

No. 20011/1/2004-F&A
National Rural Roads Development Agency
Ministry of Rural Development, Government of India
5th Floor, NBCC Tower, Bhikaji Cama Place, New Delhi-66

12th December 2015

Minutes of the 37th Meeting of the Executive Committee of the National Rural Roads Development Agency

The 37th meeting of the Executive Committee was held on 12th December 2015 in the Conference Hall of National Rural Road Development Agency (NRRDA), 5th Floor, 15 NBCC Tower, Bhikaji Cama Place, New Delhi. The meeting was chaired by Shri Rajesh Bhushan, Director General, NRRDA and Joint Secretary (RC), MoRD. The following members were present in the meeting:-

1. Dr. Praveen Kumar, Professor, Department of Civil Engineering, IIT, Roorkee
2. Dr. M.S. Amarnath, Professor, Civil Engineering Department, Bangalore University, Bangalore (Karnataka)
3. Ms. Anjali Singh, Director(F&A), NRRDA
4. Shri P.Mohanasundram, Jt. Director(Tech), NRRDA

The meeting started with the Chairman welcoming the members.

The proceedings of the meeting were as follows:-

| Item No. | Discussion and Decisions | Action by |
|-------------------|---|-----------|
| <i>Item No. 1</i> | <p>Confirmation of the Minutes of the 36th meeting of the Executive Committee of NRRDA and action taken thereon.</p> <p>Director (F&A) informed the members that the Minutes of the 36th Meeting were circulated to the members and no comments were received. The Executive Committee confirmed the said minutes and noted the action taken on the proceedings of the previous meeting.</p> | |
| <i>Item No.2</i> | <p>Ratification of Annual Report and Accounts of NRRDA duly audited for the period 2014-15</p> <p>The Annual Report and accounts of NRRDA, for the period 2014-15, were approved by the members. The members were informed that keeping in view the paucity of time, approval of the Minister Rural Development and President NRRDA, has been obtained for placing the</p> | |

| | | |
|-------------------|---|--|
| | <p>report before Parliament.</p> <p>The Director General expressed the need for timely tabling of the Annual Report of NRRDA, in Parliament.</p> | |
| <i>Item No.3</i> | <p>Delegation of Financial Power related to release of Advertisement and publication to Director (F&A)</p> <p>EC was informed by DG NRRDA that NRRDA invariably faces shortage of officers, and needs to regularly advertise the vacancies, seeking applications for appointment on deputation basis and on contract.</p> <p>Currently all powers for release of advertisements through DAVP, rest with D.G. However, for the sake of administrative convenience and to save time, it was proposed to delegate such powers for release of advertisements through DAVP to the Director (F&A), NRRDA, up to a financial ceiling of Rs. 20,000/.</p> <p>Executive Committee approved the same.</p> | |
| <i>Item No.4</i> | <p>Contract of retired personnel, serving in NRRDA.</p> <p>Director (F&A) informed the EC, that most of the retired personnel working in NRRDA, have been continuing to work in NRRDA, without any contract since August 2013. Therefore a Committee was constituted to look into the issue and to suggest a way forward. The Committee recommended regularisation of their contract with NRRDA till Dec. 2015, on account of the fact that the retired officials have been working in NRRDA and drawing salary and other benefits from here. However, from January 2016, their services should be based on a contract to be signed in advance. The EC was informed that the recommendations of the Committee will also be placed before GB.</p> <p>Executive Committee ratified the same.</p> | |
| <i>Item No. 5</i> | <p>Scheme for Young Interns for approval of GB.</p> <p>The PMGSY programme is a programme with specific focus on well engineered roads, whose utility depends on ensuring high standards, proper management and the full involvement of the many stakeholders. Director (F&A) briefed the EC that in the background of shortage of skilled technical manpower, a scheme for young interns is under discussion. The draft scheme was shared with members of the EC. Inputs of Dr. Praveen Kumar have been incorporated in the draft.</p> <p>The Committee ratified the same.</p> | |

