view of scrutiny of proposals.

STAs / PTAs may also carry out some checks for this States to be addressed for implementing the guidelines in this regard.

Members of Executive Committee suggested that equipment mounted vehicles for video monitoring like in HP may be used.

Director(Tech) informed the members that a list of equipment is under finalisation. The Members suggested that equipments for moisture measurement, pavement condition survey, PCI details, density gauge and roughometer may be included in the list.

Recommendation No. 6 & 7 relating to SQMs

The Members advised to engage independent agency wherever short fall of SQMs is there. The Members emphasised upon proper review of ATRs

	<p>and desired listing of the steps to be followed in this regard.</p> <p>Recommendation No. 10: To enhance NRRDA Technical and professional strength and finalisation of better working conditions:</p> <p>a) <b>Deputationists:</b> The Committee resolved that IFD, MoRD may be requested to expedite their concurrence to the proposal so that the same could be submitted before GB in its forthcoming meeting for approval.</p> <p>b) <b>Support staff:</b> The Committee resolved that the proposal relating to revised consolidated monthly service fee to support staff as recommended by AS&amp;FA Committee and concurred by IFD/MoRD may be placed before the next GB for its approval.</p> <p>c) <b>Retired Employees:</b> The Committee resolved that the proposal relating to service terms and conditions of retired employees engaged by NRRDA on contract basis as recommended by AS&amp;FA Committee and concurred by IFD/MoRD may be placed before the next GB for its approval.</p>	
<b>Item No. 7</b>	<b>Ratification of the amendment of provisions relating to honorarium and TA entitlements of NQM in "Honorarium and TA Bye Laws for NQMs 2006"</b>	
	<p>The Executive Committee after due deliberation resolved to recommend the amendments in the "Honorarium and TA Bye Laws for NQMs 2006", approved by the Secretary(RD) and Vice President NRRDA revising the rates of honorarium and TA entitlements of NQMs with effect from 1<sup>st</sup> July 2012, to the General Body in its forthcoming meeting for ratification.</p>	

The Meeting ended with a vote of thanks to the Chair

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