

डॉ आई. के. पटेरिया

निदेशक (परियोजना-III)

☎: 011-26714003

☎: 011-26179555

✉: ik.pateriya@nic.in



राष्ट्रीय ग्रामीण अवसंरचना विकास एजेंसी
(ग्रामीण विकास मंत्रालय, भारत सरकार)

National Rural Infrastructure Development Agency

(Ministry of Rural Development, Govt. of India)

5th Floor, 15-NBCC Tower, Bhikaji Cama Place, New Delhi-110066

अर्धसरकारी पत्रांक. - NRRDA-P017 (12)/6/2019- P-III / 1495

08 अगस्त, 2022

Subject: Payment of Hotel bills by NQM, during field visit - regarding

Dear Sir,

As you are aware, with a view to encourage cashless transaction by NQMs during their visits, it was made mandatory for all NQMs to pay their hotel accommodation charges only through e-payment modes such as credit/ debit card, net banking, UPI, Bhim etc. linked to their own account / mobile phone. Staying in hotels which do not have e-payment facility was therefore not allowed. NQM were also required to furnish a certificate in this regard, in their TA claim. The same was communicated to all NQMs vide this office letter dated 16th September, 2020 (copy enclosed).

2. In this regard, during scrutiny of TA claims of NQMs, it has been observed that in some cases the NQMs do not append their hotel bills in their claim and / or record that the accommodation charges were paid by the PIU, hence not claimed. In few cases it has also been observed that the NQM records that he had stayed in Government guest house and therefore, had not appended the claim.

3. In this regard, your attention is drawn towards the provision of para 7 of section 2 of NQM guidelines which *inter-alia* stipulates that in case of non-availability of Government guest houses / inspection bungalows, the NQM may stay in private hotels/ guest houses and the boarding charges shall be reimbursed to NQM as per the NRIDA Honorarium and travelling Allowances Bye-Laws 2006 prescribed for National Quality Monitors. **In no case the PIU is supposed to pay the boarding/ lodging charges on behalf of NQM, during the field visit.**

4. Your attention is also drawn towards para 1.5 of the code of conduct undertaken by all NQMs, which stipulates that the NQM will not take his/her spouse and relatives during inspection visits. Whereas in some cases it has been observed that the number of occupancy shown on hotel

bills of NQMs are more than one and /or corrections made on bill itself to shown number of occupancy in the hotel room, as one.

5. Such deviation from prescribed guidelines, made by few NQMs has been viewed seriously. You would agree that such practices by few NQMs casts doubt on the high trust placed in the independent quality monitoring under 3rd tier of PMGSY three tier quality monitoring system. Besides, this also delays the clearance of TA claim files, because of the clarifications required to be sought from the concerned NQMs, on these accounts.

6. It has therefore been decided that the NQM while sending the TA claim must also include the details of place of stay (*name and address of hotel/ government guest house/ inspection bungalow*) **for each day of his/ her visit duration**. The boarding/ lodging charges for the place of stay shall be paid by NQM in electronic form only and in no case, the PIU shall make payments on this account.

7. Further, in addition to the documents being sent by NQMs in their TA claim, the NQM shall also furnish a certificate stating that- ***"The payment on account of my (name of NQM) air /train fair, outstation taxi charges boarding / lodging charges for stay in private hotels for the month of(month and year of visit) are paid by me (name of NQM) in electronic mode only and from my own bank account and /or mobile phone linked to my own saving account"***.

8. Please note that, the **TA claim of NQM shall not be processed** unless the details of place of stay and the aforementioned certificate of electronic payment are not enclosed with the TA claim.

सादर,

Encl.: as above

भवदीय

R.Pateriya

(डॉ आई. के. पटेरिया)

All NQMs

Copy: CEs in all SRRDA: For information and necessary direction to all PIUs in State/ UT.

R.Pateriya

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