| | | |
|--------------------------|--|--|
| <p>Item No. 6</p> | <p>Extension of contract of young (civil) Engineers (Consultant)</p> <p>EC was informed by Director(F&A) that the contract of the following Young Civil Engineers, with NRRDA, had ended and keeping in view the recommendations of the Heads of respective Divisions, their contract has been renewed for another year as per the details below:</p> <ol style="list-style-type: none"> 1. Shri Kiran Gowda from 08.10.2015 to 7.10.2016 2. Shri Vasanth Reddy from 12.10.2015 to 11.10.2016 3. Md. Hashim Khan from 25.9.2015 to 24.09.2016 <p>DG appreciated their knowledge and services the above young engineers have rendered to NRRDA.</p> <p>EC ratified the same.</p> | |
| <p>Item No.7</p> | <p>Review of decision taken regarding the issue of Service Tax, based on legal opinion received in the matter.</p> <p>Director (F&A) informed the EC that opinion of Legal Counsel has been obtained in this regard, according to which, NRRDA was not liable to reimburse Service Tax to State Technical Agencies as both NRRDA and STA's are part of Government.</p> <p>NRRDA has already communicated the same to all STAs. DG NRRDA directed that the opinion of the legal counsel be shared with all the STAs and PTAs.</p> <p>Dr Praveen Kumar proposed that the matter should be also taken up with the service tax authorities, by NRRDA. The same was agreed to by all.</p> | |
| <p>Item No. 8</p> | <p>MOU between C-DAC & NRRDA and MoU between CGARD and NRRDA, for use of web and space technology respectively, in rural roads.</p> <p>Director (F&A), informed the members that an MoU has been signed between CDAC and NRRDA, for establishment of computerized data base for core rural road network through development of web based Geographical Information System (GIS) linked to road condition inventories. The project is to be implemented in 6 states in the first phase & subsequently in the balance PMGSY states, in the second phase.</p> <p>DG NRRDA also informed the EC members that another MoU is to be signed on the 16th of Dec.2015, between C-GARD and NRRDA, on use of space technology in rural roads project. The issue was discussed at length.</p> | |

| | | |
|---------------------------|--|--|
| | <p>Members raised the issue of possible contradictions between satellite imagery and actual alignments as per core network data. In such cases, ground level agencies should be consulted and there should be a transparent prescribed arbitration mechanism to resolve such contradictions.</p> | |
| <p>Item No. 9</p> | <p>Various posts in NRRDA</p> <p>Director(F&A) informed EC that advertisements have been published in the national dailies and letters have been issued seeking applications for the following posts, on deputation:</p> <ul style="list-style-type: none"> ▪ Director (Project) /Tech 2 post (1/1) ▪ Jt. Director(Project/Tech) 5 posts (4/1) ▪ Dy. Director(F&A) 1 post ▪ Asstt. Director (Pro/Tech) 7 posts ▪ Young Engineers(Consultants) 2 posts <p>Notice seeking applications has also been uploaded on the PMGSY website. Last date for receiving the application is 31st December 2015.</p> <p>The Committee noted the action taken.</p> | |
| <p>Item No. 10</p> | <p>Tripartite MOU between NRRDA+IAHE+NIRD for conduct of training programmes.</p> <p>Director(F&A) informed the EC that a tripartite MOU between NRRD, IAHE and NIRD is under consideration and examination.</p> <p>DD(P-II) elaborated that the training have been categorised in two streams- 'Specialised 'and 'Generic' as per details below:</p> <ol style="list-style-type: none"> 1. 'Specialised Training Programmes' relating to Planning, Design, Construction, Maintenance, 'Specialized operation and Management of rural roads including bridges shall be handled by the IAHE. 2. 'Generic Training Programmes' relating to capacity development other than specialised training shall be handled by the NIRD. <p>Dr. Praveen Kumar expressed concern over the fact that on some occasions, the same officials have been seen as being deputed for training repeatedly. To prevent such situations, he suggested that NRRDA should develop a computerised database of trainees and a two year embargo should be placed on deputing individuals for the next training programmes.</p> | |

