

## Appendix-I

**National Rural Roads Development Agency**  
**Ministry of Rural Development, Government of India**  
**5<sup>th</sup> Floor, NBCC Tower, Bhikaji Cama Place, New Delhi-66**

**Minutes of the 32<sup>nd</sup> Meeting of the Executive Committee of the National Rural Roads Development Agency**

The 32<sup>nd</sup> meeting of the Executive Committee was held on 29<sup>th</sup> October 2013 in the Conference Hall, NRRDA, 5<sup>th</sup> Floor, 15 NBCC Tower, Bhikaji Cama Place, New Delhi. The meeting was chaired by Shri Rajesh Bhushan, Joint Secretary (RC) and Director General, NRRDA. The following members were present in the meeting:-

- I. Dr. Ashok Kumar Sarkar, Dean Faculty Division-I, Department of Civil Engineering, Birla Institute of Technology & Science, Pilani, Rajasthan.
  - II. Dr. Praveen Kumar, Professor, Transportation Engineering Section, Department of Civil Engineering, IIT, Roorkee.
  - III. Shri N.J. Thomas, Consultant(Finance), Ministry of Rural Development, Krishi Bhawan, New Delhi
  - IV. Dr. I.K. Pateriya, Director (Technical), NRRDA, New Delhi
2. The Chairperson welcomed the members and initiated the meeting.
3. The proceedings of the meeting were as follows:-

Item No.	Discussion and Decisions	Action by
<i>Item No. 1</i>	<b>Confirmation of the proceedings of the 31<sup>st</sup> meeting of the Executive Committee and action taken thereon:</b>  Jt. Director (F&A) informed that the Minutes of the 31 <sup>st</sup> Meeting were circulated to the members and no comments were received from any of the members of the Executive Committee. The Executive Committee noted the action taken on the proceedings of the previous meeting.	

<b>Item No. 2</b>	<b>Sanction of four additional posts of Executive Assistants</b>	
	<p>The activities of NRRDA have increased manifold and in order to cope up with the work pressure, Jt. Director (F&amp;A) explained the need of surrendering one Assistant Director post lying vacant for quite a long time and in lieu of matching savings, to create four additional posts of Executive Assistant. This matter was discussed at length and after due deliberation, Executive Committee suggested to:-</p> <ul style="list-style-type: none"> <li>➤ Fill up on priority basis the vacancies against sanctioned posts at all levels;</li> <li>➤ Rationalise the placement of existing work force for better and effective functioning;</li> <li>➤ Commission a work study and then bring a proposal for creation of more posts with adequate justification.</li> </ul>	
<b>Item No. 3</b>	<b>Write-off of lost Laptop issued to Shri P.K. Katare, Director(Projects)</b>	
	<p>Executive Committee was briefed about the laptop lost by Shri Prabha Kant Katare, the then Director(Projects) while on official tour to USA as a part of delegation led by Secretary(RD) during the period of 8-13 Sept. 2013. Though the lost-found-sections of American Airlines at JFK Airport and also Delta Airlines at La Guardia Airport were contacted personally and on phone yet the laptop could not be traced. The Indian Consulate at New York and Indian Embassy at Washington DC were also informed.</p> <p>The Executive Committee took cognizance of these facts and came to the view that DG, NRRDA is competent to take a decision on the decision to write off the loss. However, before doing so , as no response has been received from concerned authorities in USA, NRRDA should send reminders to all concerned in USA once again and if within one month no response comes, NRRDA should proceed for write off.</p>	
<b>Item No. 4</b>	<b>Condemnation of staff car bearing Registration No. DL 2C M 9168</b>	
	NRRDA, on 12.03.2004, purchased a staff car bearing	

	<p>registration no. DL 2C M 9168 Maruti Esteem for use by Director General at a cost of Rs. 4,53,735/-. Till August 2013, a sum of Rs. 2,84,813/- has been incurred on its repair and maintenance. The vehicle has outlived its utility as it has run around 2,20,894 kms over 9 years. Executive Committee was informed that requisite formalities for condemnation of vehicle have been completed and also about the compliance of instructions of Ministry of Finance on running of vehicles at or above 2,00,000 kms with a length of 8 years in use.</p> <p>After due deliberation, the Executive Committee observed that NRRDA may go ahead with disposal of vehicle as per rules as well as and put up a concrete proposal to IFD, MoRD for its concurrence to purchase a new replacement vehicle.</p>	
<b>Item No. 5</b>	<b>Empanelment of new NQMs</b>	
	<p>The Executive Committee was apprised about the selection procedure of NQMs. To make whole process of selecting NQMs transparent, a Committee of independent experts has been constituted. The Committee in its meeting held on 17<sup>th</sup> October, 2013, made the following recommendations:</p> <p>Out of the 21 applications received, 11 candidates have been recommended for empanelment. Further, two more candidates have been recommended for empanelment subject to recommendation from the respective State Governments. Out of the remaining 8 candidates, 4 have been requested to give their post retirement employment details. The rest 4 have been disqualified for not possessing sufficient experience in road sector.</p> <p>The Executive Committee took note of the above recommendations of the Selection Committee and ratified their decision for empanelment of new NQMs subject to the recommendations of the respective State Governments as well as disqualification of 4 NQMs,</p>	

<i>Item No. 6</i>	<b>Performance review of existing NQMs</b>	
	<p>The Executive Committee took note of guidelines based on which Selection Committee reviewed the performance of existing NQMs and also their recommendations for discontinuation of services of 13 NQMs and thus after due deliberation ratified its recommendations.</p>	
<i>Item No. 7</i>	<b>Any other item with the permission of Chair.</b>	
	<p><b>i) Maintenance Allowance (towards petty repairs) to deputationists holding leased accommodation hired by NRRDA.</b></p> <p>The General Body, in its meeting held on 27<sup>th</sup> January 2012 approved, inter alia, providing leased accommodation to desiring deputatonists working in NRRDA on pattern of the arrangements made in this regard by NHAI for its employees. At present 6 deputationists are provided leased accommodation.</p> <p>In NHAI, besides monthly leased rentals, there is a provision of reimbursement, equivalent to 2 months' leased rent to the deputationists holding leased accommodation towards petty repairs of the premises. This facility is not presently available to desiring deputationists in NRRDA.</p> <p>A circular No. NHAR/12011/7/95-Admn dated 3.11.2000 from NHAI (for petty repairs besides leased rentals) was also produced before the Executive Committee.</p> <p>The Executive Committee after due deliberations recommended the proposal with the qualification that besides NHAI, efforts may be made to find out whether such type of payments towards petty repairs are being offered in any other autonomous organisation/registered society of the Government of India. This information be provided to General Body, while this recommendation is brought before</p>	

	<p>it.</p> <p>ii) <b>Issue of payment of sitting fee to the members of the Executive Committee</b></p> <p>The issue of delayed payments to various members of Executive Committee of NRRDA was discussed. After due deliberation, the Executive Committee decided that F&amp;A Division would ensure that such payments (sitting fee, reimbursement of TA etc.) are settled on the same day such meetings are held.</p>	
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The Meeting ended with a vote of thanks to the Chair

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