| | | |
|--------------------|---|--|
| Item No. 11 | Meeting of Rajbhasha Samiti and conduct of the Hindi Pakhwara (14-29th September, 2015) & Publication of Hindi magazine "Smarika" Director(F&A) informed the EC that NRRDA organised the Hindi Pakhwara during the fortnight from 14-29 September 2015 and the DG released the in-house Magazine 'Smarika', which is a compilation of articles written by members of staff and personnel working in NRRDA. | |
| Item No. 12 | Conduct of Vigilance Awareness (26th – 30th October, 2015) Week Director (F&A) apprised the EC that the Vigilance Awareness Week was also observed in NRRDA. The EC noted the same. | |
| Item No. 13 | Meeting of the Performance Evaluation Committee for evaluating the performance of NQMs DD(P-III) briefed the Executive Committee about the meeting of the Performance Evaluation Committee, held during 1-4 th sept.2015, for evaluating the performance of NQMs. He informed the EC that the Committee evaluated the performance of existing 47 NQMs who conducted 20 or more inspections during Jan 2014 to 2015. According to evaluation 14 NQMs were outstanding, 23 NQMs were satisfactory, 4 NQMs were marginal and 6 NQMs were unsatisfactory and were removed from the panels of NQMs. While reviewing the inspection report, some NQMs reporting were not found in order. Members suggested that they should be kept under watch and if found unsatisfactory, they should be removed. Shri Praveen Kumar also recommended that to get good quality NQMs, the remuneration should be increased by NRRDA. The Committee took note of all the above suggestions. | |
| Item No. 14 | Orientation and training programme on Mobile based application software for newly empanelled NQMs. DD(P-III) informed the EC that an Orientation and training programme on mobile based application software for newly 15 NQMs, was organised. The committee noted the same. | |

| | | |
|---------------------------|---|--|
| <p>Item No. 15</p> | <p>Opening of new sub head Payment of Agency Fee to PSUs by the States in the Explanatory Notes on Chart of Accounts PMGSY Accounts Manual Programme Fund.</p> <p>The Committee was apprised of the fact that a sub head for payment of agency fee to the PSUs, by the states, was opened in the explanatory notes in the chart of accounts of PMGSY Accounts Manual for Programme Fund, to allow the booking of expenditure on account of payment of Agency Fee.</p> <p>The Committee noted the same.</p> | |
| <p>Item No. 16</p> | <p>Constitution of a Sexual Harassment Committee in NRRDA.</p> <p>Director (F&A) informed the members about constitution of a Sexual Harassment Committee, in NRRDA. The members were informed that as of now, no complaint have been received in this regard.</p> | |
| <p>Item No. 17</p> | <p>Appointment of 2 new APIOs and Appellate Authority</p> <p>Director (F&A) apprised the EC regarding appointment of 2 new APIOs and Appellate Authority in NRRDA.</p> | |
| <p>Item No. 18</p> | <p><u>Miscellaneous:</u></p> <p>(i) Extension of contract of Consultant, World Bank :</p> <p>Director(F&A) informed the EC that the term of the Consultant (WB)Shri A.K Sharma, ended on Nov. 25th 2015. However, as the World Bank Project RRP II , scheduled to end in Nov.2015, has been extended upto 30th June 2016, the period of tenure of Shri A.K. Sharma, Consultant has been extended till 30th June, 2016.</p> <p>The Committee noted the same.</p> <p>(ii) Charge sheet I&II and Calendar of evidence – Oral & Material objects against Shri Shailendra Kumar, NQM:</p> <p>Director(F&A) informed the EC that the case against Shri Shailendra Kumar, previously appointed as NQM, is in the court of Special Judge, CBI, Thiruvananthapuram. The Charge sheet has been submitted by the SP, Cochin. DG also informed that CBI gives information from time to time to NRRDA as NRRDA is also a prime witness.</p> <p>The Committee noted the same.</p> | |

| | | |
|---------------------------|--|--|
| | <p>Hiring of Consultant for framing of HRA policy for NRRDA:</p> <p>Director (F&A) briefed the EC that the GB, in its meeting in Dec. 2014, had directed that an HR policy be framed for NRRDA. Accordingly, it was decided to hire a consultant for the purpose. The TORs for appointment of the consultant have been posted on NRRDA's site seeking applications till 31st Dec.2015.</p> <p>DG requested the members from STAs to discuss this issue amongst their colleagues, who can assist NRRDA in this task.</p> <p>Members noted the same.</p> <p>(iv) Hiring of a Consultant</p> <p>The EC was apprised of the fact that two posts of Deputy Director (F&A) are vacant in NRRDA and while applications have been sought for those posts from officials willing to come on deputation, till such time as the selection happens, it is proposed to hire a consultant from the period 15th Dec to 31st March 2016, to assist in this work.</p> <p>The EC approved the same.</p> | |
| <p>Item No. 19</p> | <p>Any other item with permission of Chair</p> <p>Dr. Praveen Kumar proposed that a workshop be held in IIT Roorkee, to celebrate 15 years of PMGSY. The workshop could be held in the 2nd or 3rd week of February 2016.</p> <p>DG agreed for the same and advised that the process in this regard be initiated. He also suggested that a compendium of write-ups on PMGSY be prepared, for the occasion.</p> | |

The meeting ended with a Vote of Thanks to the Chair.
